



Ashington Parish Council

Minutes of the meeting held on Thursday 6th July 2017 at 7:45p.m. in Ashington School, Foster Lane, Ashington

Present: Councillors: N Spiers (Chaiman), J Stillwell, S. Ball, S. Cox, T. Currell, L di Castiglione, T. Kearney, G. MacPherson, K. Wood, M. Woolley.

Parish Clerk: Celia Price

County Councillor: P. Marshall

District Councillor: J. Blackall, P. Circus, D Jenkins

6 members of the public

0 young people

The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment sections of the meeting. If Members of the Public have questions for Police/Wardens & District/County Councillors then the Clerk will pass these on if these individuals have left the meeting. Members of the Public are reminded that Standing Orders allow for 5 minutes maximum participation.

184/17 APOLOGIES

R Strudwick (Councillor), Bryony Sparks (Neighbourhood Warden)

185/17 DECLARATION OF INTERESTS

The Chairman reminded Councillors that previous declarations still stand.

186/17 APPROVAL OF MINUTES

The minutes of the meeting dated 1st June 2017 were approved as a true record and signed by the Chairman. Proposed by Cllr Kearney, seconded by Cllr Currell and agreed by all.

187/17 NEIGHBOURHOOD WARDENS

Neighbourhood Wardens Report (Appendix 1)

Cllr Stillwell gave an overview of the monthly report.

188/17 Youth Worker Report (Appendix 3)

Cllr Ball gave an overview of the monthly report.

Cllr Stillwell asked who would be running the August Youth Club sessions. The Chair confirmed that it would be a combination of the Youth Worker and volunteers.

189/17 REPORT FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Circus advised of a resident's issues with the road from the Rectory Lane/Meiros Way junction towards Warmingshurst Church. Cllr Marshall is investigating the problems which are speeding and

inappropriate driving, he explained the difficulty and lengthy process of obtaining a TRO and will be meeting with the resident to discuss.

Cllr Circus is now responsible for waste and recycling and will be managing the transition to fortnightly refuse collections which are due to start in February 2018. He also reported that the new Hop Oast recycling centre is complete and there is a possibility that a car servicing facility will be added to the site in the future.

Cllr Blackall added that the Hop Oast recycling centre was completed on time and within budget (£4.3m) which is a great achievement.

Cllr Marshall confirmed that two Ashington projects had received approval for CLC grants. The festival committee will receive funding for programme printing and the rangers have received funding for safety equipment and uniforms. Cllr Marshall is also looking at alternative funding streams to assist the rangers.

Cllr Marshall also reported that the child living in catchment, originally refused a place at Ashington Primary School has now been offered a place, the family that live out of area but have siblings in school are awaiting a suitable placement.

190/17 YOUNG PERSONS ADJOURNMENT

None present

191/17 PUBLIC ADJOURNMENT

The Chairman invited questions and comments from the public and the following was raised.

- The weeds on the road sides make the village look very untidy.
The clerk will report to Highways. The Chair thanked the resident for looking after the section of road outside their property.
- The bus shelter at the southern end of the village, opposite the Red Lion is not fit for purpose.
This will be added to the Agenda for the August meeting.
- The bus shelter opposite Hillcrest Drive is too far back.
This will be reviewed at the same time as looking at the bus shelter opposite the Red Lion and added to the August Agenda
- Despite numerous complaints Saxon Weald owned trees continue to damage property in Hillcrest Drive.
The Clerk will meet with the resident and contact Saxon Weald.

The Chairman thanked residents for their comments and closed the public adjournment.

192/17 ACTIONS OUTSTANDING

Highways

- a) Old London Road
A meeting was held on 12th June with the Chris Stark (WSCC Highways Manager), Paul Marshall (County Councillor) and Bryony Sparks (Neighbourhood Warden). Councillors have been forwarded a copy of the meeting notes. Chris Stark will contact the clerk and advise on possible options.
- b) London Road (grass verge outside The White Cottage)
The Rangers will be arranging a working party to install the bollards.

Health Needs Working Party

Recruitment continues for more volunteers.

Mill Lane Culvert

WSCC have advised that the design of the trash screen is near completion and a draft letter to Mill Lane residents has been prepared and circulated to councillors.

Emergency Plan Review

The updated emergency plan will be presented at the August meeting due to a delay in setting up councillor's new email addresses.

Annual Inspection of Parish Council Land

The annual inspection of parish land took place on 6th June and the report has been circulated to councillors. The clerk is arranging for identified works to be carried out.

S106 applications

The working party met on 14th June and immediately prior to this meeting. The ACCT application for the ditch infill was withdrawn from the approval meeting on 12th June pending further information. Cllr MacPherson reported that the working party had prioritised projects identified by the NP, the process included determining the most supported by residents along with deliverability of the project. A meeting was held on 5th July with the ACCT with a further meeting is planned.

Councillors email addresses

Nothing to report.

CORRESPONDENCE

193/17 For action:

- a) WSCC winter offer
- b) ROSPA safety inspection reports

The reports have been reviewed and the clerk is arranging for the appropriate works to be carried out. All are minor. The clerk is also arranging for RADii to carry out their annual inspection and maintenance of the skate ramps.

194/17 For information:

The following were distributed to Councillors prior to the meeting for information.

- a) LCR magazine
- b) Electoral Review of Horsham: Final recommendations
- c) HDC – Preventing terrorism information
- d) WSCC – Schools admissions process for starters in Sept 2018
- e) HDC – details of new TPO
- f) PCC newsletter

195/17 PLANNING.

The minutes of the planning meeting were agreed as a true and accurate record of the meeting held on 28th June. Proposed by Cllr Woolley, seconded by Cllr Wood.

196/17 Correspondence

- a) Notification of submission of the West Sussex Joint Minerals local plan.

197/17 Neighbourhood Plan update

The Steering Group have recently approved two key supporting documents for the Neighbourhood Plan: The State of the Parish report is a summary of all of the consultation done to date with the community and Assets & Treasures report documents all that is important to our community. Both are available to view on the Parish Council website.

The NHPlan Clerk has a meeting with HDC on 28th June - she had previously submitted the draft Housing Needs Assessment report to them for formal comment and is still awaiting this. She has also requested a

formal Screening Opinion on whether an SA/SEA will be needed to accompany the Neighbourhood Plan. This will be an opportunity to update them on Plan progress.

The NHPlan Clerk has applied to Locality for a grant of up to 15k towards the cost of preparing the Neighbourhood Plan.

The Steering Group are now drafting a Vision and Objectives for the Neighbourhood Plan. These will be consulted upon with residents and stakeholders before being formally published.

The NHPlan Clerk and a Steering Group member met with HDC on 28th June and was informed that the draft Housing Needs Assessment is acceptable to HDC and that the number of houses that should be planned for Ashington to 2031 is 123-200 as per the report. It is suggested in the report that a mid point in the range would be acceptable but the Steering Group (and residents) are able to allocate more homes if the community benefits to the Parish are considered to be suitably beneficial.

HDC have suggested that the NHPlan Clerk make contact with WSCC Education to get their formal opinion on how this number of homes will affect education provision and any mitigation that may be necessary. Information from WSCC may affect the number of homes that should be provided.

It was also suggested that the NHPlan Clerk start dialogue with the Clinical Commissioning Group about the possibility of medical facilities in Ashington given the support from residents for the provision of this service. The NHPlan Clerk will liaise with Tony Moss (Medical Working Party).

The NP clerk has been successful in obtaining a grant for £8700.

198/17 New Enforcement Allegations

None

199/17 Amendments

None

120/17 Applications

DC/17/1353 10 Willow Way

Amendments to previously approved DC/16/1024. Proposed 2 storey side extension, single storey rear extension and associated internal alterations. Creation of additional parking.

The application was reviewed and discussed with no objections raised.

DC/17/1334 Malthouse Cottage Farm, Malthouse Lane

Proposed erection of garage with annexe above

Plans have not been received, therefore discussion regarding this application have been deferred to the planning committee meeting to be held on 19th July.

DC/17/1378 4 Greenaces

Proposed single storey extension

The application was reviewed and discussed with no objections raised by councillors.

Horsham District Council

121/17 Approvals

DC/17/0767 Spear Hill House, Spear Hill

Erection of 2 storey side extension and rear porch canopy.

DC/17/1042 Carbank Ltd, East Wolves Farm

Creation of 7 additional parking spaces.

122/17 Refusals

None.

123/17 Withdrawals

None

124/17 Appeals made/ decisions

DC/16/1895 Spear Hill House, Spear Hill
1 x new 2 bedroom dwelling. Appeal DISMISSED.

DC/15/1886 Chanctonbury Nurseries
Demolition of the existing nursery buildings and the redevelopment of the land for 77 dwellings together with associated access road, car parking, landscaping and open space. Appeal DISMISSED.

DC/16/2245 Small brownfield site to east of London Road petrol filling station.
To place on the site a single, non-permanent residential unit changing the land from unused fallow/brownfield to residential. To remove, replace and/or manage existing low quality planting and provide site access from London Road. Appeal PERMITTED

125/17 FINANCE

126/17 Income

None

127/17 Expenditure

Jul-17	Mrs Celia Price	Home Office - June 2017	10.00	
		Telephone	7.00	
		Meeting refreshments	4.60	
		Parking	4.40	
		Mileage	8.80	
		Total	34.80	1882
	Mrs Karen Dare	Home Office - June 2017	5.00	
		Printer cartridges (Amazon)	59.03	
		Postage	6.45	
		NP survey prizes	90.00	
		NP survey prizes	50.00	
		Total	210.48	1883
	N. Spiers	Parking	3.20	
		Mileage	30.40	
		Total	33.60	1884
	Mark Adsett	Landscape Gardening (June 2017)	768.33	1885
	Ashington PCC	Invoice: YW-201706 Youth Worker (June 2017)	1083.33	1886
	WSCC	Inv: 800122839 Salaries and oncosts (May 2017)	2181.82	
		Inv: 800123474 Salaries and oncosts (June 2017)	1539.50	
		Total	3721.32	1887
	ROSPA	Invoice: 29237 Annual playground inspections	239.40	1888
		Invoice: 6327885 Litter and dog bins (July - September)	323.70	1889
	Ferring Nurseries	Invoice: 15310 Hanging baskets	1063.39	1890

WEL Medical	First Responders expenditure	65.88	1891
Action in Rural Sussex	Invoice: 350 - Annual membership	50.00	1892
SLCC	Annual Subscription	139.00	1893
HDC	Playground Inspection Course	360.00	1894
Public Works Loan	PWLB reference 123 07040	3110.12	BACS 24/7
July 2017 Total Expenditure		11033.35	

It was resolved that the schedule of payments shown above be approved for payment. Agreed by all.

128/17 MEETINGS

Cllr Spiers and the clerk attended Parish on-line training on 19th June

Cllr Currell, Cllr Spiers and the NP clerk attended a Neighbourhood Plan steering group meeting on 19th June

Cllr Currell and Cllr Spiers attended the CLC meeting on 21st June

The NP clerk met with HDC on 28th June

Cllr Ball and the clerk attended First Aid training on 1st July

Cllr MacPherson, Cllr Spiers and the NP clerk a Neighbourhood Plan steering group meeting on 3rd July

Cllr Ball, Cllr Spiers and the clerk attended the monthly Youth Partnership meeting on 4th July

Cllr Ball, Cllr MacPherson, the clerk and NP clerk met with ACCT on 5th July

129/17 MINOR MATTERS RAISED BY COUNCILLORS

- The tree outside the chemist need attention. The rangers will be asked to action this.
- Advice of possible neighbour dispute regarding overgrown trees (Fairfield Mews/Church Lane)

The next Planning Meeting at **7:30pm on Wednesday 19th July 2017** at the Sports Pavilion, Church Lane.

The next Parish Council will be held at **7:45pm on Thursday 3rd August 2017** at Ashington School, Foster Lane.

The meeting closed at 8:40 pm

Signed.....

Dated.....

Appendix 1
Warden report – June 2017

Criminal damage/ theft

Following on from last month where there were complaints about youths kicking balls against fencing and causing damage. We spoke with youths involved and there have been no complaints since then about this behaviour continuing. We are bearing in mind still on patrols.

Anti- social behaviour

There was an incident where an underage youth consumed too much alcohol during an evening with some other youths on the recreation ground. The youth required urgent medical attention and was taken to hospital because of the effects of the alcohol. We have spoken with all parties involved and are working with the Police to deliver an awareness/ educational talk about the effects of alcohol and drugs to try and deter this sort of behaviour in the future and help the youth think about the choices they are making when it comes to alcohol and drugs and the effects on their health and wellbeing.

We are trying to tie this in with reports we have had over the last few months regarding substance misuse in the village and whilst working with the Police on the above matter will try and target other youths we are concerned about to attend our awareness session.

Fly posting

We have 2 items of fly posting removed this month. Thank you to some of the residents who on their walks around the village will remove any illegal fly posting they come across.

Please refer to Horsham District Councils website for guidance on fly posting.

Fly tipping

There have been no reports made to us of fly tipping in the last month. If anyone spots anything suspicious or they witness someone fly tipping they need to get registration details and description of the vehicle and offenders and then report to police on 101 or 999 in an emergency. They can also report to Horsham district council or via the wardens.

Litter

We have seen an increase in litter around the skate park and surrounding areas and are working with the Youth Worker to raise awareness, arrange litter picks and educate. We have also been litter picking down Old London Road especially at the top end.

Dog Foul

Following on from last month although this month there haven't been many complaints of dog foul and when on patrol everyone I have seen with their dog going to loo has picked up in front of us. There is still an issue with people dumping their dog foul bags at the base of the dog bag dispenser.

Parking

There have been lots of complaints of parking issues this month again.

We now have a letter ready to be distributed to hot spot areas. A lot of the complaints we are receiving are about some properties having three or more cars each, which makes parking difficult. Unfortunately there is little that can be done about parking except to educate and try and stop obstructions working with parking services. Those that are having issues with parking problems, we are trying to encourage to speak to their neighbours to come up with a compromise that suits everyone. We have noticed on our patrols that the parking has got worse over the last year. Once again there are no parking restrictions.

Youth

Following on from the above issue with the youth consuming too much alcohol, on the same evening there were also youths who were going to toilet around the community centre and being sick outside. Youths involved have been identified and they have been spoken with regarding their behaviour.

Warden's newsletter/ advertising

The summer edition of the Warden newsletter has been printed, when it arrives we will look at it being distributed across the village.

Neighbour dispute

We have managed to offer mediation to one neighbour dispute in the village. Hopefully this will be accepted and the parties involved can then deal with any issues and move forward.

Elderly and vulnerable

There was a report of an elderly person's cat being stolen, we made a visit to where the cat was and spoke with the parties involved. The elderly person involved was very distressed over this incident, but we managed to reunite the cat with its owner and words of advice have been given to all parties involved.

Carnival preparations are still ongoing among the elderly and vulnerable group. Many ideas have been put forward and many are excited about the float that we will be having.

A scam awareness talk has been arranged for the elderly and vulnerable for October. This will be delivered by the Neighbourhood Policing Team at the lunch club in October.

Minibus

Great news that we can report that we finally have a new minibus which is sign written with Ashington. The bus is a real asset to the residents of Ashington especially those who may go days without seeing anyone if they didn't have transport to come to some of the clubs that are run in the village.

There has been a new driver in the village that has passed the assessment for the minibus. We are still on the lookout for more potential drivers and escorts to volunteer some time to help with the minibus. We also still need to fundraise to help fund the running costs of the minibus.

Thank you

I would like to take this opportunity to thank everyone in the village that has helped with different things around the village or does continue to help with different things. It is so appreciated by myself and Jayne. Thank you.

Appendix 2

Senior Youth Worker's report - June 2017 - Headlines & Highlights

Youth Club Nights

- :- I was delighted that a number of volunteers were able to take the lead and open the youth club, running 4 sessions over the week during my absence, whilst on annual leave earlier in June. This is an extremely positive sign for future sustainability within the youth club.
- :- Opening of the youth club on a regular basis still hinges on having enough volunteers to support myself, unlike the majority of local youth facilities, relying on multiple paid workers.
- :- Looking ahead to September, we will be losing a number of volunteers due to post-grad studies or pursuing new careers. I continue to urge members of the PC and community to encourage individuals to support youth work in Ashington through volunteering.
- :- July's session calendar can be found attached as well as in the window of the Youth Club, on the notice board.
- :- During June, due to unforeseen circumstances, a few session plans were rescheduled to July's program.

Looking ahead to Summer

- A number of volunteers and members of AYC committee have been continuing to support working towards AYC's involvement in the carnival including building costumes.
 - This is coupled with young people's ongoing work during youth club sessions to prepare.
 - Particularly through July, there is an increased focus within youth club sessions, working towards young people's participation at the carnival through decorating and painting.

- During the summer, we aim to maintain youth work throughout August building on the community we build throughout the year while also enabling our committed team of volunteers a break from week in, week out service.
 - This will include a number of evening drop-in sessions at the youth club, volunteer led sessions in the youth club as well utilising community facilities and local attractions during the day time. This has been with the positive and enthusiastic input of young people.

Visibility in the community,

- We are delighted that a number of individuals from the community have kindly been able to support the youth club outside of youth club sessions, using their own skills and experience to help AYC. This has included gardening around the exterior and also cleaning the youth club during the day.

Purple Bus

- This term, WSCC have provided the purple bus youth project to Ashington on Tuesday nights. This has been made possible in part due to the commitment and support of local volunteers and members of the Parish Council, particularly including Cllr Ball & PC clerk, Celia Price.
- This service has been extremely well received by young people and will aim to be run until July 11th, where Dan Sneller (Project leader) and the young people have planned a BBQ.

3.7.17 - Paddy Donovan, Senior Youth Worker // paddy@ashingtonyouth.co.uk

Appendix 3

Funds held by the Parish Council on behalf of others

Ashington Rangers	£ 287.00
First Responders	£ 2845.73
Bingo Club	£ 264.19