



Ashington Parish Council

**Minutes of the meeting held on Thursday 4th August 2016 at 7.45 p.m. in Ashington School,
Foster Lane, Ashington**

Present: Councillors: J. Stillwell (Chairman) N. Spiers (Vice-Chairman), S. Ball, S. Cox, T. Currell, T. Kearney, K. Wood, M. Woolley.

Parish Clerk: Celia Price

Neighbourhood Wardens: Andy Webster and 2 x Pulborough Wardens

**District Councillors: J. Blackall, P Circus, D. Jenkins
5 members of the public**

The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment sections of the meeting. If Members of the Public have questions for Police/Wardens & District/County Councillors then the Clerk will pass these on if these individuals have left the meeting.

Members of the Public are reminded that Standing Orders allow for 5 minutes maximum participation.

201/16 APOLOGIES

Cllr L di Castiglione, Cllr G MacPherson and Cllr R Strudwick

202/16 DECLARATION OF INTERESTS

The Chairman reminded Councillors that previous declarations still stand.

203/16 APPROVAL OF MINUTES

The minutes of the meeting dated 7th July 2016 were approved as a true record and signed by the Chairman. Proposed by Cllr Cox, seconded by Cllr Kearney and agreed by all.

204/16 NEIGHBOURHOOD WARDENS

Neighbourhood Wardens Report (Appendix 1)

The Warden gave an overview of their report and invited questions from Councillors and the Public.

- Cllr Blackall has been promoting the Warden scheme to other Councillors and Parishes. He said Ashington Wardens do a fantastic job.

There were no other questions or comments.

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205/16 Youth Worker Report (Appendix 3)

The Chairman gave an overview of the report. In addition, she reported that the 'clean-up' day had been well supported by the steering group and there are several more sessions required to start to make the building look more presentable.

The Chairman also highlighted concerns the steering group have regarding the Youth Worker's performance and these have been put in writing to his line manager but no response has been received to date. The Steering Group were very disappointed that the Youth Club wasn't open fully for the summer holidays and this has also been raised in the communication to his line manager.

The Vice-Chairman expressed concern that it was not clear that the Youth Worker, whilst having a lot of experience, had no formal qualifications. On-going training has been suggested by the Steering Group.

The Chairman invited questions from Councillors:

- Cllr Ball asked when the Youth Worker would be at a Parish Council meeting.

The Clerk responded that he should have been at this meeting but due to holiday and other commitments it has been deferred until October.

The Chairman invited questions from the public:

- Concerns that it seems the Youth Worker isn't delivering as he should and is not qualified were raised.

It was reiterated that the Parish Council are addressing the concerns and following the appropriate procedures.

There were no other questions.

206/16 YOUNG PERSONS ADJOURNMENT

None present

207/16 REPORT FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Circus reiterated that the final decision regarding the closure of Rydon has been made and that changes to the civic amenity sites were going ahead, basically, as proposed, despite the strong objections of Cllr Circus and some of his colleagues. The main concerns are that due to the reduced opening days (Horsham will be closed for 2 days per week) as well as reduced opening hours there will be an increase in fly tipping. Studies show that if recycling is made easy more people are like to do it, therefore it makes sense that making it more difficult will reduce recycling.

Cllr Circus also thanked the Carnival Committee for the letter thanking the CLC for their successful grant application.

There is no further update on the Billingshurst Road VAS sign and Cllr Circus suggested facilitating a meeting between Chris Stark (WSCC Highways Manager) and the Parish Council, all agreed this would be a good way forward and asked Cllr Circus to arrange this. **C/F**

The Mill Lane Culvert flood report is in the post to the Clerk from WSCC, once received this can be discussed further. **C/F**

The Clerk has contacted Cllr Circus following receipt of an email from BP expressing concerns that the highway signage is taking so long. In fact, due to the delays BP are suggesting temporary signs

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for the short term but again aren't making much progress. Cllr Circus has tried to address this but the WSCC Highways Manager is on annual leave and will follow this up once he returns. **C/F**

Cllr Blackall advised that the move to fortnightly waste and recycling collections would be decided upon in September. Once a decision had been made it will probably be implemented after about 6 months. He also advised that there could be other refuse collections changes, most significantly HDC will no longer collect from difficult to access places eg behind security gates and along unmade up roads. Residents will be written to advising them of the nearest highway point that their bin will be collected from and it will be up to them to get their bin to the agreed collection point. This will affect about 12 properties in Ashington.

Cllr Jenkins advised that the article in the Sussex Local was mis-representing the figures. Cllrs Circus and Blackall concurred. Cllr Blackall reiterated the importance of the Neighbourhood Plan.

The Chairman invited questions from Councillors.

- Cllr Ball asked how the additional staff that are being employed to deal with fly tipping are being funded? Also, isn't this short-sighted? It seems whilst WSCC could make some costs savings by reducing access to the dumps in the area, any saving made will cause problems and increased costs to HDC because of fly tipping.

Cllr Circus was unable to answer directly but advised that he had been assured there will be a formal review in one year.

- Cllr Ball also asked how the changes to the Civic Amenity sites would be communicated to the general public?

Cllr Circus advised that this was not clear at the moment but they understand "communication will be a big challenge".

- Cllr Kearney asked how the charging scheme was going to work? Couldn't people simply 'hide' chargeable items in the general waste.

Cllr Circus confirmed this was a risk and details on logistics are not known at this stage.

- Cllr Wood asked for clarification that unmade/un-adopted roads would not have their waste collected.

Cllr Blackall confirmed that if the road were considered unsuitable for a bin lorry then yes, that is correct. He also went on to explain that the repair bill to bin lorries for damage caused by unmade roads/ potholes was huge.

The Chairman invited questions from the public

- It seems HDC will be picking up the bill for fly-tipping. Is that right?

Cllr Circus responded, yes.

ACTIONS OUTSTANDING

208/16 Review of Emergency Plan

The Clerk has photocopied and is distributing the completed Emergency Plan. It has been copied and put in folders so that single sheets can be updated as and when necessary. The next review date is June 2017 **D**

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209/16 Annual inspection of Council land

The report following the annual inspection on 9th June has been circulated to all Councillors. Quotes and proposed works will be carried out in the Autumn, the Clerk will report to the Parish Council as necessary. **D**

210/16 Highways

Grit bins and bollards have been sourced in accordance with WSCC guidelines and recommendations and the quote for discussion is under the Finance section of the Agenda. Once the quotes have been agreed the licence paperwork can be returned to WSCC for final sign off. **C/F**

211/16 Volunteer Projects

Cllr Spiers has spoken to Darren Rolfe (WSCC) who has agreed to run the training for the 5 volunteers that have signed up. A date will be arranged in September. **C/F**

212/16 Public Access Defibrillators

The Defib has arrived and we are awaiting an installation date. The ACCT are awaiting contact from the installing electrician as there needs to be an independent circuit to host the defibrillator. **C/F**

CORRESPONDENCE

213/16 For action:

- a) CCTV cameras.

The Clerk has received confirmation that this would not comply with S106 criteria but will continue to obtain a specification and costs for Church Lane and the Old London Road. **C/F**

- b) Ditch / wildlife corridor ownership at the back of number 9 Merios Way.

Correspondence from the residents was circulated to Councillors prior to the meeting and discussed at length. A copy of the land registry was included and the Clerk obtained a copy direct from the land registry. Both are identical and indicate the boundary is actually on the furthest side of the ditch from number 9. Councillors concurred that therefore the ditch does belong to the residents of number 9 Merios Way. Historically, the Parish Council have maintained the ditch following an informal agreement with the developer. The residents would like to undertake some work on the trees in the ditch and therefore requested the Parish Councils views and confirmation of ownership. It was agreed that the Clerk should confirm the Parish Council agrees the ownership is that of 9 Merios Way and therefore they could do what they want to the trees, however they would request that the wildlife corridor be kept as is as much as possible and any work carried out should be during the Autumn and Winter months.

214/16 For information:

The following were distributed to Councillors by email prior to the meeting for information.

- a) Heatwave guidance from HDC Emergency Planning Officer
- b) Changes to PSCO Structure
- c) West Sussex Fire and Rescue Consultation
- d) Email from Chris Lyons regarding delays in planning compliance investigations
- e) Southern Water Annual Report and newsletter
- f) SSALC Training events
- g) Update from Highways regarding process for fault reporting

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- h) Executive decision regarding changes to HWRSSs
- i) HDC results of working together better survey
- j) Update from BP regarding road signage
- k) SALC July newsletter
- l) WSCC news release – recycling
- m) WSCC members information service newsletters
- n) SLCC The Clerk Magazine
- o) Clerks and Councils Direct Magazine
- p) Letter from Came and Company (insurers) advising of new trading name 'Stackhouse Poland Ltd'
- q) Action in Rural Sussex notice of AGM

215/16 PUBLIC ADJOURNMENT

The Chairman invited questions and comments from the Public, the following was raised:

- As any progress be made with Saxon Weald regarding the trees at the garages near The Sands and along the north end of the recreation field?

The Clerk confirmed that yes, she now has a contact and has provided details and photographs. Now, there is a named person dealing with this the Clerk can keep in contact regarding progress.

- Can the Parish Council confirm how many units Luckista Grove should contain.

Cllr Wood confirmed 25, of which 4 are permanent residences, although there is an application in to change the licence, therefore increasing the permanent numbers.

- A member of a Neighbourhood Plan focus group expressed frustration that he had received no communication for 6 months and given the weight the Neighbourhood Plan carries, should there be a more targeted, driven approach? Does the Neighbourhood Plan Clerk have enough hours to do the job?

Cllr Currell gave an update and it was agreed the comments regarding communication will be noted by the NP team.

- What can be done apart the parking along London Road, particularly between Cherubs and the Children's nursery, where there are always cars parked on the pavement. These are believed to belong to Cherubs staff.

The Clerk will write to Cherubs and advise this has been brought to the Parish Council's attention and request that they advise all staff and customers that there should be no parking on the pavements.

- The ACCT are looking at upgrading their CCTV recording equipment, this could mean the CCTV camera in Church Lane will not need to be upgraded. Once quotes and specifications have been obtained, details will be provided to the Parish Council, possibly with a request for a contribution of the cost.

The process was reiterated, namely any grant request must be in writing and submitted to the Clerk in order for it to be included in an Agenda. Agendas are finalised 7 days prior to a meeting which is always on the first Thursday of the month. Quotes and accounts should be included by the organisation making the request along with details of the project. It was also requested that ACCT discuss this with the Wardens.

The Chairman thanked residents for their comments and closed the public adjournment.

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216/16 PLANNING.

The minutes from the 20th July were approved as a true and accurate record of the meeting. Proposed by Cllr Woolley, seconded by Cllr Kearney.

217/16 Correspondence for action

None

218/16 Correspondence for Information

- a) The SHELAA site assessments received or updated between 1 April and 20 May have been forwarded to Councillors prior to the meeting for information in advance of the final SHELAA 2016 publication due at the end of July.

219/16 Neighbourhood Plan update

The analysis work has been completed on the Village Survey and the questions raised have been allocated to a Focus Group. However, the data cannot be passed to the Focus Groups yet as more volunteers are needed. A stand at the Festival has been taken to publicise the NHPlan and attract more volunteers.

It was also agreed that the following surveys should be created:

A Young Persons Survey (to be completed by 12+ year olds)

A Business Survey

A Housing Needs survey

The draft Business Survey and Young People's Survey have been created and these are with the Steering Group for feedback.

220/16 Amendments

None

221/16 Applications

None

Horsham District Council Approvals

222/16 Approvals

DC/16/1024 - 10 Willow Way Ashington

Proposed side and rear extensions and internal alterations formation of wider vehicular access - Application permitted

DC/16/1172 - 8 Meiros Way

Surgery 1 x Silver Birch Tree. Application permitted

DC/16/0643 - Land South East of Martins Farm London Road (Ashington Autos)

Erection of portal framed building to include car sales, vehicle servicing and repair workshop, ancillary offices and staff amenities; the erection of a car wash bay; the installation of associated plant and machinery and the change of use of land

DC/16/1162 - Spear Hill House, Spear Hill

Two storey side extension, porch addition, single storey side extension, and rear porch canopy

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223/16 Refusals

DC/16/1217 - 12 Mill Mead

Demolition of existing garage and the proposed erection of two storey side extension and first floor extension to rear, internal alterations and enlargement of driveway

224/16 Withdrawals

None

225/16 Appeals made/ decisions

DC/15/2442 – 11 Hillcrest Drive – appeal dismissed

226/16 FINANCE

227/16 Correspondence for action.

- a) Proposed write-off and disposal of 1 x Sony Laptop. It was agreed that The Clerk should find out if the hard drive could be removed as Cllr Wood would like to purchase the laptop. This has now been done and Cllr Wood has been informed that none of the USB ports work and there are no guarantees with the laptop or it's performance. Cllr Wood made an offer of £30 which was accepted by all present. The laptop will therefore be removed from the asset register. Agreed by all. **C/F**

- b) Grit Bins and bollards
Councillors have been forwarded the quotes for grit bins and bollards prior to the meeting. If the grit bins are purchased before 1st September WSCC will fill them (once) as part of the winter plan.
The Clerk has confirmed with the RFO that there is enough money in the contingency budget to cover both the cost of the 4 grit bins and 11 bollards as quoted.
Installation costs are not included in the bollard quote. Councillors approved the design option and quote so the order can be placed ASAP and that the licences can be completed. **C/F**

- c) Skate Park
Repairs have been carried out and recommendations made by Raddi Ramps regarding the 'grind rail' namely that this could be modified at a cost of £325. This would ensure it complies with the ROSPA recommendation. In addition, Raddi noted that at some point in the not too distant future the skate park will need to be re-surfaced. Councillors discussed the options and all agreed to modify the grind rail as per the quote. The condition of the surface has been noted and the RFO will be advised for information.

228/16 Income

None

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229/16 Expenditure

Month	Payee	Description	£	Chq No.
Aug-16	Mrs Celia Price	Home Office - July 2016	10.00	
		Telephone	7.00	
		Land Registry fee	3.00	
		Staples - Stationery	37.55	
		Giff Gaff - Mobile Phone Top Up	10.00	
		Total	<u>67.55</u>	1786
	Mrs Karen Dare	Home Office - July 2016	5.00	
		Total	<u>5.00</u>	1787
	WSSC	Salaries	984.15	1788
	Ashington PCC	Inv: YW-201607 Youthworker (July 16)	1083.33	1789
	Horsham Business Systems	Sony Laptop repairs	60.00	1790
	WSSC	Payroll and Admin Charges	87.84	1791
	Ashington CE School	Emergency Plan photocopying	4.86	1792
	Radii Skatepark Repairs	Invoice 1343 - Annual service and ROSPA repairs	425.00	1793
	Mark Adsett	Landscape Gardening (July 16)	508.33	
		Watering of Hanging Baskets	260.00	
		Total	<u>768.33</u>	1794
		August Total Expenditure	<u>3476.06</u>	

It was resolved that the schedule of payments shown above be approved for payment. Agreed by all.

230/16 MEETINGS

Cllr Currell and Cllr MacPherson attended the Neighbourhood Plan steering group meeting on 18th July

Cllr Stillwell, Cllr Spiers and the Clerk attended the Neighbourhood Warden Partnership meeting on 4th August

231/16 MINOR MATTERS RAISED BY COUNCILLORS

- Cllr Kearney asked if the damaged lamp-post in London Road being repaired?

The Clerk confirmed that SSE have made it safe and removed the lantern. Repairs will be carried out ASAP but it is understood it is the subject of a road traffic incident insurance claim. The Clerk has forwarded photographs of the incident to SSE as provided by a local resident.

- Cllr Woolley advised there has been lots of activity by Southern Water in the Mill lane area. Please can the Clerk obtain further information.

- Cllr Ball requested that the Parish Council publish details of the changes to the Amenity Site as a service to local residents as it is unclear how HDC will communicate this. All agreed for the Clerk to include in the newsletter, on the noticeboards and on Facebook as this is a public document.

There were no further minor matters.

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The next Parish Council will be held at **7:45pm on Thursday 1st September 2016 at Ashington School, Foster Lane.**

The next Planning Committee meetings are scheduled for **Wednesday 17th August at 7.30pm in the Sports Pavilion, Church Lane.**

The meeting closed at 9:30pm

Signed.....

Dated.....

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Appendix 1
Warden Report – July 2016

CRIMINAL DAMAGE/THEFT

This month we have had two attempted thefts of motor vehicles in the village, both located in Turnpike Way. It was reported that this attempted theft happened at roughly 21.00 on the 3rd of July.

We have also had several reports of an offender trespassing on resident's private land. The offender was being verbally abusive to residents. All information has been passed through to the police, who are now dealing with this issue.

Criminal damage at the community centre, which involved the theft of a wheelie bin which had been chained and padlocked to the multi-sport court. The offender has been caught by the CCTV at the community centre and all information has been passed to the police.

There was reports this month that a resident had a dead rodent (Rat) tied to her front door and also had rubbish scattered throughout the residents front garden. Witnesses identified the offender and this intelligence has now been passed on to the police.

There was a report of arson in the rear of the churchyard, the fire service was called and they put out the fire and left the area safe. The offender was identified by witnesses and all intelligence has been passed to the police.

There were reports of an offender moving goal posts near to youth club and leaving them in car park area. This was causing an obstruction to car park. Goal posts have now been returned to where they came from.

A report of chewing gum put in a residents lock and stuck to front door has been reported to police. We will continue reassurance visits to this resident concerned in the incident.

SUBSTANCE MISUSE

We received a verbal complaint from a concerned resident this month that there was drug paraphernalia, needles and syringes been found in car park area in the village. We have found this very disturbing as this is the first time in seven years that we have heard of this kind of drug paraphernalia being found. We have reported these issues to police and we will visit the area concerned. Spoke with the informant and told them not to place needles directly in the bin we will provide them with a sharps and needle container to place them in.

There has been a report of legal high bags being found in the skate park area. We have noticed there have been several older youth in cars who we do not recognize using this area. We will monitor this area and pass all registration details of vehicles to the police. We have spoken to local youth and they are all adamant it is not them leaving drug paraphernalia laying about the skate park.

Still working closely with relevant agencies in regards to the substance misuse issues across the village. Intelligence of registration details of vehicles, descriptions of known dealers are continually being reported to police. Thanks to residents who when seen offender/s acting in a suspicious manner are reporting to us or the police, we are gathering intelligence which is all being recorded.

We are still continuing to discuss and educate the damage done by taking drugs with the youth. Most are engaging and like to have the discussions.

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We have noticed again this month that shall we say are more challenging substance misusers are actually cutting down or stopping altogether with their substance misuse. This we feel is due to a lot of them getting employment and other interests that are now taking them out of the village. In their words they are not so bored.

Need to discuss with youth worker about arranging a drug awareness session in youth club in the autumn term. We feel that a lot of the younger youth would benefit from this interaction.

ANTI-SOCIAL BEHAVIOUR

Continued neighbourhood disputes around the village, we are still offering reassurance to those who need it when involved with disputes and also offering mediation to the parties who want it. Some of these disputes are now being dealt with by the police, others luckily are dealing with it themselves and coming to compromises/solutions to the issue.

Due to some of the ant-social behaviour that has been happening across the village within the older age groups it has caused us a lot of paperwork and attendance at agency meetings to come together as a partnership to come up with solutions to help the offenders improve their behaviour.

Once again this month we have received complaints about youths kicking footballs against fences by the Foster's Lane play area, although we don't class this as anti-social behaviour we have spoken to those concerned and they will play football further down the field. They did explain that the ball wasn't intentionally kicked against the wall it just happened.

A report of youth's gathering at the main entrance of the community centre leaving their litter and spitting everywhere we were able to identify offenders and we have spoken to them and told them that they are no longer to gather in this area. We did explain to them the health risks that spitting can cause. Since we have spoken to them they have not been seen in this area.

Some youth have been trying to gain access again following previous issues to the land at the rear of the church and have caused some damage to fencing of neighbouring property informant telephoned us and we were able to identify offenders and they have been spoken to and told that they are not to visit this area.

We continue to patrol hotspot areas within the village this month these areas have been; community centre, skate park, the land at the rear of church and play areas across the village.

CO-OP

There have been reports to us that there is shoplifting going on within the store, offenders have been identified and spoken to by the CO-OP and by us. Hopefully this will now stop it from continuing. Everything else is ok no other issues in this area, we continue to talk with staff on a regular basis.

FLY-TIPPING

There have been reports of fly tipping on the Billingshurst road thank to an observant resident of the village, an offender has been identified and we will be doing a home visit to discuss this with him.

ANTI-SOCIAL DOG BARKING

We have had several complaints from residents this month about unacceptable levels of dog barking noises. It is normal and natural for dogs to bark. But when barking happens a lot, or goes on for a long time it can be annoying and upsetting for your neighbours. We delivered a letter to the area where we have been receiving the complaints from, explaining that if you are the offending dog owner and don't take steps to control the level of noise you may be reported to the local authority as this is considered a statutory noise nuisance and you may be served an abatement notice. If the dogs' noise nuisance persists you will be considered in breach of the abatement notice and as such can face prosecution.

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DOG FOUL

We have been doing regular patrols this month of hotspot areas, we have noticed that dog foul has become particularly bad. All dog walkers that we have been interacting with have been picking up their dog foul, we have asked that they all keep an eye out for any individuals that do not and then contacting us to give us a description of the offender and the dog.

YOUTH

The youth this month have been very helpful with us; they have been our ears and eyes around the village they have been reporting anti-social behaviour incidents including someone leaving litter on our warden's vehicle. They not only informed us, but they removed all the litter and placed it in the bin. We are very grateful for the help of the youth, helping us to keep the village a cleaner, greener and safer place to live for the community of Ashington.

Some of the youth have also had to give police statements about incidents they have witnessed around the village this month regarding incidents of anti-social behaviour and criminal damage. They enjoy working along side us in patrolling the village and letting us know of anything they consider suspicious or anti-social.

We have been offering reassurance to the youth over the incidents that they have witnessed this month, some of them have become frightened others are just angry as they feel that nothing is being done and if it had been the youth there would have been more action taken. We did explain that this wasn't the case and that things were being dealt with.

This month saw Jayne helping with the clean up day for the Youth Club.

Due to the youth club being shut for the last week of July and the first week of August and limited opening hours for the rest of August we feel that we need some kind of diversionary activities in place. We have managed to work with Horsham District Councils Sports Development department and we have managed to borrow quite a large amount of sports equipment, to list but a few we have basketballs, volleyball, rounder's and cricket. We will be gathering the youth from around the village to come and join us in some fun and games on the Rec. Refreshments will be provided.

We are looking to take some of the youth for a trip over the summer holidays as long as their behaviour is consistently good. At the moment it looks like we will be going on the trip!

ELDERLY/VULNERABLE

We are continuing with reassurance visits across the village to those who need/want them. Within this group personal/medical issues have been happening we have just been there to offer any help or sign post to the relevant agencies.

We did have an incident in the village this month where a resident fell off a ladder and called us for assistance luckily it was when we were attending our first aid course and we were able to attend with the first responder for the village. Basic first aid was administered and the resident was told that they will have to visit A&E as they required stitches.

We have had our elderly vulnerable trip to Bognor this was enjoyed by all who attended.

All clubs are still going well, we will be taking a break in August from the club to restart again in September, we will try in August to do another outing we were thinking of an afternoon/evening trip to Littlehampton for fish and chips by the river.

We are desperately looking for volunteers to provide a befriending service within the village. We need escorts who will escort a resident one to one on the minibus to take them on various shopping trips. Although they are mobile they just need the extra support when out shopping. Due to ill health some of our elderly vulnerable group are no longer able to access the minibus facilities or clubs, we are looking at ways of stopping them from feeling isolated within their communities.

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Two more community link alarms have been fitted again this month in resident's homes. This has offered them the reassurance that they are not alone and can press the button to access help if needed 24/7.

We have been talking to pro-active health care teams to get the support that some of the elderly/vulnerable residents need. This is to arrange simple things like grab handles which will help the person involved and make their life easier around the home.

Due to the hot weather that we did have! We have been reminding all within this group to drink plenty of fluids and wear sun hats and to stay out of the sun when possible. We have also been reminding them that when leaving their properties to make sure they are secure with all windows and doors locked.

We attended a training seminar and have found some useful contacts for grants for the local clubs.

There has been lots of preparation going into the carnival entrance from this group this month. All the costumes have now been delivered to the elderly/vulnerable who are taking part. We will be beginning to build the float from this week with the help of the elderly/vulnerable group and the youth of the village. Many of the youth have been coming up with ideas for the float/offering up their artistic talents. Some of the youth are working on a music system enabling us to play music on the float whilst we go around. Some of the youth have helped supply the make up needed for dressing up the elderly/vulnerable taking part. On the day some of the youth have volunteered to help get the elderly/vulnerable group ready for the carnival. We are all excited about this event and it is so good for the community to all take part.

From September it has been discussed that Vintage tea will become for the winter months soup and a roll lunch, this is a trial and we will see if it is popular if not we will resort back to vintage tea.

WARDEN

We have undertaken a lot of training this month, ranging from first aid and management of road traffic collisions to utilising social media. It has also seen us take a brief refresher course on Anti-social behaviour legislation and our powers as wardens. The highlight however was breakaway training or "Self-defence".

We attended various talks and training from West Sussex County Council including fire safety in the home and identifying hazards.

As part of Horsham District Council's goal to become a dementia friendly place to live, all the wardens in the district are now Dementia Friends.

We also attended Action in Rural Sussex in Pulborough this month, this was very interesting as it was all about the community taking ownership of their village it was about recruiting volunteers and utilising them to help others in the community as and when needed essentially a befriending service. We are looking into ways of improving services that we already have in the village. We can't stress how valuable and knowledgeable volunteers are in the community and anyone who is interested in volunteering please contact us.

On a final note, the Pulborough wardens have started and we will be working with them over the next few months. They have already been in the village and helped with some incidents that have happened.

Appendix 2

Horsham District Monthly update is on the Parish Council website www.ashingtonpc.org.uk

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Appendix 3
Youth Worker Report
Main Headlines – July 2016

Activities & Topics covered during June AYC sessions:

- :- Vaping e-cigarettes benefits
- :- Hands on Arts & crafts
- :- Individual cost for social interactions & behaviours
- :- Relationships
- :- Cooking Burgers
- :- Cake decorating
- :- Review of youth club policies/code of conduct
- :- Families

Training & Development.

- :- I have continued intentional local networking with local youth workers, seeking outside perspective on issues amongst Ashington Youth culture. More recently, this has been in response to concern over poor behaviour amongst young people in and out of the Youth Club.
- :- This networking has included sharing experiences and gaining insight from more experienced youth workers in their ways of tackling issues as well as comparing structures and styles of youth work.
- :- During July I was able to meet with Liz Burt (Horsham-Matters Youth projects Manager), Emma Edwards (Steining, Bramber & Upper Beeding) and Lloyd Harp (Rudgwick).
- :- In July I was able to update my first aid training through The Red Cross. As well as this, a number of our devoted Youth Club volunteer team completed training across a number of evenings.

‘Clean up the Club’

- :- Sunday July 24th a group of 25 young people, volunteers, Neighbourhood Wardens and members of the Parish Council gathered together to repaint the back wall of the youth club followed by a BBQ on the rec field which was kindly run and supervised by Pat Webb.
- :- This has been in response to growing feelings that the architecture of the youth club has not reflected the same aspirational messages that we envision our youth work instilling into our young people, contributing to Ashington being the best place for young people to grow up.
- :- The afternoon was a positive time for the community, with people coming together to repaint the back wall of the youth club which overlooks the rec field.

Summer Holiday & Carnival plans

- :- The Youth Club will be closed for the first two weeks allowing our devoted volunteers a rest to
- :- Initial plans are to maintain a 90minute Thursday evening drop-in session for YP (Aug 8th-Sept 2nd) as well as a number of afternoon activities & trips.

D = Minuted but deleted from next agenda.

C/F = Minuted and carried forward to ‘Actions Outstanding’ on the next agenda.

- ⊃ This will also include AYC’s involvement with the Ashington Carnival. We plan on entering two floats from the youth club and the youth gym as well as attempting to fundraise through the sale of handmade crafts & raffle tickets for a helicopter ride.
- ⊃ All activities will be advertised on the Youth Club notice board (On the front door) as well as social media. We have found this to be the most effective way of communicating with our young people.

Areas of Concern & Observations

- ⊃ Alcohol consumption on rec field - A number of our young people who have been engaged with Ashington Youth programs have now turned 18 and have often been found drinking on the rec. I have consistently approached young people to discuss their safety, effect on other field users as well as providing bin bags. They have been receptive to this and taken responsibility for their litter in particular.

25.7.16 - Paddy Donovan, Senior Youth Worker

Appendix 4

Funds held by the Parish Council on behalf of others

First Responders	£ 3165.90
Bingo Club	£ 336.32

D = Minuted but deleted from next agenda.

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