



Ashington Parish Council

**Minutes of the meeting held on Thursday 3rd March 2016 at 7.45 p.m. in Ashington School,
Foster Lane, Ashington**

Present: Councillors N. Clark (Chairman), N. Spiers (Vice-Chairman), S. Ball S. Cox, T. Kearney,
J. Stillwell, R Strudwick, K. Wood, M. Woolley.

Parish Clerk: Celia Price

Neighbourhood Wardens: J Jeffrey, A Webster

District Councillors: J. Blackall, P. Circus

6 members of the public

The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment sections of the meeting. If Members of the Public have questions for Police/Wardens & District/County Councillors then the Clerk will pass these on if these individuals have left the meeting.

Members of the Public are reminded that Standing Orders allow for 5 minutes maximum participation.

061/16 APOLOGIES FOR ABSENCE

L. di Castiglione, G MacPherson (Councillors), K Dare (NP Clerk), D Jenkins (District Councillor)

062/16 DECLARATIONS OF INTERESTS

The Chairman reminded Councillors that previous declarations still stand. In addition, Cllr Spiers declared an interest in item 078/16 Planning Correspondence (DC – DC/14/1696 Land South of Ashington House) and Cllr Woolley declared an interest in item 073/16 (Tree Surgery in Church Close)

063/16 APPROVAL OF MINUTES

The minutes of the meeting dated 4th February 2016 were approved as a true record and signed by the Chairman. Proposed by Cllr Stillwell, seconded by Cllr Woolley and agreed by all.

064/16 NEIGHBOURHOOD WARDENS

Neighbourhood Wardens Report (Appendix 1)

J Jeffrey gave an overview of the report inviting questions from Councillors and the Public.

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Questions from Councillors

Cllr Kearney asked for clarification regarding fly posters, particularly the large banners currently around the village. The Wardens responded by saying that if the banners or posters are on private property they cannot be removed and this is the difficulty with the large banners currently displayed.

Cllr Strudwick commented that he was delighted to hear that the school children and elderly and vulnerable were getting together at lunch club, it is a brilliant idea and hopes it continues on a regular basis. The Wardens said it would.

Questions from the Public

None

Neighbourhood Warden Agreement

Cllr Spiers reported that previously there has been no written agreement between HDC and the Parish Council and following February's full Parish Council meeting a sub-committee was established. The sub-committee met on 24th February. The meeting report and recommendations were circulated to Councillors prior to the meeting and in summary: The sub-committee reviewed the contract and discussed alternatives and providers, concluding that the Neighbourhood Warden Service currently received is very good and works well for the community. The sub-committee therefore recommend the Parish Council sign the "Agreement for the Provision of a Neighbourhood Warden Scheme" document with some minor amendments. The sub-committee also recommend investigating the possibility of increasing the Warden's coverage as well as looking at alternative office accommodation.

Cllr Strudwick proposed the agreement be signed, seconded by Councillor Stillwell and unanimously agreed by all.

065/16 Youth Worker Report (Appendix 3)

The Chair gave an overview of the report.

066/16 YOUNG PERSONS ADJOURNMENT

None Present

067/16 REPORT FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Circus, Cllr Blackall

Cllr Circus advised that at the CLC (County Local Committee) meetings, grants requests are assessed and awarded and he would like to encourage local community groups to apply for these which are for small community ventures, he gave examples such as Storrington Speedwatch and Steyning Arts Festival. The CLC have £25,000 that can be awarded in grants each year. Cllr Circus will forward details of the application process to the Clerk.

Actions Outstanding

Billingshurst Road VAS sign. Cllr Circus reported that to date no satisfactory response has been received and he will be pushing for an update in time for the next meeting. **C/F**

Barriers (by the playing field). Cllr Circus has received response and passed this on to Mrs Alford, he reported this would not progress due to lack of funds and the project is not seen as a priority.

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Cllr Blackall commented that he is working to improve the relationships between Parish and District Councils and would like to encourage all to improve communication to explore what is available in the way of assistance.

The Chair invited questions from Councillors
None

The Chair invited questions from the Public

Mrs Alford asked if Ashington Carnival would be the sort of group that could apply for a CLC grant. Cllr Circus confirmed yes it is. The Clerk will forward details of the process once received from Cllr Circus. **CP D**

Actions Outstanding

068/16 Social Media

The Clerk has received information from Billingshurst PC and is awaiting information from HDC. The Clerk will report once all documents are received. **CP C/F**

069/16 Mill Lane Road Culvert

The Clerk has asked Cllr Circus to investigate. Cllr Circus reported that he had received a response from WSCC which confirms that there is only a 2 page report and no solution yet. "The £50,000 is funding from the 'Kick Start Programme (Community Flood Fund)' which is currently still available to fund any recommendation that Opus put forward." The Clerk asked Cllr Circus to establish the timescales as it has already been over 2 years and there is still no solution. Cllr Circus agreed to do this. **C/F**

070/16 Neighbourhood Watch

Meeting date to be confirmed **C/F**

071/16 Review of Emergency Plan

The sub-committee have met and have started work on the document. Cllr Spiers also met with the HDC emergency planning officer on 29th February. Cllr Spiers reported that the HDC emergency planning officer commented that much of the document is robust, however some needs re-writing and these areas have already been identified by the sub-committee. He agreed that a 4x4 driver/vehicle register is a great idea and the sub-committee will be working on this as part of their review. Cllr Spiers distributed volunteer packs to all Councillors and the Clerk as provided by HDC. He also confirmed that the Wardens are keeping a confidential register of the elderly and vulnerable people in the village which will be made available to the Emergency Planning team in the event of an emergency situation. **C/F**

072/16 Litter

Cllr Spiers advised that the planning of a 'spring clean for the village' in support of 'clean for the queen' is well under way. The proposed date is Saturday 23rd April (St George's Day) from 10am until 2pm. The Church have agreed to 'host' and be the focal/meeting point. Cllr Spiers will arrange for equipment from HDC and will organise posters/advertising.

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All noted that in general the village is well kept. There are some litter picking volunteers and recently litter has been cleared from the edge of the recreation ground and skate park, London Road and the area between the 2 roundabouts at the top of the village. It was reported by the volunteers that the litter collected was minimal in all areas. 'Hot spots' were discussed (the recreation ground, skate park, parts of London Road and more recently around the BP petrol station. The Clerk reported that enforcement had been informed regarding the BP garage so improvement is expected very soon.

Litter will be monitored on an on-going basis but all felt no further action is required at this stage.

CORRESPONDENCE

073/16 For action:

The following documents were distributed to Councillors by email in preparation for discussion action.

1. Community Support Questionnaire

WSCC are reviewing services and the way they are delivered. They all consulting with Parish Councils to establish whether or not they would be interested in taking on some or all of the functions. Councillors received the questionnaire prior to the meeting and agreed Option 3 was the preferred option. They also made the following comments:

There are concerns over who would deliver the service (would we have to use WSCC contractors?). How would the scheme work and how would it be funded? Who would manage the service? WSCC are looking at ceasing the service from 31st March 2016 - this does not give Parishes any time to fund or work out how they could possibly take over the service (even if they wanted to). All agreed Ashington Parish Council simply do not have the resources to take on these responsibilities.

In addition, Storrington Parish Council forwarded their response and this was distributed to Councillors prior to the meeting. Following discussion all agreed that the Clerk should complete the questionnaire as discussed and comment along the same lines as Storrington's letter.

2. HDC Draft Sport and Physical Activity Strategy

Councillors have reviewed the documents with the following comments. They are 'high level' strategy documents and are very generic in wording. The documents mainly concentrate on the provision of facilities in Horsham, Southwater and the new housing developments at Broadbridge Heath and largely ignores the rest of the district. Essentially, HDC will support the provision of better access to sport but is not committing any of its own finances to any projects. There is no awareness of any consultation with Parishes and it looks like we will need to identify our needs through the Neighbourhood Plan.

HDC asked for comments by 1st April, the Parish Council instructed the Clerk to respond by acknowledging receipt and advising as there is nothing specific to Ashington and our requirements will be addressed through the Neighbourhood Plan the Parish Council have no comments.

3. Request for Tree Surgery in Church Close

Cllr Woolley left the meeting.

The Clerk has received a request for Tree Surgery in Church Close. The Parish Council own the trees and have recently refused surgery as the trees are fit and healthy and are not dangerous. In the past, however, trees have been removed in this area at the residents request and at the

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Parish Council cost. Councillors have received photographs and details prior to the meeting. These were discussed, Cllr Wood advised the trees were planted by the developer, originally there were 6 trees but 2 were removed at residents requests, the issues were discussed at length and it was concluded that the requested surgery is too drastic, however the proposal is that the Parish Council would permit a reduction of the trees with the following conditions: The trees may be reduced by a maximum of 30%. The tree surgery must be carried out by Mark Adsett, at the cost of the residents. Normally the work would be carried out between November and February, however this year as a special dispensation for the resident Councillors agreed to extend this to the end of March (as a one off). If not completed by the end of March work must be carried out between the months of November and February. Councillors voted with 7 agreeing to the proposal and conditions with 1 Councillor abstaining from the vote.

Cllr Woolley returned.

074/16 For information:

The following were distributed to Councillors by email prior to the meeting for information.

1. SALC training schedule
2. Sussex PCC newsletter
3. Consultation for the future of 3 in 1 cards (also forwarded to the Youth Worker)
4. News release: Operation Watershed

075/16 General

HIGHWAYS

The Clerk is awaiting information from WSCC Highways following the meeting held in January regarding the London Road verges, London Road footpath/layby ownership and grit bin locations.

076/16 PUBLIC ADJOURNMENT

Mr Farrell commented on the discussion regarding the tree surgery request for Church Close asking why the residents were having to pay. The Clerk reiterated the reasons for this.

Mrs Jones suggested that the BP garage install a litter bin on the edge of the new pavement to help reduce the litter problem. The Clerk will contact the garage. **CP C/F**

Mr Moss asked if there is a mechanism to review the previous speed audit along Billingshurst Road. The Clerk will ask Highways. He also asked about 'speedwatch'. It is understood a minimum of 12 volunteers is required. All agreed to add to the April Agenda for further discussion. **CP C/F**

Mr Whittaker asked the Parish Council to note that Mark Adsett is not a qualified tree surgeon. He was advised that he is the Parish Council's Landscape Contractor who takes advice from a qualified tree surgeon on behalf of the Parish Council. He also asked for an updated on the London Road verges and the state of the BT site. The Clerk advised that due to Highways staffing issues we are awaiting further details and will update as soon as possible, in addition BT are not responding to telephone calls. The Clerk called in to site when engineers were there and was referred to a website for BT facilities, she is awaiting a reply. Mr Whittaker also confirmed the ACCT have now installed underground boxes to deal with the rat problem in the ditch next

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bordering the recreation ground. He also asked about the overgrown trees along the old London Road. The Parish Council replied by informing him that the trees are left like this on the advice of WSCC Highways.

The Chairman thanked residents for their comments and closed the public adjournment.

077/16 PLANNING.

The minutes from the 17th February 2016 were approved as a true and accurate record of the meeting. Proposed by Cllr Kearney, seconded by Cllr Woolley.

078/16 Correspondence

Cllr Spiers left the room

1. HDC – DC/14/1696 Land South of Ashington House.

Councillors discussed possible local infrastructure projects and agreed to put the following forward for consideration at the Appeal for outline planning permission for up to 40 dwellings:

- Ashington Youth Club - improvements to built facilities / new buildings
- Ashington Scout Hut – improvements to built facilities / new buildings
- Ashington Community Centre – phase 2
- Provision of additional football pitches and sports pavilion in the Parish to serve Ashington Cougars Junior Football Club who have outgrown Ashington Recreation Ground and have to play matches in Steyning and Small Dole
- Provision for a new Warden / Parish Office
- A24 noise reduction, commissioning of a survey and identification of potential solutions (if it qualifies)

Cllr Spiers returned

079/16 Neighbourhood Plan update

The first Steering Committee meeting will take place on Monday 7th March. The Neighbourhood Plan Clerk has prepared a number of draft documents so that the Steering Committee can quickly get up to speed with the NHPlan: Community Consultation plan, Project Plan, Terms of Reference, Code of Conduct, Register of Interests, Focus Group Terms of Reference, Focus Group Brief. The Steering Committee will be asked to discuss and amend, if necessary, the documents and agree a communications strategy, plan for community consultation and future meeting dates.

A 'Community Profile' based on the Census 2011 has been obtained and will be studied by the Steering Committee. A copy has been put on the Parish Council website.

080/16 Amendments

None

081/16 Applications

DC/16/0339 18 Willow Way – for discussion at the planning meeting on 16th March as plans not received in time for this meeting.

Horsham District Council

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082/16 Approvals

DC/15/2439 BP Garage signage

083/16 Refusals

DC/05/2442 11 Hillcrest Drive, single story extension to form a pair of semi-detached dwellings

084/16 Withdrawals

None

085/16 Appeals made/ decisions

DC/14/1695 Land south of Ashington House, London Road

Outline planning permission for the erection of up to 40 no. dwellings (Class C3) and new access off London Road with all other matters reserved.

FINANCE

086/16 Correspondence for action.

1. Appointment of Auditor

The Clerk recommends the appointment of Auditor, David Allsopp (as previous years). The cost remains £200 and falls within budget. Mr Allsopp has actually retired from auditing but will do one last year for the Parish Council if agreed. After this year a new internal auditor will need to be found. All agreed.

2. Tree Surgery Request (Covert Mead)

Request received from a resident to reduce the height of 8 trees along his fence line to gutter height as they are overhanging his property and he is concerned about potential root damage particularly in respect of a cherry tree. The resident has been advised that if the Chanctonbury Nurseries development goes ahead this could reduce the screen from his property to the site, the resident is aware and is more concerned about the size of the trees and impact on his property. Mark Adsett (Landscape Contractor) inspected and advised that the trees do need topping. He submitted a quote (previously emailed to Councillors) Estimate no: 023 for £175.00 to carry out the work. The Clerk advised if agreed the cost will fall within the budget. Cllr Wood informed Councillors that the trees are protected under TPO 822, therefore agreement cannot be reached at this meeting. The Clerk is to contact HDC regarding planning permission and advise the resident.

CP C/F

3. Tree Surgery Request (Chanctonbury)

Correspondence received from a resident advising that a Willow Tree owned by the Parish Council is touching her property. Mark Adsett (Landscape Contractor) was asked to inspect and confirmed the tree is actually touching the property and therefore needs to be reduced. He submitted a quote (previously emailed to Councillors) Estimate no: 024 for £125.00 to carry out the work. The Clerk advised that if agreed the cost will fall within the budget. All agreed and asked the Clerk to instruct Mark Adsett to reduce as much as possible. The Clerk will also inform the resident.

CP C/F

4. Lamp Post Corrosion Testing

A quote has been received from Intratest. The price of £450.00 is the same as in 2011 and is accounted for in the budget. Agreed by all

5. Summer Hanging Baskets

Ferring Nurseries have submitted their estimate, which has been forwarded to Councillors. The cost is £1063.99 and is accounted for in the budget. Agreed by all

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6. Cleaning of the Multisports Court

A quote from Sports Court Direct has been received and distributed to Councillors prior to the meeting. The price has been held at £550.00 (as in 2014) and is accounted for in the budget, however a member of ACCT management committee asked that this be put on hold. He will investigate and advise. The Clerk will put on a future Agenda if required.

7. Review of weed killing contract

LanGuard Ltd have confirmed their price remains £345.00 (plus VAT) for 3 applications of weedkiller as previous years. The Clerk proposes to continue with this contract. Agreed by all.

8. Emergency repair to the noticeboard outside school

One of the posts to the noticeboard outside school has rotted and the noticeboard was very wobbly, due to the windy weather and location of the noticeboard, the Clerk arranged for an emergency repair. The invoice for £55.00, from David Newland, is included in the schedule of payments. Councillors were asked to retrospectively authorise the repair and payment of the invoice. Agreed by all.

9. Request by the Clerk for a new laptop and projector

Following various issues with the PC laptop and considering the age of the equipment which is now considered to be at the end of its life, the Clerk has requested a new laptop. She also requests a projector (HDC planning will no longer be sending paper plans for all but major developments) so the Council will need to view these electronically in the future. The Chair asked for a sub-committee to review. Cllr Woolley agreed to lead with support from Cllr Clark and Cllr Kearney. All agreed to address as a matter of urgency.

10. Clerks hours

The Clerk reported that she has worked 44 hours over and above her contracted hours since 1st January 2016. On average this equates to almost 6 extra hours per week. The Clerk also advised this is unlikely to improve all the time the District Council are passing more work down to the Parish Councils eg the preparation of planning applications prior to meetings. Councillors are requested to note this as a potential future expense.

11. Local Council Review Magazine

The Clerk requested the continuation of this magazine at the cost for 2016/17 of £17.00. Agreed by all.

087/16 Correspondence for information

The following correspondence was distributed to Councillors by email prior to the meeting for information.

1. Audit Appointments – information form SALC

088/16 Income

None

089/16 Expenditure

Month	Payee	Description	£	Chq No.
Mar16	Mrs Celia Price	Home Office - February 2016	10.00	
		Telephone	7.00	
		Telephone (compensated by Lloyds Bank)	100.00	
		Mileage (3 x meetings @ HDC)	24.00	
		Parking (meetings @ HDC)	3.20	

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	Postage	6.48	
	Stationery	10.94	
		<u>161.62</u>	1737
Mrs Karen Dare	Home Office - February 2016	5.00	
	Action in Rural Sussex (Community Profile)	120.00	
	Postage	0.63	
		<u>125.63</u>	1738
Mark Adsett	Landscape Gardening (Jan 16)	508.33	1739
Ashington PCC		1083.33	1740
Ashington Community Trust	One Acre Rent (June 2015 - June 2016)	12.00	1741
WSCC	Salaries	0.00	1742
D. S Newland	Invoice: 2903 Repair to noticeboard outside school	55.00	1743
SSALC Limited	New Clerks Course (24th February)	90.00	1744
HDC	Inv: 5602262 - Emptying of litter and dog bins	305.50	1745
	March 2016 Total Expenditure	<u>2341.41</u>	

It was resolved that the schedule of payments shown above be approved for payment. Agreed by all.

090/16 MEETINGS

Cllr Ball, Cllr MacPherson and Cllr Spiers met as the Emergency Planning sub-committee meeting on 10th February.

The Clerk attended a meeting with the planning department on 22nd February.

Cllr Ball, Cllr Stillwell, Cllr Spiers and the Clerk had attended a meeting to review the Neighbourhood Wardens contract with HDC on 24th February.

Cllr Spiers attended a meeting with HDC Emergency Planning Officer on 29th February.

Cllr Stillwell, Cllr Spiers and The Clerk had attended a Youth Worker partnership meeting on 1st March.

Cllr Stillwell, Cllr Spiers and The Clerk had attended a Neighbourhood Warden Partnership meeting on 1st March.

091/16 MINOR MATTERS RAISED BY COUNCILLORS

The Clerk reported that she has received concerns regarding the village notice boards. These have been inspected and are considered towards the end of their life. She has spoken to HDC re: S106 funding and in principal this would qualify. She has asked Cllr Ball to assist with producing a full report for presentation at the April meeting.

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Cllr Wood reported that a property on Merios Way have put up fence struts on Parish Council land. Cllr Wood will advise the Clerk of the address who will then write to the resident and ask for them to be removed. He also advised that the gate to the Southern Water pumping station at Willard Way (named the Merios pumping station) is broken. Southern Water have been advised but no repair has taken place to date.

Cllr Spiers advised that following the report of an overgrown footpath (Hole Street), he and a neighbouring resident will clear this on Saturday morning and invited any other Councillors to join him if they were available.

Cllr Kearney reported that a lighting bollard between Hillcrest Drive and London Road has never been commissioned. The Clerk will investigate.

Cllr Ball suggested 2016 Annual Assembly start earlier, possibly 7pm.

Cllr Clark advised that he has been using the Love West Sussex App to report highways problems and those reported have been addressed promptly.

The next Parish Council will be held at **7:45pm on Thursday 7th April 2016** at **Ashington School, Foster Lane.**

The next Planning Committee meetings are scheduled for **Wednesday 16th March 2016** and **Wednesday 30th March, both at 7.30pm in the Sports Pavilion, Church Lane.**

The meeting finished at 10.25pm

Signed.....

Date.....

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Appendix 1
WARDEN REPORT FEBRUARY 2016

CRIMINAL DAMAGE/THEFT

There has been a single report of burglary this month made to us, it occurred during the daytime when no residents were at home. The Police are fully aware of this and are dealing with it.

There has been slight criminal damage to the side of the community centre, with damage to the protective covering of electrical wires.

Just recently it has been reported to us that there has been graffiti on the door pillar by the fire exit doors of community centre. We have taken photos as evidence. We will be viewing the CCTV cameras to try and identify offenders. We will be reporting any intelligence we find to the police.

ANTI-SOCIAL BEHAVIOUR

We have had issues with anti social behaviour at the youth club this month. All youths have been spoken to regarding the incident that occurred, due to this, youth club was cancelled the following week for the group involved. Working closely with the youth worker these issues are being resolved. Police are aware and will try and call into youth club when they are available.

On return from the closure of youth club for the half term break we sat down with the youth worker and the youth and tried to resolve some of the issues regarding behaviour by the youth when attending youth club. A discussion was had and ideas and suggestions were put forward to the youth worker. The youth were also told that their unacceptable behaviour would not be tolerated and that if it continued they may lose the youth club facility. Hopefully these issues can now be resolved. We continue to try and work youth club nights to offer assistance if required.

We are still continuing to move youth on from the community centre fire exit doors when we see them.

We are still patrolling the playgroup area in rectory lane, due to reports of anti-social behaviour in the evening with youth gathering in the play area leaving litter, etc...

Working closely with mediation services to try and resolve other issues of anti-social behaviour between neighbours. We have spoken with those residents concerned and most have now agreed to the mediation.

There has been a low level of ASB reports within the village over the last few months.

We are dealing with several youth within the village to help them with personal issues that are having an effect on their day to day lives. Where needed we are directing them to agencies that can help them and their needs at this time. We are just giving them some time to come and chat with us on a regular/ weekly basis or when they feel they need to chat.

ANTI-SOCIAL DRIVING

There have been two vehicles confiscated by police this month that we know of due to no valid insurance or driving documentation. There has also been a confiscation by police of a vehicle due to suspicion of driving under the influence of drugs. These incidents have all taken place at the top of the

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village by the BP garage. Since the garage has opened we have seen an increased police presence within the village which can only be a good thing. Vehicle registrations have been given to police of vehicles that have been driving in an anti-social manner through the village.

PARTNERSHIP WORKING

We are still having regular meetings with partnership agencies, continuing to work alongside PCSO's and enjoying the benefits of increased communication between agencies. Next meeting at Steyning Police Station is the 9th March 2016. This is a good time for us all to sit together and discuss any issues we may be having in the village. We are problem solving to try and find solutions to the issues.

We are also having a regular monthly meeting with the HDC Community Safety Team, this has proved very useful and we are all able to discuss issues together again trying to find solutions to issues within the village. It also gives us close contact with the anti-social behaviour team.

FLY-TIPPING

There have been several reports to us of regular fly-tipping on Park lane, when it has been spotted we have contacted HDC's Cleansing department to pick it up.

We are looking at ways of trying to address this issue, one being to place surveillance cameras in the area. We are also looking to place signage stating that surveillance cameras are operating in the area. Hopefully this will be enough to deter this continuous fly-tipping in park lane.

Thanks to a quick thinking resident who disturbed the offender fly-tipping they managed to get part of a registration number which has been reported to police. Hopefully we may be able to identify the offender.

Old London Road has also seen an increase in Fly-tipping.

Any resident who witnesses an offender fly-tipping should get registration details of vehicle and description and report to us and the police. We can inform our waste department of the details and they can follow up the investigations hopefully leading to a prosecution.

FLY-POSTING

We are continuing to remove fly-posting on a regular basis. We have spoken to several offenders who removed the Fly-posting following our conversation.

LITTER

Litter is still quite bad across the village; we are litter picking hotspot areas when we come across them. Several of the youth have also been litter picking for us.

Old London road in particular has seen an increase in litter, most of it being food related from the garage. We have still to visit the manager of the garage to discuss ways to solve this issue.

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DOG FOUL

We have been doing more dog foul patrols this month. We have been concentrating on the hot spot areas. Whilst doing these patrols we have noticed the dog foul signage is looking a bit dated. We have ordered replacements and within the next few weeks will be updating and replacing the signage.

Two reports this month of lost dogs. We have been reminding dog owners to make sure their dogs have ID tags stating contact details if the dog is lost. Luckily on this occasion dogs were reunited with their owners.

ELDERLY/VULNERABLE

It was a very popular lunch club this month, the first one in the New Year. Once again the lovely home cooked food served by Pat was popular.

Following lunch we were visited by some children from the local school. They came with board games. This was greatly enjoyed by those that attended the lunch club. It was lovely to see the children teaching the older folk how to play some of the games and visa versa with the older folk passing on their knowledge of some of the games they used to play when they were younger. This is so nice to watch the interaction and a big thank you to the school for arranging these visits. We hope this to be a regular activity.

The March Lunch Club will see the children visit again from the school followed by a quiz and afternoon tea.

We have seen some new members attend the lunch club and it is hoped to spread the word across the village for more residents to come and attend the lunch.

Posters have been made and displayed in notice boards for all the activities that are organised within the village i.e. the lunch club, bingo, vintage tea.

A big thankyou to local residents for their continuous support and donations of home baked goodies and raffle prizes.

Vintage tea was well attended this month. We had freshly made sandwiches and fancy cakes. The discussion for the afternoon was on personal health. Many topics were discussed and we informed those who attended where they could go if they needed advice. The local PCSO also joined us for tea. This was a good opportunity for the elderly/vulnerable group to discuss any issues that may be bothering them. They could also ask her for advice if they needed it.

Bingo was very well attended this month. Everyone is looking forward to the next bingo session which will be Easter related. Prizes will be Easter Eggs followed by all who attend bringing in some Easter related nibbles for us all to enjoy a buffet and chat following the bingo session.

Carnival preparations are already taking place within the elderly/vulnerable group following our success last year. Many ideas have been put forward and all are excited about the float that we will be having.

Two more residents have signed up for a community link alarm this month. This is such a valuable service as it gives the person a sense of safety whilst enjoying their independent living.

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The Minibus shopping trips are still proving popular. We must say a very big thankyou to the volunteer drivers who make these shopping trip events continue. Without their support and dedication we would struggle to run the service.

We are working closely with volunteers from the church. Some are driving the mini bus, others visiting the elderly/vulnerable and also organising the gentleman's trip. Hopefully we can come up with some new projects for the village between us over the next year.

We are still having lots of meetings with agencies trying to get services to the village that the elderly/vulnerable group require.

Many within the elderly/vulnerable group and other residents in the village have had difficult personal issues to deal with. We have just been there to offer reassurance and assist if we can.

Due to some elderly/vulnerable being poorly we have tried to make sure they are not on their own and isolated. We have where possible tried to bring them to the organised events in the village.

WARDEN

Several training courses will be attended in the next few months starting with the Rest Centre and Emergency Planning course on the 18th March 2016.

Playground Inspection Course

Just to remind everyone that this is not a police report it is purely the wardens brief monthly report.

Appendix 2

Horsham District Monthly update is on the Parish Council website www.ashingtonpc.org.uk

D = Minuted but deleted from next agenda.

C/F = Minuted and carried forward to 'Actions Outstanding' on the next agenda.

Appendix 3 – Youth Worker Report

Main Headlines – FEBRUARY 2016

Feedback from Ashington Youth Vision

- Having shared the vision for youth work in Ashington at February's Parish council meeting (being to make Ashington the best place for young people to grow up), I have received positive feedback from members of the community.
- This vision has also begun to be communicated amongst our young people, being something that they are excited to be a part of and get behind.
- The focus moving into the Summer term is to develop an effective strategy to communicate this vision to the entire community and local area.
- The initial proposal is to publish a small magazine/flyer documenting the vision and strategy in achieving this.

Topic covered during January AYC sessions

- Sessions in February have covered topics surrounding:
 - Behaviour & attitudes towards youth provisions.
 - Appropriate language / power of words
 - Romantic relationships
 - Social relationships
- Looking forward to the rest of the spring term, we're looking to continue to unpick the following themes:
 - Future vision of Ashington Youth.
 - Relationships - Romantic / Friendships / Family
 - Smoking / Vaping
 - Conflict resolution
 - Decision making

Team training

- Looking to the future, a necessity in releasing volunteers into increasing roles of leadership will rely on training our volunteers in specific areas such as First Aid, Safeguarding, Food Hygiene.
- To start, we are looking to finalise plans for first aid training for our AYC team in March.

The Purple bus

- This has been well received having an additional evening of youth provision in the area amongst Ashington Teenagers.
- This provision will remain for the remaining duration of the Easter term until the end of March.

Half term

- Over the past year we have run daytime youth activities in the youth club with limited popularity and attendance amongst our younger youth ages, therefore did not run any sessions through the spring half term
- After the spring half term, feedback was that it was particularly important to maintain at least one evening point of contact with our older aged youth. This can be attributed to the success of our current format having two sessions for this age group, inc

Areas of concern & Observations

- Issues surrounding attitudes & behaviour within AYC

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- Within February, we experienced a range of unacceptable behaviour amongst a small group of older young people during AYC sessions.

- With the assistance of neighbourhood wardens, we tackled this by providing young people a forum to voice their frustration surrounding lack of opportunities and particularly transportation in the area.

1.3.16 - Paddy Donovan

Appendix 4

Funds held by the Parish Council on behalf of others as at 26th February 2016:

First Responders	£ 3371.65
Bingo Club	£ 336.32

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