



Ashington Parish Council

Clerk to the Parish Council: Mrs. Celia Price,
1 Blakiston Close, Ashington, Pulborough, West Sussex, RH20
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Email: clerk@ashingtonpc.org.uk www.ashingtonpc.org.uk

Members of Ashington Parish Council are summoned to a meeting of the Ashington Parish Council at Ashington School at 7.45 p.m. on Thursday 4th February 2016.

A G E N D A

- 1. Apologies and reasons for absence**
- 2. Declaration of Interests and notification of changes to members' interests.**
- 3. Approval of the Minutes of the Parish Council Meeting on the 7th January 2016**
- 4. Report from the Neighbourhood Wardens & Police**
- 5. Youth Worker Report and Update**
- 6. Churchyard (Invited Guest: Rev. James Di Castiglione)**
- 7. Young Persons Adjournment**
Opportunity for young people to speak to the Parish Council.
- 8. Report from District and County Councillors**
- 7. Actions Outstanding:**
 - a. Social Media
 - b. Mill Lane road culvert
 - c. Neighbourhood Watch
 - e. Review of Emergency Plan
- 9. General**
 - a) Highways
 - b) STARS Schools Consultation
- 10. Public Adjournment**
Opportunity for members of the public to raise matters of concern
- 11. Planning**
Correspondence
 - a. Report from Mrs Jones
 - b. Chanctonbury Nurseries Update
 - c. Hoots House Update

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Neighbourhood Plan Update

New enforcement allegations/ Information: None

Amendments: None

Applications:

DC/16/0131 Four Acres, Rectory Lane (Non-material amendment)

Horsham District Council

Approvals:

DC/15/2887 Carbank

Change of conditions - permitted

Refusals: None

Withdrawals: None

Appeals:

DC/14/1695 Land South of Ashington House, London Road - outline application for up to 40 homes

12. Finance

Correspondence:

1. Quarterly Bank Reconciliation
2. Correspondence for Lloyds Bank

Income:

Lloyds Bank (compensation)

Interest on Investments

ARA (Tea and Coffee)

The invoices shown on the attached schedule are proposed for payment.

13. Meetings attended and reports by Councillors

14. Minor matters raised by Councillors to be referred to the next agenda

15. Date and Time of Next Meeting

Planning Committee – Wednesday 17th February 2016, 7.30pm at The Community Centre (Committee Room 2)

Parish Council **Annual Meeting** Parish Council – Thursday 3rd March 2016 2016, 7.45 pm at Ashington School, Foster Lane, Ashington.

Parish Council – Thursday 3rd March 2016 2016, 8:00 pm at Ashington School, Foster Lane, Ashington.

PUBLIC AND PRESS ARE WELCOME TO ATTEND

Celia Price, Clerk to Ashington Parish Council 19th January 2016.

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Schedule of payments February 2016

| Month | Payee | Description | £ | Chq No. |
|--|---------------------------|---|----------------|-------------|
| Feb16 | Mrs Celia Price | Home Office - January 2016 | 10.00 | |
| | | Telephone | 7.00 | |
| | | Telephone (compensated by Lloyds Bank) | 30.00 | |
| | | Postage | 1.73 | |
| | | Giff Gaff - Mobile Phone Top Up | 10.00 | |
| | | Total | 58.73 | 1729 |
| | Mrs Karen Dare | Home Office - January 2016 | 5.00 | |
| | | Travel Expenses | 8.00 | |
| | | Parking | 1.60 | |
| | | Total | 14.60 | 1730 |
| | Mark Adsett | Landscape Gardening (Jan 16) | 508.33 | 1731 |
| | Ashington PCC | Invoice: YW-201601 Youth Worker (Jan 16) | 1083.33 | 1732 |
| | Ashington Community Trust | Invoice: 411162 Hire of Room for planning meeting 16/12 | 3.80 | |
| | | Skate Park Insurance (April 2015 - April 2016) | 255.00 | |
| | | Total | 258.80 | 1733 |
| | WSCC | Invoice: 8001136829 Salaries and Costs | 980.94 | 1734 |
| | Proludic | Invoice: 7198 S97866 Turnfly Handle (Foster Lane Park) | 200.40 | 1735 |
| | D. S Newland | Invoice: 2901 Repairs to Warmingshurst Play Area | 370.00 | 1736 |
| February 2016 Total Expenditure | | | 3475.13 | |

APPENDIX 1:

NEIGHBOURHOOD WARDEN REPORT DECEMBER 2015/ JANUARY 2016

Due to annual leave and sickness, we were unable to provide a report for December. As such please find this as a combined report.

CRIMINAL DAMAGE/THEFT

There has been a report to us this month of an attempted break in to shed/garage to a property in the village. It is believed the thief was disturbed. All information has been reported to the police.

There has also been a worrying issue of a person asking an elderly/vulnerable person for their key safe number. Luckily the person was unsuccessful. We have made arrangements for the key code to be changed and in fact the keys have now been removed from this area.

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This is not a police report so therefore will not include any issues or incidents that have been reported directly to police.

ANTI-SOCIAL BEHAVIOUR

Very few calls the past few months in regards to anti-social behaviour, all complaints have been or are being dealt with. We are working with relevant agencies to try and find solutions to the anti-social behaviour. We would just like to state that not all anti-social behaviour revolves around the youth, the issues we are dealing with at the moment involve older age groups within the village.

There have been reports of youths acting in an anti-social manner at the community centre, when seen we are asking them to move on from this area. We are also educating them regarding their litter, asking them to use the bins provided around the village. The main issue is noise which has been disturbing hall users; they are not causing any criminal damage. They are very compliant when asked to move on. We are still directing them to the youth shelter, over the last month the youth shelter has been very busy with the youth congregating in this area.

At the moment we are dealing with neighbourhood disputes involving anti-social behaviour. We are working very closely with both victims and offenders to try and come to some type of resolution. Mediation has been offered, some have accepted while others have refused.

Meetings have been arranged with relevant agencies to tackle the issues. They are using the Warden Office as a location to meet with those concerned. This is good for the villagers as it provides easier access for services when required without the need to travel to the nearest towns.

Names and addresses of those causing a lot of anti-social behaviour across the village have been given to police. When dealing with these offenders all intelligence is also passed to the police.

We have added the Nursery School in Rectory Lane to our regular patrols. They have been experiencing youth using their play area for a place to meet. Damage and litter has been made in this area. All intelligence will be passed to the police.

YOUTH

We would like to say a very big thank you to the youth, who over the Christmas period volunteered a lot of help with the elderly vulnerable events that took place. The youth were actually involved with helping prepare for the events by making posters, wrapping raffle prizes and making table decorations. They also helped on the day by providing free labour to help set up, prepare and serve the guests. Following the event they also stayed to help tidy and clear.

We have been attending youth club as and when our shifts allow, the Monday session is proving very popular with the youth providing them a nice warm and safe environment to mix with their friends. We have been continually sign posting youth towards the youth club and attendance numbers are increasing.

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We have spoken to the youth worker about the run down and neglected appearance of the exterior of the youth club building. We have received lots of complaints from residents of the village about this. The youth worker, us and any volunteers who wish to help will look into ways if possible in which to improve and repair the building and surrounding area.

Due to issues at the youth club in previous months, due to anti-social behaviour we have been working very closely with the police. They are now doing regular patrols when in the area and calling into the youth club when time allows.

Due to the issues with litter in the skate park we have spoken with the youth worker about delivering educational sessions to the youth on how to dispose of their litter. Also highlighting the problems this brings to the environment and the community they live in if the litter is just left.

LITTER

Litter has been really bad over the last few weeks. Partly due to the weather and high winds blowing bins over and causing the rubbish to scatter around the village. We have spoken with the youth regarding their litter and making sure they use bins provided. We have also noticed a lot of the litter is being thrown from vehicles especially down Rectory Lane and London Road.

Over the next few weeks as the weather improves I think there are plans for a village litter pick day to take place.

There has also seen an increase in the litter on Old London Road and top of village by new garage site. We will liaise with the Manager to see what arrangements they have for litter picking their site and surrounding area.

SUSPICIOUS VEHICLES

Thanks to the observations of local residents, several suspicious vehicles have been reported to us. We have then given all details and intelligence to police. We have been reminding residents when they witness something suspicious that they should report directly to the police, recording and given as much information as possible about the suspicious act which has taken place. We are also reminding all residents to call 101 to report to the police, or 999 in an emergency. There is also the option of using the Sussex police website to report.

ANTI-SOCIAL DRIVING

There have been several reports to us over the past few weeks of the speed of vehicles using Rectory Lane. Only this week there was an incident where an animal was knocked over. We have concerns as quite a number of pedestrians use a very narrow path and with the road not being wide enough in some places; we have seen cars mount the pavement at speed. Registration details have been taken, we have reported to police our concerns with the speeding issues.

Anti-social driving at the roundabout at the top of the village seems to be a lot quieter since the opening of the BP petrol station on Old London Road. We have not received any phone calls regarding anti-social driving on the roundabout since the petrol station opened.

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OLD LONDON ROAD

There has been an issue since the garage has been built with traffic using the Old London Road. Vehicles are coming out of the garage and turning right thinking that they can access the A24, not realising that it is actually a dead end. We have witnessed this at all times of the day; as such a sign stating that it is no through road could resolve this issue.

There has also been an increase in the number of large Lorries that are parking for extended periods of time on this road.

COLD CALLERS

We have dealt with an incident this month of a cold caller calling at a home in the village. A young person was home alone and the cold caller was acting in a strange way which unnerved the occupant of the house. We were able to attend and offer reassurance. We also asked that the young person report to the police. We followed on with a patrol of the area to try and identify the offender.

If a resident feels something is suspicious with the cold caller they must call the police to report the incident on 101 or 999 if an emergency.

FLY TIPPING

Three reports of fly tipping incidents this month all have been reported to Hop oast cleansing department and following patrols have noticed that they have been removed. Park lane seems to be the major hot spot area for fly tipping followed by the Old London road.

FLY POSTING

Busy few weeks with removing fly posting from street furniture throughout the village, we have been making contact with some who have been guilty of the fly posting. We are reminding them of the laws and the fines that they can face if they continue to fly post. We have stated that there are notice boards across the village that can be used, and if they contact us we are more than happy to display their poster of their event in the noticeboards.

PARTNERSHIP WORKING

Regular monthly meetings with the police to discuss issues we may be having in the village.

A new monthly meeting has started with the Community safety team and fellow neighbourhood wardens. This is proving useful for sharing information. It also gives us a joint approach on problem solving issues we may have in the village.

DOG FOUL

There has been an increase in dog foul reports this month, hot spot areas include: the alleyway between Willard way and Meiros way this area is particularly bad, and is a worry as a lot of children uses this alleyway to get to and from school. We will look at replacing dog foul signage in the area, we have been asking anyone who sees offenders not picking up their dogs foul to please report to us. We will be arranging some early morning and late evening patrols in the hot spot areas. Hillcrest drive is another hotspot area.

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ELDERLY/VULNERABLE

We are still working closely with the independent living team on a day to day basis regarding residents across the village, we have had quite a bit of contact with social workers, occupational health therapists, discharge nurses and carers regarding some elderly/vulnerable issues this month. We have been working closely with this group so that those residents affected can return to their homes following illnesses/accidents. We are also working closely with the families of those concerned.

We have seen an increase in our welfare visits as many within our elderly/vulnerable group have been dealing with life changing incidents within their personal lives. We have been helping them by reassuring them and signposting to relevant agencies who specialise in the issues that they have to face.

We have also been checking with in the elderly/vulnerable group that everyone is ok over the Christmas period. Most are going to relatives.

Community link alarms and fire alarms are being tested on a regular basis.

The Christmas Lunch Club took place on the 2nd December 2015, Once again a great success. We would like to extend a very big thank you to the Rotary Club for the kind donation which they made to Pat. This meant that all elderly/vulnerable members were able to have free Christmas lunch.

We would like to take this chance to say thank you to the local primary school children who visited us on the Christmas lunch club and chatted and generally helped serve the elderly/vulnerable guests.

Hopefully the children will be joining us for the February lunch club for an afternoon of tea and games. This intergenerational activity is very valuable for the village, allowing for different generations to mix.

Live entertainment and a large raffle were part of the afternoon festivities.

We took a minibus full of elderly/vulnerable residents to a local restaurant for Christmas lunch. This is the 4th year that we have arranged this event. Everyone that attends looks forward to this event.

Thursday minibus shopping trip took place on the 14th Jan 2016. We had a full mini bus and we visited ASDA supermarket. Rather than run this event on a weekly basis we have decided to change to a monthly trip. The next trip will be to Morrison's on the 11th Feb 2016. The reason we have changed this is because at present due to some villagers not using the minibus there is space on the Tuesday shopping trip for new comers so therefore there is not such a demand for a second shopping day trip. All can be accommodated on the Tuesday bus.

WARDEN

This is purely a report from us as wardens and is not a report of police related issues that they may be dealing with separately from us that have happened in the village. There will be reports of incidents that we do not become aware of until we have been updated. This is a

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good sign to us at it shows that residents are reporting crime related incident to the police directly and not coming through us.

APPENDIX 2 – Sussex Police

Ashington Parish Council Meeting Update

Horsham District Monthly update is on the Parish Council website

www.ashingtonpc.org.uk

APPENDIX 3

Senior Youth Worker's report - Feb 2016

Main Headlines - January

Feedback from new format

- Increased Attendance & New members
 - This term (From Jan '16), since implementing new formats, we have welcomed 13 new members amongst our younger youth sessions (10-13yr olds) as well as noticeable increases in regular attendance to between 25-30 young people.
 - Amongst our older group, we have welcomed 16 new members since September.
- Attitudes towards new format
 - After what could be considered a teething stage, our older group (13yrs+) have grown accustomed to new formats to AYC sessions, although it has resulted in them having less time on a Thursday evening.
 - On the other hand, the younger group of youth have been exceptionally receptive, providing positive feedback to an extended session.
 - This has also enabled us to cover a number of topics more sufficiently as well as allowing space for young people to develop their own social community within the youth club which has led to young people inviting their friends to a more appealing youth night.

Topic covered during January AYC sessions

- Sessions in January have included topics surrounding:
 - Setting & Achieving goals
 - Youth involvement in Ashington Carnival
 - Knowledge and attitudes surrounding alcohol.
 - Employment
 - Romantic relationships

Feedback from local Police concerning Drug concerns amongst young people

- After a previous CPG meeting, it was arranged to meet with the local Police inspector.
- As a result of this, a PC was able to drop-in during a Thursday session. The PC was able to briefly talk with a number of our young people about their role within the communities.
- Furthermore, the police have asked their staff to pay particular attention to the youth club, skatepark and surrounding areas .

The Purple bus

- I have arranged for Dan Sneller and the Purple bus team to come to Ashington on Tuesday evenings until Easter. (February & March).
- The Purple bus is managed by West Sussex Youth Services seeking to overcome the obstacles and disadvantages faced by young people living in rural areas.

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Areas of concern & Observations

- Need for focused employment sessions & 16+ sessions
 - Within our older group, there are a number of individuals who are either NEET (Not in Education, Employment or Training) or are currently disillusioned with their post GCSE education, yet unable to gain successful employment. The outcome of this has been that they lack a number of current skills to gain successful employment. Within our volunteer team and community, there is both a willingness and ability to develop a program of practical workshops to remove barriers to employment for our young people.
 - A further observation has been the growing number of 16+ aged young people. Therefore looking to the future, it is important for us to develop a space to support their transition from adolescence into adulthood. I envision this being in place by September with the new academic year which will provide sufficient time to develop structures and volunteers.

Week 1

January 4th

Prepare flyers & Posters

- Working with PC Clerk to update posters in the 6 community notice boards
 - Flyers to be distributed during local visits and around community to young people.
- [1hr]**

Line management meeting with James di Castiglione

- CPG meeting agenda
 - New term catch up, assessing focus for spring term.
- [1hr]**

Monday AYC session

- First session back after Christmas with new formats.
 - Attendance - 12
 - Topics covered
 - Goals for 2016 and strategies for achievement
 - Social attitudes concerning towards sex based on gender
- [3hrs]**

January 5th

CPG Meeting

- Monthly steering group
- [2hrs]**

Admin & Thursday session prep

- Further emails to families reminding of changes to AYC timings / formats.
- [2hrs]**

January 7th

Line management meeting

- Prep for vision presentation
- [1hr]**

AYC Thursday night

- Prep building & resources
- Brief team
- YP attendance - 26

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- 4 new members
- Topics covered - Goals for 2016 and strategies for achievement
- Team de-brief & Set-up for late night drop-in
 - Drop-in attendance - 13

[4.5hrs]

Total Hours - 14.5hrs
Young people engaged - 51

Week 2

January 11th

Rydon Assembly

- Planning, prep and
- Delivering assembly
- Topics covered - Raising profile of Ashington Youth Club & clarifying goals of community youth work to young people.
- Discussed plans for volunteering opportunity to fulfil YP's National Citizen Service award program at college.

[3hrs]

AYC Volunteer DBS processing

[30mins]

Monday AYC session

- Attendance - 19
 - 1 New member - Joined through word of mouth / personal invitation.
- Topics covered
 - Post 16 options - Higher education vs Full time employment.
 - Discussed plans for volunteering opportunity to fulfil YP's National Citizen Service award program at college.

[3hrs]

January 12th

AYC Admin

[2hrs]

January 14th

AYC building w/Volunteer

- With the help of a volunteer, doing a number of maintenance and development work in the youth club building

[2.5hrs]

AYC Session prep

- Planing session surrounding bullying.

[1hr]

AYC Thursday Session

- Younger Youth session
 - attendance - 13
 - 3 New members
 - Lower than regular attendance due to YR8 Parents evening at Rydon School.
 - Topics covered - Activities themed around bullying.
- Late night youth drop-in
 - Attendance - 14
 - Visit from Local Policeman
- New timings feedback:

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- Continued 'Teething' problem in transitioning older group into new timings. Handful of Older group coming in early to be turned away w/warm drink.
- Younger group have responded well to new times, enjoying more time. Feedback has included that it is far more appealing to young people and have in turn invited more friends.

[5hrs]

Total Hours - 17hrs

Young people engaged - 46 + (400+ Rydon Assembly)

Week 3

January 18th

AYC Admin

- Logging Attendance, new members and youth club finances.

[1hr]

AYC Monday session prep

- Preparing session surrounding Alcohol safety and awareness.

[1.5hrs]

AYC Monday night

- Attendance - 19 YP
- Group engaged positively in large group activity, yet did not cover planned Alcohol topic.
- Is a positive shift in culture for whole group to enjoy being engaged in activity together.

[3hrs]

January 19th

Line management meeting with James di Castiglione

[30mins]

January 20th

Meeting with new Volunteer

[1hr]

AYC Management committee meeting

- 1 of 3 annual meetings regarding continued running of AYC.
- Significant topic of focusing energy on 2016 Ashington Carnival.

[1.5hrs]

January 21st

Admin

[1hr]

AYC Thursday night

- Prep for evening.
- Youth Team brief
- Younger youth session attendance - 21
- Engaged young people in planning surrounding Youth Club's involvement in Ashington Carnival.
- Team de-brief
- Late night drop-in Attendance - 11

[5hrs]

Total Hours - 14.5hrs

Young people engaged - 51

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Week

January 25th

AYC Monday night

- Attendance - 22 YP
- Covered topics surrounding knowledge of alcohol use.
- Team de-brief.
 - Idea was raised and discussed more surrounding additional youth provisions for 16+ group, both socially and practically in developing employment skills.

[3hrs]

Post Youth night

- Met with 4 young people outside community centre.
- Discussed use of covered space and drug use amongst young people

[30mins]

January 25th

Line management meeting with James di Castiglione

[1hr]

Parish Council Presentation prep

[1hr]

Meeting with Jayne Jeffrey, Neighbourhood Warden

- Discussing specific, individual young people, keeping each other informed on various aspects of work which both of us are involved in.

[30mins]

January 28th

Admin

[30mins]

SYW report prep

[1.5hrs]

Thursday AYC night

- Prep for evening.
- Youth Team brief
- Younger youth session attendance - 28
- Topics covered - Continued discussions surrounding bullying, use of social media & romantic relationships.
- Team de-brief
- Late night drop-in Attendance. - 14
 - Notable continued change in attitudes amongst young people attending sessions.
 - A growing openness to interact and open up with our team of volunteer leaders.

[5hrs]

Total Hours - 14.5hrs
Young people engaged - 51

APPENDIX 4 – Funds held by the Parish Council on behalf of others as at 29th January 2016:

| | |
|------------------|-----------|
| First Responders | £ 3371.65 |
| Bingo Club | £ 336.32 |
| ARA | £ 708.85 |

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