



Ashington Parish Council

Minutes of the meeting held on Thursday 1st February 2018 at 7:45p.m. in Ashington School, Foster Lane, Ashington

Present: Councillors: N. Spiers (Chairman), J. Stillwell (Vice-Chairman) S. Ball, T. Currell, L. di Castiglione, M. Woolley, K. Wood.

Also present: Clerk - Celia Price, District Councillors – P. Circus D. Jenkins, 7 Members of the Public

The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment sections of the meeting. If Members of the Public have questions for Police/Wardens & District/County Councillors then the Clerk will pass these on if these individuals have left the meeting. Members of the Public are reminded that Standing Orders allow for 5 minutes maximum participation.

024/18 Apologies for absence

Apologies for absence were received and approved from Seb Cox, Terry Kearney, Graeme MacPherson and Richard Strudwick (Councillors) and John Blackall (District Councillor).

025/18 Declaration of Interests and notification of change of interests

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

026/18 Minutes of the Parish Council meeting held on 11th January 2018

The minutes of the meeting dated 11th January 2018 were approved as a true record and signed by the Chairman. Proposed by Cllr Currell, seconded by Cllr Ball and agreed by all.

027/18 Neighbourhood Wardens Report (Appendix 1)

Cllr Stillwell gave an overview of the report.
The chair invited questions, there were none.

028/18 Youth Worker Report (Appendix 2)

Cllr Ball gave an overview of the report
The Chair invited questions, Cllr Stillwell asked what the youth club were fundraising for. Cllr Ball responded, advising that further details would be shared once available.
There were no further questions.

029/18 Report from District and County Councillors

Cllr Circus reported the following:

- WSCC are continuing with their offer of assistance and support for the annual county wide spring clean.
- Council Tax will increase.

- The plans for fortnightly refuse collections going ahead without too much opposition, most queries are about the number of bins that will be on the footpaths on re-cycling days. The new rear loaders mean that the bins can be placed 'where they make most sense' rather than in the prescriptive positions in which they currently have to be placed. Cllr Jenkins added that where necessary smaller vehicles would still be used.

Questions were invited from Councillors

Councillors requested clarification on several logistical and communication issues.

Cllr Circus responded that he was confident that all the issues raised were communicated in the information literature. The Clerk will check and report to Cllr Circus any areas for clarification or enforcement.

Questions were invited from members of the public

It will be very dangerous for residents to put the bins with handles facing the road. To do this requires stepping onto the road.

Cllr Circus confirmed the handle does not have to, and should not overhang the kerbside.

Residents are advised to put the bin 'where it makes most sense'. He made assurances that the situation will be monitored carefully making sure the changes are safe and successful.

030/18 Public Adjournment

The Chairman invited questions and comments from the public and the following was raised.

- The smell at the bottom of The Sands is horrendous, Southern Water are aware and have been for some time, please can the clerk contact Southern Water and request urgent action.

The chairman closed the public adjournment, thanking members of the public for their comments and attendance.

031/18 Young Persons Adjournment

None present

032/18 Action List Update

The action list was reviewed and the following was noted

a) Mill Lane Culvert

Waiting further information and clarification regarding the proposed new trash screen.

b) Warmingshurst and Posthorses play areas

Nothing new to report

c) ACCT working together

The meeting took place as scheduled on 18th January and will be discussed fully in part 2 of this meeting.

d) Data Protection

A new domain name has now been approved.

e) New War Memorial

Nothing new to report

f) Footpath to Big Plant Nursery

Nothing new to report

033/18 Correspondence received for action

- a) NALC – Local council diversity survey

The chairman requested that Councillors review and respond to this on-line survey.

034/18 Correspondence received for information

The following were distributed to councillors

- a) WSCC – safer internet day
- b) HDC – VCS update
- c) HAMSVA – small grants deadline extension
- d) WSCC – new approach to grants funding
- e) SLCC – GDPR information
- f) HALC update
- g) SLCC – Chief Executive bulletin
- h) NALC – Local Councillor census survey

It was agreed to note the information

035/18 Meetings attended by Councillors

The following meetings were attended by councillors

Date	Meeting	Attendees
18 th January	ACCT Working together	Cllr Ball, Cllr Currell, Cllr Wood, Cllr Woolley and the Clerk
22 nd January	YW and Warden Review	Cllr Ball, Cllr Currell, Cll di Castiglione, Cllr Stillwell and Cllr Woolley
23 rd January	HDC – NP Update	NP Clerk
24 th January	Youth Worker review	Cllr Ball and Cllr Spiers
24 th January	Planning Committee	Cllr Kearney, Cllr Stillwell, Cllr Wood and Cllr Woolley
29 th January	Warden Steering Group	Cllr Ball and Cllr Stillwell
29 th January	NP Steering Group	Cllr Currell, Cllr Sparks and NP Clerk

036/18 Matters raised by Councillors

Cllr Wood asked that a request be made to the Rangers to clear the footpath in Hole Street from the steps to the underpass. He also noted that the southern slip road needs attention. The Clerk will report.

037/18 Chairman’s announcements

Further to the email sent to councillors by the Chairman requesting that date of the May Parish Council meeting be moved from Thursday 3rd May to Thursday 10th May it was resolved that all agreed to the date change and the Clerk will communicate the change.

The Chairman will be attending the planning committee (south) meeting at HDC on 20th February as the PC dedicated speaker with reference to application DC/17/2756 Ashington Autos

Storrington Area Help Scheme are a group that provide volunteer drivers to elderly and vulnerable residents in Storrington, West Chiltington, Ashington, Washington and Thakeham. If anyone would like to volunteer transport for Ashington residents please contact the Storrington Area Help Scheme tel. 01903 743011 (mileage is paid)

Planning

038/18 Minutes of the planning meeting held on 24th January 2018

The minutes of the planning meeting held on 24th January were distributed to councillors prior to the meeting. The minutes were agreed as a true and accurate record of the meeting, proposed by Cllr Wood, seconded by Cllr Woolley and agreed by all.

039/18 Planning correspondence

The following was distributed to councillors prior to the meeting

- a) WSCC – Publication of proposed modifications to the WSCC Joint Mineral Local Plan

It was resolved that the information be noted

040/18 Neighbourhood Plan update

The draft Site Assessments were sent to all Site Promoters and an opportunity to correct any factual errors was given over the December/January period. The Site Assessments have been amended, where necessary, and the Steering Group discussed them at its meeting on 29th January. In addition, the Planning Consultant has prepared draft SEA Scoping report and HRA report and these will be published for consultation in due course. The NHPlan Clerk and Planning Consultant are preparing an audit of existing Community Facilities and a 'definitive wishlist' based upon the various pieces of public consultation e.g. State of the Parish report, HDC infrastructure Schedule etc and various HDC HDPF supplementary planning documents e.g. Open Spaces and Recreation reports. These will inform Site Promoters as to the community facilities requirements for the Parish which are supported by a robust evidence base. The NHPlan Clerk met with HDC's Neighbourhood Planning Officer for an update meeting and he is very pleased with progress.

It was resolved that the information be noted

041/18 New Enforcement Allegations

None

042/18 Planning applications

The following application was reviewed and discussed.

DC/18/0093 – 17 Covert Mead
Surgery to 1 x Oak Tree

It was resolved that the decision be deferred to Will Jones.

043/18 Horsham District Council Decisions

Approvals

DC/17/2029 – Willowdene, London Road
Surgery to 1 x Oak Tree

DC/17/2583 – 16 Cricketers Clos
2 Storey side extension and single storey rear extension

Refusals

None

Withdrawals

None

Appeals Lodged

None

It was resolved that the information be noted

Finance

044/18 Precept 18/19

The RFO confirmed the precept request has been sent to HDC.

It was resolved that the information be noted

045/18 Income

Kite and Thomas £2077.50

NS&I £795.05

046/18 Expenditure (Appendix 3)

It was resolved that the schedule of invoices for payment totalling £3323.38 be approved.

Date of Next meetings

The next Planning Committee meeting is at **7:30pm on Wednesday 14th February 2018** at the Community Centre, Foster Lane (Committee Room 2)

The next Parish Council will be held at **7:45pm on Thursday 1st March 2018** at Ashington School, Foster Lane.

Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

Part 1 closed at 8:28pm

Appendix 1 – Warden Report

Appendix 2 – Youth Worker Report

Appendix 3 – Expenditure

Appendix 4

Funds held by the Parish Council on behalf of others:

Ashington Rangers	£ 1024.00
First Responders	£ 3190.42
Bingo Club	£ 264.19