



# Ashington Parish Council

---

**Minutes of the meeting held on 5<sup>th</sup> May 2011 at 7.45 p.m. in Ashington School, Foster Lane, Ashington**

**Present:** Councillors M. Woolley (Chairman), K. Wood, R. Brennan, J. Stillwell, R. Strudwick, T. Kearney, N. Clark, B. Norton, D. Harbour, R. Lancaster & N. Carver  
Parish Clerk Karen Dare  
District Councillor Roger Arthur  
Neighbourhood Warden Peter Newell  
Four members of the public

---

## **141/11 APOLOGIES AND REASONS FOR ABSENCE**

County Councillor Frank Wilkinson – involved with local elections, also PCSO Hannah Venus.

## **142/11 DECLARATIONS OF INTERESTS**

Cllr Stillwell declared a prejudicial interest in the proposal to make a donation to Ashington Festival (Minute 166/11). The Chairman reminded Councillors that previous declarations still stand.

## **143/11 APPROVAL OF MINUTES**

The Minutes of the meeting held on the 7<sup>th</sup> April 2011 were approved as a true record and signed by the Chairman. Proposed by Councillor Brennan and seconded by Councillor Kearney, and agreed.

## **144/11 REPORT FROM THE NEIGHBOURHOOD WARDENS**

### **Anti-Social Behaviour**

ASB has seen a slight increase thanks to the summer feel of the month. We have had reports of youngsters out making noise on the Recreation field, outside the co-op and in the play park down Turnpike Way. Once spoken to these groups have been reasonable and agreed to quieten down.

Other ASB issues relate to a recent spate of knocking on residents doors late into the evening and then running away. This has been occurring in Covert Mead and

Chanctonbury. To counter this we have liaised with residents affected and are increasing patrols in those areas. Thankfully it seems to have stopped for now.

### **Crime Related**

A number of acts of vandalism have been reported in Ashington. These appear to be random at present and have resulted in a few windows being broken.

On the 26<sup>th</sup> April in reaction to the outbuilding break-ins and criminal damage suffered last month we teamed up with our local PCSO Hannah Venus and carried out a street briefing outside the CO-OP. In addition to raising awareness PCSO Venus wants to set up a neighbourhood panel in the village to enable residents to feed information into the Police more easily. This is currently being organised.

SID (Speed Indicator Device) is now in the village and will be in use during May. Both with ourselves and our Junior Wardens.

The Wardens had used SID on Billingshurst Road to measure traffic speeds of vehicles entering the village in the vicinity of Spear Hill and reported that a significant number of vehicles were exceeding 50mph in the new 30mph zone.

### **Litter**

Once again owing to the lovely weather this month there have been many more outside using the facilities that Ashington has to offer. Sadly this has led to a large amount of litter being left. This was most noticeable over the two bank holiday weekends. In addition to clearing up the litter we have been increasing our presence during the day time and have been reminding people to take their litter home with them. One area that has been a mess has been the recreation field. We have now placed a bin on the edge of the field where groups tend to congregate in the hope that they use it. Thankfully so far it has been used a lot.

We have had one incident where we observed two young lads dropping litter in London road. Once challenged they picked it up but then proceeded to drop it again on their way to the skate park. We spoke to the two in question and made it clear to them and to the other users of the skate park at the time that Littering will not be tolerated and anyone caught doing so will face a fine or if not old enough their parents would be called right away.

### **Junior Wardens**

Tuesday 10<sup>th</sup> May sees our first session with our junior wardens from Ashington school. We look forward to meeting our new faces from the village. These sessions will then take place fortnightly after school.

### **Other incidents etc**

Saturday 23<sup>rd</sup> April saw a larger party up on John Lower's land just at the top of Malthouse Lane. Despite a number of complaints from residents the party went ahead.

The Police visited several times before it started and through the evening and saw nothing of concern. Peter was on duty and also visited the party to make sure things were ok. The party seemed to go ahead ok until the end where we understand a fight broke out resulting in several injuries. We believe the Police were on the scene but this occurred well after midnight and after we are on duty. We have yet to confirm however if any action was taken by the Police. Apart from a few concerns before and during the party we haven't had many complaints since. Most of the concerns during the party were that residents closest to the area didn't know what was going on.

Motorcycles have been an annoyance this month. They have been seen driving on pavements cutting between Covert Mead and Meiros Way as well as other areas. Please can everyone keep their eyes out for anyone doing this and feed-back any details of the bikes to us as we would like to put a stop to this asap. We are increasing our presence in these areas and trying to get an idea of who the riders are so that we can speak to them and / or refer to the Police.

The Chairman thanked the Warden for his report.

The Wardens have some notices that they can put on vehicles that are parked illegally / inconsiderately which will hopefully deter people from continuing. Any persistent offenders we will pass on to parking services.

Cllr Clark reported on the meeting with the Wardens & HDC that took place on 12<sup>th</sup> April:

It had been agreed that the Wardens would email their rotas to the Clerk & Chairman on a weekly basis (on a Friday for the following week).

They had reviewed the Wardens activities and actions and agreed a new format for a monthly report which would show areas that had been cleared of litter, calls received, elderly & vulnerable visited and other activities. A copy would be sent to the Clerk. This would enable the Parish Council to see what activities had been done each week. Full minutes of the meeting would be circulated separately.

HDC have recently required the Wardens vehicle to be kept at HDC rather than at the Community Centre – they were worried about possible vandalism overnight (although there is no evidence to suggest that this is an issue) and it means they HDC would have access to the vehicle for other members of their staff when the Wardens are not on duty. This means that the Wardens have to travel to HDC each day to pick up the car. This results in the Wardens 'clocking on' at HDC and spending work time travelling to Ashington and back to HDC each shift. Parish Councillors felt that this is unacceptable – the Parish Council pay almost the full cost of the Wardens, pay for the car lease and therefore priority should be given to our own Wardens. Stationing the Wardens vehicle in the village permanently would mean more efficiencies for Ashington Wardens and would act as a deterrent in the village. It was proposed that the Clerk write to HDC to ask that the Wardens vehicle remain at the Community Centre and the Wardens start

their duties when they arrive in Ashington. Agreed by all, clerk to copy Roger Arthur.

**KD D**

Cllr Brennan commented that the new speed limit signs along Billingshurst Road were too small, not in the right place. Cllr Norton confirmed that most vehicles seem to be travelling 40-50mph. It was questioned whether rumble strips or a flashing speed warning sign could be appropriate. The Clerk will communicate these concerns to Cllr Wilkinson and suggest a site meeting with Cllrs Brennan & Norton.

**KD D**

### **145/11 YOUNG PERSONS ADJOURNEMENT**

None present

### **146/11 REPORT FROM DISTRICT AND COUNTY COUNCILLORS**

District Councillor Roger Arthur reported:

1. With new housing developments being planned for Storrington, Thakeham & Ashington (Meiros Farm) the Parish Council should consider if any local roads need improvements made eg Park Lane/Rock Road junction. He will be meeting with County Councillors Frank Wilkinson and Pat Arculus to discuss this issue. Councillors are asked to put suggestions forward to the Parish Clerk.
2. He had written a letter to Nick Herbert some time ago asking for a new law to fine persons littering from vehicles. The Government has recently announced that it is preparing a new littering law that should address this issue.
3. He had seen an email from the agent to the owner of Penn Retreat stating that the traveller site planning application could be withdrawn as other options for the site were being explored.

**All C/F**

### **ACTIONS OUTSTANDING:**

**D** = Minuted but deleted from next agenda.

**C/F** = Minuted and carried forward to 'Actions Outstanding' on the next agenda.

**To list** = moved to the list at the end of the minutes until some progress is made

### **147/11 Item 1 Mill Lane flooding**

Still waiting for WSCC to build up the height of the culvert wall and to install a vented/grilled manhole cover on the grass verge.

The Clerk & Chairman met with the EA on 5<sup>th</sup> May. It is their opinion that the flooding is caused by either a blockage in the culvert or simply the inadequacy of the culvert (given that it was installed many years ago and now has to deal with heavier flows of water than it was designed for). They do not consider that the pumping of water from the quarry at Rock Common is a problem, in fact, they state that it is essential as it stops the Honeybridge Stream from drying up in the summer and this is essential for the wildlife of the area. They will be writing to WSCC to suggest that the culvert is inspected by camera to check for blockage/damage. Neither they, nor any other local authority,

have the power to require WSCC to upgrade the culvert and have suggested that the PC and local residents write to their MP, Chief Executive of WSCC etc to raise the profile of this issue. They will arrange a site meeting with WSCC/HDC to discuss the matter. It was agreed that the Clerk write to Nick Herbert, Chief Executive of WSCC to explain the problem.

**KD C/F**

#### **148/11 Item 2 Ashington Community Minibus**

Cllr Clark & the Clerk are waiting for dates for a meeting with the co-ordinator.

**KD C/F**

#### **149/11 Item 85 Community Action Plan**

The Clerk will add projects to Council agendas from June 2011. An updated list had been sent to the Steering Group and they would discuss it at their next meeting.

**KD C/F**

#### **150/11 Item 213 Parish Council Land**

The ditch behind no. 17 Covert Mead needs clearing (dead trees, blocked ditch etc). Waiting for a quote for the work before speaking to affected residents.

The annual inspection will take place at 1.30pm on 11<sup>th</sup> May, meet at the Parish Church.

**KD C/F**

#### **Item 218 East side nature trail**

The Clerk will investigate prices for a handrail to be installed at the steep section of the east side nature trail (to the south of the footbridge).

**KD C/F**

### **CORRESPONDENCE**

#### **151/11 For action:**

1. WSCC – invitation for the PC to identify how it could work with neighbouring Towns/Parishes in clusters to develop plans with WSCC and other key partners. It was agreed that Ashington is a small Parish and would be happy to work with a larger Parish Council eg Storrington and other smaller parishes. It was agreed that clusters following HDC Ward boundaries would be sensible. Clerk to feedback to WSCC. It was noted that there was no mention of funding from WSCC.
2. Invitation for the Chairman to attend the Annual Reception of HDC on 18<sup>th</sup> May at 7pm. The Chairman is unable to attend.

**KD D**

#### **152/11 For information:**

1. Minutes of Chanctonbury CLC meeting
2. SALC – next annual meeting with the Chief Constable of Sussex Police
3. New mobile library timetable – the mobile library will now only stop at one location in Ashington instead of two – at the Community Centre, alternate Thursdays 10-10.20am.
4. HDC – road closure notice for Ashington Festival

5. HALC – minutes of meeting
6. HDC – notice of uncontested Parish Election in Ashington
7. WSCC – revised timetable for street light replacement programme. Ashington areas will be replaced in Nov/Dec 2011.

**153/11 General:** None

### **154/11 PUBLIC ADJOURNMENT**

The Chairman explained to those present that it was difficult to have the Public Adjournment in exactly the right place during a Council meeting. Members of the public often wished to comment on particular items and one public adjournment either at the beginning, middle or end of the meeting would not suit everyone. He explained that he would try to accommodate the needs of everyone without turning the meeting into a lengthy 'free-for all'. He explained that at this meeting there would be a separate public adjournment to discuss the Penn Retreat planning application.

Members of the public asked the following questions:

1. Had the Parish Council received any complaints about the recent party at Church Farm? The Clerk responded that she had received one telephone call from a member of the public. She was not aware of other complaints.
2. Why do the Wardens need a 4x4 vehicle? Cllr Clark responded that the Wardens do not have a 4x4 vehicle, the possibility of a vehicle was being explored with HDC, no decisions have been taken on this issue yet and the current vehicle lease does not end until 2013.
3. Will there be an impact on the Mill Lane road culvert if Tarmac stop pumping water into the stream and if stream water is diverted into the newly created pond at Church Farm. The Clerk explained that water from the quarry at Rock Common is important for the wildlife of the stream and that the Environment Agency had been made aware of the new pond.
4. Could there be a public adjournment after the Wardens report as members of the public might like to ask questions of the Wardens. Councillors agreed that this was a good idea. Clerk to add to agendas from now on. **KD D**
5. How are the Wardens rotas organised? Cllr Clark reported that every day is covered by one or both Wardens – sometimes both work together, separately, half overlap or full overlap, depending on work priorities at the time.
6. Do the Wardens inform the Police of activities in the village that could cause problems eg late night parties? The Wardens work closely with the Police and pass information and intelligence to them.
7. Why is the street light replacement programme 12 months behind schedule? The Clerk responded that WSCC had outsourced its streetlight maintenance requirement and the contractor was running behind schedule.
8. Is it possible to have street lights from Meiros Farm along Rectory Lane to Penn Gardens, possibly as part of development works in the area? The Clerk will investigate this. **KD C/F**

9. Why do Penn Gardens residents now need to put their wheelie bins outside No. 1 when previously they used to be put outside every home? They are causing a blockage to a residents driveway and some residents cannot move their bins to the location. The Clerk explained that any resident who cannot move their own bins can apply to HDC for an 'assisted collection'. The Clerk will ask HDC why the bin arrangements have changed in this area, copy to Roger Arthur.
10. Margaret Alford of Ashington Festival asked if the Parish Council could assist with the new paperwork involved in applying for permission to erect bunting in the village. Agreed by all.
11. If the Parish Council wishes to organise a village event for the Queens Diamond Jubilee (2-5 June 2012) then it needs to start arranging the event now. Harris Funfair could be available on 5<sup>th</sup> June. It was agreed to add this item to the June agenda.

**KD C/F**

### **155/11 PLANNING.**

The Planning Committee met in April and Councillors have been provided with a copy of the minutes. Agreed by all and duly signed by the Chairman.

Cllr Carver moved to the Public Gallery.

### **156/11 Proposed Gypsy/traveller site at Penn Retreat – DC/10/1288 Proposed stationing of 6 traveller/gypsy pitches plus outbuildings and storage area. Formation of new access and hardstanding.**

The Chairman updated councillors on the current status of this application: John Longhorn (agent for the applicant was present at the meeting) to hear what the village would like to see on the land at Penn Retreat. He would then develop a preliminary plan to meet those needs whilst being viable for the site owner. He intends to present the plan at the June PC meeting.

The Clerk & Chairman had met with the agent and the site owner to ask if they would consider using the site for affordable homes given that the Meiros Farm development did not meet the full needs of the village as identified in the Housing Survey of 2007. Both had agreed that this could be an option worth pursuing. The Planning application for the Traveller site was deferred by HDC from its April meeting while the housing options for the site were considered. At the appropriate time the application for a Traveller site may be withdrawn in favour of a housing solution for the site.

The Chairman explained that it may not be possible to have everything that the village would want as any application would have to comply with planning policy and be financially viable. This is a rural location where housing would not normally be permitted, although the site could be designated as a 'rural exception site' but this would mean that only affordable homes could be built on the site but this may not be financially viable for the owner of the site. Compromise may be necessary from all parties involved.

David Wilson Homes (DWH, developer of Meiros Farm) had been put in touch with John Longhorn and both parties had discussed options for the Penn Retreat site. The benefit

to DWH developing the site would be cohesive development in this part of the village, integration of Penn Gardens more into the village, addressing the sewage capacity issue, speed of development etc.

The Chairman had spoken to Ray Farrell (resident of Penn Gardens) and asked if he would speak to other Penn Gardens residents to get a feeling for what the residents would want to see happen to this site.

The Chairman proposed that John Longhorn speak, followed by Public Adjournment, Parish Council discussions then a final Public Adjournment. Agreed by all.

John Longhorn – presented a preliminary plan for housing on the site that had been prepared some time ago. It had been part of a paper exercise to see what was possible for the site. It consisted of 15 small homes, was designed so that habitable rooms were at least 15m from the sewage pumping station, ensured root protection of existing trees and avoided sewers. He would listen to comments from Councillors & residents, modify the plans and then present to for discussion with Planning Officers. He is exploring possibilities with DWH and this could involve moving all the affordable homes from Meiros Farm to Penn Retreat or having mixed developments. He is waiting for final proposals from DWH. He would also explore options with the Parish Council. HDC has recently permitted a planning application for small market homes (ie not affordable homes) on a site at Washington (outside the BUAB, rural location etc) and this could be used to support a similar application on the Penn Retreat site. He explained that the site owner was keen to get this matter dealt with quickly.

Public Adjournment – Ray Farrell from Penn Gardens reported that he had visited all 24 homes in Penn Gardens. Two houses had been unoccupied at the time but the other 22 homes were all in favour of a housing solution for the Penn Retreat site as opposed to a Traveller site. The residents recognised that it is not an option to leave the site undeveloped as this is not what the owner wants to do. Residents' comments regarding a traveller site included – increase in insurance premiums for houses, outbuildings & vehicles, difficulty in selling their houses or finding new tenants. The residents are keen to see a swift resolution to this matter as the possibility of a Traveller site is causing some concern. Residents had suggested a 60/40 mix of affordable/market homes. Residents felt that development of the site for housing could better integrate this area with the rest of the village whereas a Traveller site would result in Penn Gardens becoming more isolated from the village. Integration of Penn Gardens is a project listed on the Ashington Community Action Plan.

Public comments:

1. Why can't access to the site be from Rectory Lane rather than off Penn Gardens? John Longhorn replied that the planners prefer access from Penn Gardens as this would preserve the rural appearance/hedgeline along Rectory Lane. The Planners are not keen to suburbanise Rectory Lane.

2. Would the affordable homes be offered to people only with a local connection?  
Yes – the same ‘rules’ as for the Meiros Farm affordable homes
3. What is the shortfall in affordable homes in the village? The Housing Needs Survey 2007 identified a need for 13-19 homes. DWH are building 13 at Meiros Farm so that leaves 6 more to find. This would fit nicely with a 60/40 mix on Penn Retreat.
4. What is to stop other people with land around the village trying to build houses on it? HDC have robust procedures & policies in place to stop this happening.
5. Why has the Traveller site application not been withdrawn? John Longhorn replied – it is to protect the position of his client that the Traveller site application be held in abeyance at HDC rather than withdrawn until such time as the housing option is determined. The intention is to withdraw the Traveller site application when the time is right.

The Chairman thanked members of the public for their comments.

Parish Councillors made the following comments: hedges should be preserved, there should be a split of small market & affordable homes, development should be cohesive with Penn Gardens, careful consideration should be given to the design of the homes – they should not all be the same, there should be no hidden spaces around garage blocks as these attract anti-social behaviour, any housing association homes should be additional to those at Meiros Farm and not instead of (both sites together should accommodate a total of 19 affordable homes), sewage problems should be dealt with at the same time as additional capacity is installed for the Meiros Farm development, can streetlights be installed along Rectory Lane to Penn Gardens, market homes should be small starter type homes (2-3 bedrooms, 800-1000 sq. ft), homes would generate additional primary school children – this will place greater burden on the local school. The Chairman & Clerk have a meeting with WSCC and the School and will discuss this issue.

Parish Councillors expressed their support for a housing solution to this site, to include the additional affordable homes needed in the village.

Public adjournment:

John Longhorn – DWH are aware of the sewage issues and are looking into a solution for Penn Retreat. Homes with a varied mix & appearance can be designed, also include some one bedroom ‘flats over garage (FOG)’.

Parking space appears to be limited but has presumably been designed according to planning criteria.

The Chairman thanked members of the public for their comments.

John Longhorn would take these comments away and would bring a plan for the site to the Parish Council meeting on 2<sup>nd</sup> June. **C/F**

## **157/11 Correspondence**

None

### **158/11 New Enforcement Allegations/Information**

EN/11/0160 Building of new roadway and interference with watercourses - Land West of Penn Retreat, Rectory Lane. Awaiting investigation by the EA & HDC Planning.

HDC has requested the removal of the advertising sign on the A24 – awaiting action by the company responsible.

### **159/11 Amendments**

None

### **160/11 Applications**

DC/11/0658 Retrospective permission for erection of single storey garage - Oakwood House Billingshurst Road. The Parish Council had no objections.

DC/11/0734 Prior notification for erection of a wooden barn timber clad with a tiled roof - Mitchbourne Farm, Malthouse Lane. No comments required.

DC/11/0756 Demolition of existing lean-to and erection of new conservatory to rear - 11 Penn Gardens. The Parish Council had no objections.

## **Horsham District Council**

### **161/11 Approvals**

DC/11/0428 Non-material amendment to DC/09/0591 consisting of insertion of 2 No. small windows in gable ends - The Old Courtyard Whitelands Farm Hole Street

DC/11/0295 Removal of 6 No. existing car park lighting sticks and replacement with 3 No. lantern lights - Indian Cottage, London Road

### **162/11 Refusals**

None

### **163/11 Withdrawals**

None

### **164/11 Appeals made/ decisions**

DC/10/1102 Retention of existing car park stick lights – Indian Cottage, London Road. The appeal has been allowed.

The next Planning Committee meeting is scheduled for 18<sup>th</sup> May 2011 at 7.00pm. It is proposed that any applications are dealt with at the Parish Council AGM on 19<sup>th</sup> May. Agreed by all.

## FINANCE

**165/11** The Finance Committee met on 28<sup>th</sup> April and Councillors have been provided with a copy of the minutes of the meeting. Councillors were asked to approve the annual return and accounts. Agreed by all.

### **166/11 Correspondence**

No information has been received from WSCC Pension Fund about the likely cost of Ill Health retirement. **KD C/F**

Cllr Stillwell moved to the public gallery.

Royal Wedding:

Following the last PC meeting a number of residents had suggested putting up the Ashington Festival's bunting for the Royal Wedding. As the PC was not able to act on this request outside of a PC meeting, Ashington Festival and various volunteers took on the job. The Chairman thanked Ashington Festival Committee, and all the volunteers, who had decorated London Road. As this benefited the whole village, the Chairman proposed that the PC make a grant to Ashington Festival to ensure that they were not out of pocket in acting so quickly before the PC could consider the requests.

The Clerk reported that there may be a cost to the Parish Council for the cherry picker used to put the bunting up, she had not yet received the invoice. Cllr Carver would sort this out.

It was agreed that a donation of £150 be made to Ashington Festival from s137 grants budget and agreed that the level of expenditure was commensurate with the benefit to residents.

Cllr Stillwell returned to the meeting.

Consider a request for a grant from West Sussex Mediation Service. Not agreed.

Letter from HDC – the Wardens budget projection cost for the PC for 2011/12 is £59,640 – this is slightly less than the £60,400 that the Parish Council has included within its budget for 11/12.

### **167/11 Income**

HDC Precept £46,107

### **168/11 Expenditure**

		<b>Cheque no.</b>	
Mark Adsett	Gardeners contract payment	£446.25	1184
Mrs K. Dare	Clerks expenses (home & telephone)	£17	
	Total	£17	1185
WSCC	Salary and on costs (April)	£738.51	1186

Plusnet	Broadband	£17.99	DD
Ashington School	Meeting cost	£20	1187
SOS Systems	Photocopier	£47.92	1188
HDC	Neighbourhood Wardens(Oct 10-March11)	£16,808	1189
(considerably less than the £29,795 budgeted for this period due to reduced salary costs during the recruitment period)			
M. Woolley	Parish Office key	£5.25	1190
Fiends of Lodge Hill Donation		£45	1191
(as agreed at last meeting)			

It was resolved that the schedule of payments shown above be approved for payment. Agreed by all.

**169/11 MEETINGS**

Cllrs Stillwell & Clark had attended the monthly Wardens meeting. Minutes will be circulated separately.

**170/11 MINOR MATTERS RAISED BY COUNCILLORS**

Cllr Wood commented that the pond dredging at Church Close pond was taking place and had made the area look a mess. The Clerk reported that the works had been done as agreed by the Council and that the area would quickly re-establish.

Cllr Wood presented some artwork for a new Ashington sign to celebrate the Queens Diamond Jubilee. It was agreed to add this item to the agenda for the next monthly Council meeting (2<sup>nd</sup> June). **C/F**

**171/11 DATE OF NEXT MEETING**

The Annual Council meeting will be held on **Thursday 19<sup>th</sup> May at 7.45pm at Ashington School, Foster Lane.**

Councillors will need to nominate Chairman/Vice Chairman and representatives on committees at this meeting as well as sign their Declarations of Acceptance of Office and other normal AGM business. Please give nominations to the Clerk by 12<sup>th</sup> May.

The next meeting will be held at **7.45pm on Thursday 2<sup>nd</sup> June 2011 at Ashington School, Foster Lane.**

The meeting finished at 9.55pm

Signed.....

Date.....



**172/11** Items awaiting action:

Item No	Description	Last Action & Date
32b	Spur road of The Sands & Viney Close – streetlights & laybys	WSCC & HDC dealing with. Persimmon have made progress on the Covert Mead/Foster Lane adoption.
	Village seats/noticeboards need repainting	Clerk to organise 2011
216	Decorative signs for the Queen's Diamond Jubilee	Cllr Wood will provide some examples of signs with a Coach and Horses design once the Museum re-opens in April 2011

### 173/11 WSCC Highways Issues

Fault	Date reported	Reference no	Comments
Trees on north side of recreation ground need cutting back	24 <sup>th</sup> July 2007	Email to Highway Rangers	County Councillor to ask WSCC to cut as ownership unclear
tree on London Road opposite the Methodist Church is dead	3 <sup>rd</sup> August 2007	WSEK-75QDJG	Has been felled, April 08. Awaiting replacement
Sign beside A24 at Mill Lane junction discouraging crossing at that point	WSCC are designing a sign and will pass to the PC for approval	July 08	
large white concrete blocks on the highway verge opposite the entrance to Holmbush House, Old London Road	Reported to Highways Sept 08  Reported again Dec 08		
Reduce speed limit on Hole Street to 40mph	WSCC to add to TRO priority list	Clerk to write to WSCC  Written to WSCC  WSCC will undertake a review of the speed limit on Hole Street prior to it being placed on the Chanctonbury CLC Traffic Regulation Orders (TRO) List. The review will investigate the current traffic speeds and compare the	August 2009  Sept 09  March 2011

		location against West Sussex County Council Speed Limit Policy (2010).	
--	--	--	--