



Ashington Parish Council

Minutes of the meeting held on 5th June 2014 at 7.45 p.m. in Ashington School, Foster Lane, Ashington

Present: Councillors M. Woolley, J. Gichovi-Elias, B. Norton, K. Wood, N. Clark, N. Carver, R. Lancaster, R. Strudwick, T. Kearney
Parish Clerk Karen Dare
County Councillor Philip Circus
1 member of the public

The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment sections of the meeting. If Members of the Public have questions for Police/Wardens & District/County Councillors then the Clerk will pass these on if these individuals have left the meeting. Members of the Public are reminded that Standing Orders allow for 5 minutes maximum participation.

158/14 APOLOGIES AND REASONS FOR ABSENCE

Cllrs D. Harbour & R. Brennan (personal), District Councillor David Jenkins (personal), District Councillor Roger Arthur (holiday), Neighbourhood Warden Jayne Jeffrey (off shift), PCSO Bryony Sparks (personal).

159/14 DECLARATIONS OF INTERESTS

The Chairman reminded Councillors that previous declarations still stand.

160/14 APPROVAL OF MINUTES

The Minutes of the meeting held on the 1st May 2014 were approved as a true record and signed by the Chairman. Proposed by Councillor Lancaster and seconded by Councillor Norton, and agreed.

161/14 REPORT FROM THE NEIGHBOURHOOD WARDENS & PCSO

PCSO report (see Appendix 2).

Questions: Councillors were interested to hear what the 'youth issues' were as referred to in the report. Cllr Clark responded that they were underage drinking, drugs and a fight.

Wardens report (See Appendix 1).

Questions for the Wardens from Councillors:

1. Councillors were interested to hear if the Warden was receiving good support from the Police on the issues she encounters.
2. Councillors were very concerned at the poor IT support that the Warden was receiving from HDC. District Councillor Philip Circus confirmed that IT problems were endemic at HDC and that the Council had to address the failings in service.

Question from Members of the Public:

1. The Secretary of ACCT clarified that youths were gaining access to the multi-sports court by reaching through the gate and pressing the button rather than the court having been accidentally left open as detailed in the Wardens report.

Youth Worker

Report (see Appendix 3). Councillors confirmed that the Youth Worker was contracted until the end of the summer term as youth activities tend to be term time only. Councillors were keen to get details of the numbers of youth attending the weekly sessions. Cllr Clark indicated that it is @35 to the junior session and @14 to the senior session. Clerk to ask the Youth Worker for figures. **KD D**

Update on the joint PC/Church Youth project – a total of four applications were submitted but the Parish Church declared that 3 candidates failed to meet the standards required in the person/job specification. The remaining candidate will be interviewed on the weekend of 21/22nd June. Cllrs wished to understand more about this selection process and it was agreed that Cllr Clark discuss the situation with the Rector. Candidate details will be circulated to the Clerk, Cllrs Clark & Woolley prior to interviews. **C/F**

Youth Shelter – no further progress with the parents/youth regarding a meeting. It was proposed to give this project to the new Youth Worker. Agreed by all. **D**

Warden recruitment

The advert for the vacancy was advertised internally within HDC from Monday 26th May for one week but there were no applicants. HDC is now advertising externally and have set an interview date of 9th July. Cllrs Clark & Gichovi-Elias and the Warden will be involved in the interview process. **C/F**

162/14 YOUNG PERSONS ADJOURNMENT

None present.

163/14 REPORT FROM DISTRICT AND COUNTY COUNCILLORS

County Councillor Philip Circus reported:

1. The Planning Inspector has upheld HDC's refusal to grant planning permission for new homes at Melton Drive, Storrington.
2. HDC has frozen its Council Tax level.
3. HDC has agreed the Local Plan for homes and this will be put to the Planning Inspector in July. Once approved the position on housing numbers in the District will be stronger and speculative developments will be easier to refuse.

4. WSCC are holding an open meeting to discuss oil & gas exploration in the County. The Clerk has circulated details.
5. Closure of Mill Stream Medical Centre, Storrington. This affects a great many Ashington residents who must now register with another GP (The Glebe Surgery, Storrington, Steyning Health Centre or Pulborough Medical Centre). He explained that this was an NHS decision and was made for good reasons but the NHS do not feel that they can reveal the reason. The decision cannot be overturned by WSCC/HDC or Nick Herbert MP. The Glebe Surgery, Storrington were expecting to take a large number of new patients and plan to install portacabins in their car park to provide additional facilities. After much discussion the following concerns were raised:
 - a. No parking at the Glebe Surgery due to portacabins in the car park
 - b. NHS should be accountable to the public for its decisions
 - c. Mill Stream patient records should be transferred promptly to the new GP surgeries as delays put patient safety at risk.
 - d. The building is owned by Dr. Bailey, why can't the NHS purchase it and maintain its use as a surgery
 - e. Storrington may need to think about long term plans for a purpose built large surgery (similar to Steyning Health Centre) given the number of patients registered at the Glebe Surgery and the pressure on current facilities.
 - f. Residents should be encouraged to continue to support Ashington Pharmacy and all local GP surgeries have facilities to send prescriptions directly to Ashington Pharmacy.

It was agreed that the Clerk write to Nick Herbert MP to express its concern at the situation and ask that the Parish Council be included in any meetings he may organise locally to discuss this issue. **KD D**

The Chairman thanked County Councillor Philip Circus for his report.

ACTIONS OUTSTANDING:

D = Minuted but deleted from next agenda.

C/F = Minuted and carried forward to 'Actions Outstanding' on the next agenda.

To list = moved to the list at the end of the minutes until some progress is made

164/14 Annual Review & Approval of Standing Orders

The Clerk has circulated new Model Standing Orders for Councillors to scrutinise. It was suggested that para 3w be amended to read:

"A meeting shall not exceed a period of 2 hours excluding any public adjournment or address by non-Council member except by agreement from all Councillors". Agreed by all. **D**

165/14 Annual Review of Councils Risk Assessment Document

The Clerk has circulated new Model Financial Regulations and Councillors were asked to approve. Agreed by all. **D**

166/14 Trees at Northern Edge of Recreation Ground

Clerk to ask Saxon Weald for a copy of their documents and pass to County Councillor Philip Circus for scrutiny. **C/F**

167/14 Ashington Multi Sports Court

The Clerk attended an ACCT meeting on 7th May and they are very amenable to opening up the court for free of charge use from 1st July to 6th September on a trial basis. They simply ask that the Parish Council cover the cost of this. The Clerk met with a sports court contractor to look at the court condition and get an idea of what needs to be done before the court can be opened:

1. Surface clean because it is gritty and slippery. It is normal to clean these courts every 2-3 years but this has never been done. The Clerk has received 2 quotes for removal of loose particles, pressure washing & application of moss treatment:
 - a. Soft Surfaces Ltd - £1662.50 + VAT
 - b. Sports Courts UK Ltd - £550 + VAT Agreed by CouncillorsACCT agreed to provide the water supply necessary for this work.
2. Remove the football goals (as they are not necessary and could cause accidents) and netball posts (could fall on someone). No cost.
3. Erection of safety sign at the entrance door – following RoSPA advice. Cost £35 + VAT. Agreed by all.
4. Re-instate the basketball nets – David Newland has quoted £360 + VAT for removing rust from posts & repainting, installation of new backboards & re-instate nets. It was suggested that a sealant paint be applied to cover the rust protection paint. Agreed by all.
5. Purchase ‘post pads’ for the basketball posts (soft padding in case anyone falls against the post) £200+VAT. Agreed by all.
6. Advertising banner to be erected to show that the court is open. Cost @£50. Agreed by all.
7. Clerk to check if a RoSPA safety check is required.

Councillors recognised that a total expenditure of @£1200 could be ‘at risk’ if the trial was unsuccessful and ACCT withdrew permission to use the court. However, the financial investment would improve the facilities available and therefore be of good value in the long run.

If the trial is successful then there are other works that could be done to make the court more appealing/offer more activities etc. Success would be measured by the numbers of people using the court, feedback to the Warden/Youth Worker/Parish Clerk and balanced against issues arising.

Access to the court would be via a PIN number which would be clearly displayed at the court entrance.

There may be occasions during the trial when ACCT want to close the court eg if the Community Centre is booked for a large function and noise would disturb hall users. This could be controlled via the PIN number.

Funds are available within the Council's Play Areas Earmarked Reserve for this project.

The Clerk attended another ACCT meeting on 4th June and presented the above information. ACCT approved the works and the trial period but expressed concern at how the Parish Council would deal with litter left by youths as they did not want users of their hall to be put off by large amounts of litter left lying around. The Clerk would discuss with the Warden the situation regarding bins, volunteer/paid litter pickers. ACCT also expressed concern about youths kicking footballs onto the Community Centre roof. It was decided not to take any immediate action on this but to monitor the situation during the trial period. It was suggested that an additional cctv sign could be installed to remind all users that monitoring is taking place.

Councillors agreed to the expenditure and trial period. Clerk to organise. **C/F**

168/14 Annual Inspection of Council Land

Cllrs Carver, Norton, Clark, Woolley, Lancaster & Wood all volunteered. Clerk to arrange a date. **KD C/F**

CORRESPONDENCE

169/14 For action:

1. Invitation to Storrington, Sullington & Washington Neighbourhood Plan workshop 9th July. The Chairman planned to attend.
2. Response to the closure of Mill Stream Surgery (see above)
3. Invitation to WSCC Joint Minerals Local Plan engagement event 8th July. No volunteer.

170/14 For information:

1. Minutes of HALC meeting 20/5 can be seen at www.billingshurst.gov.uk
2. Metrobus 23 service has been improved to a half-hourly service (currently hourly) only between Crawley & Horsham.
3. Sussex Police Horsham District update
4. WSCC – Waste Local Plan is adopted

171/14 General:

1. Horsham District Food & Drink Festival 6th Sept to 5th Oct
2. SSALC Newsletter
3. The Clerk magazine

172/14 PUBLIC ADJOURNMENT

The Chairman explained that, in order that residents got the most benefit from their 5 mins maximum participation time, Councillors would listen to residents questions without debate or comment but would follow up on the items either by reporting back at the next meeting or directly to the individual outside of the meeting.

Members of the public reported:

1. Could the Parish Council get the Church Lane hedge cut right back this coming winter as it is encroaching over the pavement. The Clerk clarified that the hedge

belongs to ACCT but the Parish Council maintain it. Clerk to ask Mark Adsett.

KD D

2. Vegetation is growing across the footpath from Blakiston Close along Rectory Lane. Clerk to report to WSCC. **KD D**
3. Rectory Lane is to be closed for 3 days for highway works. Recently it was closed for 2 days and very little work took place. She asked County Councillor Philip Circus if WSCC were actually going to do any maintenance work this time? County Councillor Philip Circus would check what works are planned, it is thought to be surface dressing works.
4. The Clerk had asked WSCC to clean all of the filthy signs in the Parish but WSCC had responded that the Clerk should report every individual sign and then WSCC would clean. The Clerk responded that this is not an efficient use of her time and that the Parish Council are not responsible for sign/highway inspections. County Councillor Circus responded that he had been told by officers that signs were cleaned on a cyclical basis. There was some discussion about WSCC handing responsibility to Parishes if sufficient recompense is forthcoming.

The Chairman thanked residents for their comments and closed the public adjournment.

173/14 PLANNING.

The Planning Committee met on 28th May and Councillors have been provided with a copy of the minutes. Agreed by all.

174/14 Correspondence

Neighbourhood Plan –update. The Clerk & Chairman met with Parker Dann planning consultants on 24th April. They are not able to devote the time & resources to help the Council through the entire scope of the project but they are able to assist with the various technical elements of the project eg appraisal of sites, policy assessment etc. There are various parts of the process that the Council (in conjunction with HDC's Neighbourhood Planning Officer) can do without a Planning Consultant eg public consultation and the information generated from this can be given to a Planning Consultant to start putting the Plan together. It was agreed that the Clerk start organising the 'public consultation' phase of the Plan and circulate details to Councillors to be discussed at the July meeting. It was likely that publicity could start in July before the summer holidays with a view to the formal consultation process beginning in September. The Council would then look to use Parker Dann for specific elements of the Plan. Agreed by all. **KD C/F**

HDC Strategic Housing Land Availability Assessment update – no new sites put forward in Ashington.

HDC Planning Framework Proposed Submission – HDC has published its proposed submission for consultation. Councillors had seen and made comment upon a draft version some time ago. The Clerk has summarised some of the important information in Appendix 4. Councillors agreed to support the document.

HDC Consultation on the Draft Broadbridge Heath Quadrant Supplementary Planning Document. No comments.

175/14 New Enforcement Allegations/Information

None

176/14 Amendments

None

177/14 Applications

DC/14/1049 Surgery to 2 x Oak and 1 x group of Field Maple trees – 17 Meiros Way
The Council has no objections.

DC/14/0976 Single storey and two storey extension (Development affects the setting of a Listed Building) - Jinkes Farm Muttons Lane
The Council has no objections.

DC/14/1070 Extend existing house and rebuild existing garage/outbuilding – Batts Farm, Billingshurst Road
The Council has no objections.

DC/14/1109 Conversion and partial change of use of the Class A1 retail unit into an A1 shop and a two bedroom dwelling – Post Horses, London Road
Councillors reviewed its previous comments relating to DC/12/0880 Change of use of building to 1 x 2-bedroom dwelling with associated car parking and agreed the following comments relating to the new application:

The Parish Council OBJECT to the application for the following reasons:

1. Loss of a viable Retail Unit – The proposed retail space is so small as to be certainly unusable. There is no space shown internally for storage of goods. There is only one parking space (presumably for one employee) and therefore no space for customers. There is no space shown for refuse bins outside the retail property and the only usable space would be to the front of the property on London Road. This would make the street scene look untidy. There is no evidence presented that the current retail premises is not viable, there are many reasons why the premises is not currently occupied. All of the existing retail premises in Ashington are located on London Road and this property is no exception. It is difficult to see where other retail units could be constructed in the village if this unit is lost.
2. The building is not suitable as a residential dwelling.
3. Lack of amenity – there is virtually no amenity space for the proposed property. The 'courtyard garden' area measures a mere 1.75m wide and includes access to the front door and bin/bike stores. The area is tiny and unusable.
4. Road safety – the close proximity to the mini-roundabout would give rise to access/turning issues and consequent road safety hazard.

The Parish Council may consider supporting a mixed retail/residential use for this site but of a more balanced scale eg 50/50 and if the concerns raised above are addressed properly.

Horsham District Council

178/14 Approvals

DC/14/0555 Change of use and alterations to existing property to form 2no. 3-bed houses. Demolition of existing single storey flat 'Lynton' to rear of property. – Glenview and Santrew Home, Hillcrest Drive

DC/14/0089 Erection of 15 Dwellings comprising 6 x 3 bed, 3 x 2 bed, 5 x 2 bed flats (Social), 1 x 1 Bed (Social), 26 parking spaces and improvement of existing access pursuant to outline application DC/12/1975 (Approval of Reserved Matters) - Penn Retreat Rectory Lane

DC/14/0510 Vinyl signs applied to glazing of windows to south and east and main entrance door - Brook Side London Road

DC/14/0511 Erection of a non-illuminated sign - Brook Side London Road

DC/14/0512 Timber painted signboard hung from new lamppost and timber signboard set within recessed brickwork - Brook Side London Road

DC/14/0613 Single storey extensions to front and rear - Toad Hall, 5 Brookside

179/14 Refusals

DC/14/0446 Demolition of existing building and erection of 2 No. detached and 4 No. semi-detached two storey houses – Hoots House, London Road

Reason: not demonstrated how it meets local needs, doesn't provide enough smaller homes to meet Districts needs, no s106 contributions agreed, not in keeping with appearance of local area, highway safety issues.

180/14 Withdrawals None

181/14 Appeals made/ decisions None

The next Planning Committee meeting is scheduled for 18th June at 7.30pm in Ashington Sports Pavilion.

FINANCE

182/14 Correspondence

Assets – the Clerk has spoken to the Internal Auditor about the Council's assets. Assets can only be written off when they are replaced or scrapped. There are some which should be written off: Clerks photocopier (not working), Clerks filing cabinets, Dell laptop & accessories (not working). It was agreed that these items be written off. **KD D**

Surplus in reserves - As it stands the Council has £143,460 cash reserves and a normal annual expenditure £100,000. Reserves are very high because of savings in the Wardens budget 2013/14. The Council has a liability of £65,972 on the Public Works Loan and it was agreed that the Council puts £65,972k into an earmarked reserve entitled Public Works Loan to cover this debt.

KD D

183/14 Income

HDC Neighbourhood Planning grant £3000

184/14 Expenditure

		Cheque no.	
Mark Adsett	Gardeners contract payment	£500.00	1522
Mrs K. Dare	Clerks expenses (home & telephone)	£17	
	Postage (external audit& stamps)	£9.47	
	Total	£26.47	1523
WSSC	Salary and on costs (April)	£885.22	1524
	Salary and on costs (May)	£885.22	1525
ACCT	Planning committee 16/04/14	£7.60	1526
	Nick Herbert meeting 25/04/14	£7.60	1527
	Bingo Club (April)	£37.75	1528
	Lunch Club (April)	£60.40	1529
Horsham Matters	youth worker (March)	£486.00	1530
HALC	Subscriptions	£15.00	1531
SLCC	Subscriptions	£129.00	1532
S. Fenn	Responder expenses	£68.40	1533
Sussex Manures	Removal of grit bags	£60	1534
The Sign Shop	skatepark signs	£84.00	1535
HDC	litter & dog bin emptying	£305.50	1536
Ferring Nurseries	hanging baskets	£993.41	1537

It was resolved that the schedule of payments shown above be approved for payment. Agreed by all.

185/14 MEETINGS

The Clerk, Cllrs Gichovi-Elias & Clark had attended the Wardens Steering Group meeting.

Cllr Gichovi-Elias had attended an ACCT meeting.

186/14 MINOR MATTERS RAISED BY COUNCILLORS

1. The air conditioning units at the rear of the new Vets practice have switches installed on the outside of the building. It was felt that youths might be tempted to tamper with these. Clerk to report to Vet. **KD D**
2. Public footpath from Normans Cottages to the village and at Mill Lane are overgrown. Clerk to report to WSCC. **KD D**
3. GM Tools have installed an illuminated sign on the A24. Clerk to report to WSCC. **KD D**
4. Cllr Lancaster thanked the Clerk for prompt playground repairs after small, sharp wires had been discovered on the ropes to the nest swing. The Clerk reported that she had effected a temporary repair and had contacted a company to try to purchase replacement ropes. **KD D**
5. Cllrs were very pleased that WSCC had finally repaired all of the potholes along Hole Street.

The next meeting will be held at **7.45pm on Thursday 3rd July 2014 at Ashington School, Foster Lane.**

The meeting finished at 9.55pm

Signed.....

Date.....

187/14 APPENDIX 1: REPORT FROM NEIGHBOURHOOD WARDENS

THEFT

I am still receiving reports of thefts from gardens. Plant pots, ornaments etc. I have told residents who have been victim of the thefts to call through to the police on 101 non-emergency police number. I am gathering intelligence and passing onto police.

I am continuing to remind residents of home security.

DRUGS and ALCOHOL

I have been working very closely with partnership agencies regarding the drug issues in Ashington. Several patrols have been made with the police where alcohol has been confiscated from underage drinkers. Names and addresses were taken. One youth has been cautioned by police for using illegal drugs.

Over the last month it has become evident that youths from outside the village are socialising in the village, these are our main offenders with the drug and alcohol issues. I have managed to identify the areas that the youth are using to do drugs. I have passed this intelligence to police. I will also be patrolling these hot spot areas on a daily basis.

Intelligence has also been received identifying dealers within the village all this intelligence has also been passed to the police. Registration details of a vehicle bringing drugs into the village have also been passed to the police

I have had discussions with the youth worker regarding our youth in the village. She has been delivering educational work to do with drug use and the dangers of taking them.

I have also signposted the youth to agencies that can help with their drug abuse.

Lots of works around the drug issues in Ashington are being carried out and hopefully soon we will see some positive results.

DOGS

I have received lots of phone call this month regarding dogs running loose around the village. I have identified owners of some of the dogs and have visited them to explain their responsibilities.

Dog foul still remains an issue; I have spoken to two known offenders who do not pick up their dog foul. I am doing dog foul patrols on a regular basis in hot spot areas that are known to me.

LITTER

Several litter picks have been carried out this month by several of the youth in the village.

The hot spot areas have been the skate park, rec and around the community centre.

I have moved the litter bins to the skate park; hopefully this will encourage all to use the bins for their litter. I am trying to get a green bin put in place at rear of youth club will speak to the cleansing department at Hop Oast to see if they have a spare bin we could use.

I am still waiting for posters to be designed by the youth for the skate park stating please pick up your litter. Once I have received them I will put up on fence in this area.

SKATEPARK

It is good to see that this area has become popular within the village. All users have commented on the new equipment that has been replaced and they are all in favour of it.

YOUTH

I am still waiting for the parents to give me a date to schedule a meeting regarding the youth shelter.

The youth are still trying to organise the trip to Chessington .Once they have managed to arrange a date I will be taking ten youth on the trip.

Some of the youth are still attending bingo sessions and are proving very helpful at the event. Some are washing up after refreshments and others are tidying away the furniture and sweeping floor. Hopefully more youth will attend this event.

There has been a problem with the ball court this month with the youth gaining entry to the court. They have used the court without permission. I have notified the community centre of the way the youth were accessing the courts. This means of entry has now been rectified so the youth can no longer get into the court. There has also been a large amount of litter left in this area. I have spoken to the youth regarding this issue. Once again several of the youth volunteered to do a litter pick of the area.

Football has also been an issue with the youth deciding to use the grassed area at rear of community centre. Damage is being made to the building where the football keeps hitting the wall and roof tiles. I have spoken to those youth concerned and have told them not to play football or come around the rear of community centre. They have agreed not to be in this area.

Criminal damage was done to the warden shed at rear of community centre. I managed to identify the offender responsible for kicking in the door to the shed. After stern words with him He came and helped fix the shed along with other youth who wanted to help me. He has also agreed to litter pick for the next three months and has shown remorse over his actions.

I understand that there have been several issues with the youth at the youth club so now I will be attending youth club sessions over the next few weeks. I think this is actually youth outside the club causing issues. They are not members of the youth club. There have been numerous complaints of youth being loud and anti-social. I have spoken to several youth concerned and I do know police have also been speaking with them.

I have been attending several meetings with some of the youth with partner agencies to get the help they require.

FLY-POSTING

Fly posting has been popping up all over the village this month. I have noticed the signage I am removing is getting bigger.

I do appreciate that some of the fly posting is for events within the village but I do need to be seen to treat everyone the same way. It is an offence to advertise on the Highway so I have had to remove all fly posting that I have come across on highway land in the village.

Unless it has been agreed by the Parish Council with the parties concerned I will remove.

I have telephoned offenders advising them of the offence and they have come and removed their posters.

ELDERLY/VULNERABLE

Three more elderly/vulnerable have been added to my list this month. One I have had to help with an issue with their landlord.

I have handed out leaflets and stickers for doors to remind all elderly/vulnerable groups on how to deal with door salesman and bogus callers. They are all pretty aware of what to do but it's just a reminder. I have also been checking their properties to make sure they are safe and secure.

I have attended another meeting with the church to push forward ideas for help within the village for our elderly/vulnerable groups. One idea was to recruit more volunteer drivers for the help car based in Storrington. They actually cover Ashington for drivers when any resident needs a help car. Hopefully we will get more drivers. It was also discussed for more volunteer drivers for the village minibus.

Another suggestion was if anyone would like to volunteer their skill in providing entertainment at our lunch club once a month. Hopefully we may get some musical entertainment or perhaps an interesting talk or someone to share their craft skills.

Trips to take elderly/vulnerable out over the summer months are being organised.

I have also been helping several residents within this group to organise a new GP surgery due to their one closing. Obviously this has been stressful for some.

I am beginning to make plans for the warden Christmas party 2014. Dates are booked with the community centre and I am just about to confirm the entertainment. Catering has also been agreed. Youth have already offered their help on the day. I will be approaching local businesses for their support in this event by providing a raffle prize.

ASHINGTON AFTERNOON TEA CLUB

Our second Ashington afternoon club following lunch club was a success.

Nineteen elderly/vulnerable stayed on for afternoon tea. Twenty eight attended lunch club.

Following a lovely two course lunch we carried on into the afternoon with a beetle drive. A prize was given for the winner and loser on each table. Sausage rolls and tea/coffee and cake were served as refreshment. A raffle and bring and buy table also helped us to raise funds to continue the lunch/tea club.

June afternoon club we will be having Bingo for prizes and hopefully a vintage themed tea.

WARDEN

I have had no access to emails for the last three weeks on my office computer. I have had several meetings with the IT department and hopefully soon the issues will be resolved. I think the problems have arisen from the new computer system that Horsham District Council have had installed.

I have also had problems with the new phone that I have been given.

I have just had my driving assessment with Horsham District Council to drive one of their vehicles. All is ok for another year.

I will be attending a refresher course for work based first aid on the 12th June 2014.

188/14 APPENDIX 2 – PCSO Report May

During the last month there were several calls about youths, predominately on the weekend of 16/05/14- I am working with Jayne and Kris on any issues there may be.

There was a red quad bike stolen from a property in Hole Street, Ashington. The quad bike was stolen some time overnight from approx 16:30 on 20/05/14 to 08:00 on 21/05/14.

There have been a series of shed breaks in the rural villages in recent months; with lawnmowers, hedge cutters and bikes etc being common items stolen. I will be arranging a property marking event with Jayne in which local residents will be able to come and have their valuable gardening equipment or bikes etc property marked. We have found that having items with a property marking on is more likely to deter thieves from taking them. I would like to take this opportunity to remind residents to be extra vigilant and to report any suspicious behaviour in the area. As well as making sure that any outbuildings they have are secured.

189/14 APPENDIX 3 May/June 2014 Report on Ashington Youth Centre - Summer Term 2014 - Kris Page (youth leader)

The junior session is welcoming new members each week, and this is now a very busy evening with lots of energetic young people. We have challenged, raised awareness and have allowed young people to express their views and opinions on topics like International Day of Families, Star Wars Day, National Bread Week and Walk to School Week, when the weather has been good we have used the field to play various sports.

The views and opinions' of the seniors are very positive and when challenging them about issues that affect them or having discussions that provokes them to openly debate they are very confident in expressing themselves.

The young people of Ashington welcomed James di Castiglione to the youth centre this term and enjoyed saying hello and being able to discuss any concerns that they might have with the pending changes.

I have been working closely with the warden and the PCSO and they attend the senior group on a regular basis, this allows the young people to see that we are all communicating to address the issues arising, their needs and that they have a good support system in place.

Due to this good working relationship I was able at short notice to open the youth club up over the half term, and with the support and presence of the PCSO for part of the evening, this again allowed the young people to see us united.

Volunteers are still an issue; however help with the junior session by one of the seniors has been greatly appreciated.

190/14 APPENDIX 4

HDC Planning Framework Proposed Submission – Summary

HDC is proposing two strategic development sites:

North of Horsham – 2500 homes

Southwater – 500 homes

In addition to these there are a further 2250 homes needed elsewhere

The additional homes will come forward on sites identified at the local level through Neighbourhood Plans, local consultation or through windfall sites.

Homes should be built following the settlement hierarchy that has existed for many years (Category 1, Category 2 and Category 3 settlements) with the majority of homes being accommodated in Category 1 settlements but with Category 2&3 settlements taking new homes according to identified needs.

Homes should be built on brownfield land and within built-up area boundaries as a priority. Some development may be necessary on land adjacent to the BUAB depending on local needs. Development may be necessary to support local communities eg with Developer funds for community projects. The countryside should be protected.

On sites of 5-14 homes 20% must be affordable, on sites of 15 or more homes 35% must be affordable.

Infrastructure needs to be assessed prior to any new development eg healthcare, schools, transport etc

HDC Infrastructure Delivery Plan 2014 – proposed submission

There are 2 proposed projects for Ashington:

1. Speed Management A24 south of Ashington
2. School Safety Zone – Ashington CE School

There are no plans to increase the capacity of the school, provide healthcare facilities, transport improvements within the village, improve access to Sport & Recreation facilities, improve utilities. Therefore any development within the village will be limited to that which can be accommodated given the existing facilities.

Major infrastructure projects seem to be assigned to Category 1 settlements and Ashington will have to rely on these acting as a 'hub' for residents. The nearest Category 1 settlements are Storrington & Steyning.