



# Ashington Parish Council

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**Minutes of the meeting held on 1<sup>st</sup> April 2010 at 7.30 p.m. in the Methodist Church, London Road, Ashington**

**Present: Councillors K. Hayler, M. Woolley, D. Harbour, N. Carver, R. Brennan, K. Wood, T. Kearney, N. Clark**

**Parish Clerk Karen Dare**

**District Councillor Roger Arthur**

**County Councillor Amanda Jupp**

**Five members of the public**

**One candidate for Parish Councillor Vacancy (Richard Lancaster)**

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## **098/10 APOLOGIES AND REASONS FOR ABSENCE**

Apologies received from Cllr B. Norton (business), J. Stillwell (illness) County Councillor Frank Wilkinson (holiday) & Paul Conroy Neighbourhood Warden.

## **099/10 DECLARATIONS OF INTERESTS**

Cllrs, Harbour & Clark all declared personal prejudicial interests in the grant application from Ashington Youth Club (Finance Section).

## **100/10 APPROVAL OF MINUTES**

The Minutes of the meeting held on the 4<sup>th</sup> March 2010 were approved as a true record and signed by the Chairman. Proposed by Councillor Brennan and seconded by Councillor Wood, and agreed.

## **101/10 REPORT FROM THE NEIGHBOURHOOD WARDENS**

### **Reported Crime and Anti-Social Behaviour**

Reported Summary of incidents of Crime and Anti-Social Behaviour for the Month of Feb were as follows:

Groups of youths wearing hoodies and scarves masking their faces banging on residents doors and shouting at the owners abusively in Covert Mead and Turnpike Way. Residents descriptions match Young people known to us in the village.

Waste bins were scattered across Old London Rd .One was rammed onto the Traffic Bollard outside the C.O.O.P. Resident witnessed the incident and description indicates that the same group may be responsible.

CCTV Cameras monitored a group of young people loitering in Church Lane with hoodies and scarves masking their faces. Despite their attempt at disguise we were able to identify all in the group. One of the group, a young man from outside of the village (known to us) entered a residents premises and took a scaffolding

pole and hurled it towards the community buildings adjacent to the Recreation Ground. Police have seen the Camera footage but believe there is not substantial evidence for prosecution under a Public Disorder offence.

We called Police following a call from a volunteer in Ashington Youth Club saying that a group of youths were climbing on the Youth Club Roof. The group of youths were cautioned and stop forms issued by P.C.S.O Officers

There was an instance of criminal Damage to the guttering and downpipe of the Youth Club and Graffiti on the door of The Willard Youth Gym. Both instances were reported to the Police.

Acting on reports from young people in the village we called Police after receiving information on a group of young people with an Air Rifle on the Public Bridleway adjoining Malthouse Lane and Park Lane. We observed the group until Police arrived and the rifle was confiscated. Members of the group were also involved in the incident in Church Lane and at the Youth Club. I have since submitted a report to Community Safety Officer Neil Worth and we are considering taking Action under Anti-Social Behaviour Legislation should we get more incidents involving this group.

Following information from young people in the village we detained a young person carrying an offensive weapon and allegedly offering "Drugs" in the Skatepark until Police arrived, confiscated the weapon and took the young person to Steyning Police Station where he was cautioned.

The travelling Community in Old London Rd have been given a deadline to quit the area by West Sussex County Council. We have had a few reports of concerns about the group but no incidents of anti social behaviour relating to the group.

We have had reports of mopeds being ridden on the footpath running from Covert Mead to Meiros Farm.

Four Incidents of Fly tipping in Park Lane have been reported to Horsham District Council

We attended Core Warden refresher training and arrangements for statutory licence training for C.C.T.V are in the pipeline.

We attended a Playground Inspection Course. Future drugs awareness update training is planned for May in conjunction with H.D.C.

### Community

Street Dance sessions continue to be well attended and a special session is being programmed for the Easter School Break.

Sessions at the Willard Gym continue to be well attended .The New TV is in place and is well received by the young people. Installation of the new flooring above the Gym is scheduled for April.

Following the Easter Break we will be reinstating Free-time Football Sessions on the ball court of the Ashington Community Centre as the light evenings draw in. I have been speaking to Representatives of the Lunch Club for the Elderly in Pulborough and the Residential Care Home in Steyning and groups will be coming from both areas to the Spring Performance of The Spice of Life on the 25<sup>th</sup> April at the Community Centre. The show will include young members from the Street Dance Club (now renamed Topspin) performing a routine as well as members of the Friday Night Dance Group at the Community Centre. Once again

I would like to extend an invitation to Councillors for this popular event. Doors open at 5.30pm for a 6.00pm performance.

### **102/10 YOUNG PERSONS ADJOURNEMENT**

An opportunity for young people to speak to the Parish Council. Next meeting.

### **103/10 REPORT FROM DISTRICT AND COUNTY COUNCILLORS**

District Councillor Roger Arthur reported that:

1. WSCC were proposing to retain Laybrook Brickworks as a potential landfill site on their WSCC MWDF. He has written to WSCC to ask that it be removed from the list because, amongst other reasons, within 2 miles of the site there are 4000 residents.
2. Lots of information was coming forward about the potential compost site and once the planning application has been submitted the matter could be discussed properly.

County Councillor Amanda Jupp reported that:

1. She had attended the Olus Public Exhibition and had expressed her concerns about the safety of the A24 Hole Street junction. She had asked Olus' Planning Consultant why they were planning a 60,000tpa site when WSCC Strategy proposes only 25,000tpa sites but she had not received a satisfactory response.

The Chairman thanked County Councillor Jupp for attending on behalf of Frank Wilkinson.

Cllrs Clark, Harbour & Kearney left the room.

### **104/10 Proposed Open Composting Facility at Broadbridge Farm**

There followed: CONSIDERATION OF STANDING ORDER 68

"To be moved that in view of the items to be discussed being of a confidential nature that the public and accredited press be excluded from the meeting and that they be instructed to withdraw"

Proposed: Councillor K. Hayler, Seconded by Councillor M. Woolley

After discussions the Chairman re-convened the meeting and the public were invited to return.

Olus Environmental had attended a private meeting with the Parish Council and the Clerk had circulated notes of the meeting. A Public Exhibition had been held and many Councillors had attended. Councillors expressed their dissatisfaction at the lack of publicity for the Exhibition – Olus had provided the Parish Clerk with posters to display on the public noticeboards but they had made no other efforts to advertise the event. They had spoken to the Parish Clerk about which local newspapers they should place adverts in (she had informed them that the Herald, Gazette & County Times were appropriate) but in the end no adverts had been seen in any newspapers. The signage at the Exhibition on the day was very small and several residents had not known about the exhibition at all. The Residents Association had publicised the event via the weekly village email.

Councillors had asked many questions of Olus but felt that standard answers had been prepared and that Olus' attitude was that 'everything will be OK'. Olus had implied at the Exhibition and in the local Press that feedback to their proposals from District and County Officers was positive although the Parish Council had been informed that Officers could only give advice on policies and not give indications as to whether proposals would be approved. Olus had confirmed that lorries delivering material to the site would also be used to take compost out of the site, however, this is different to the answer that the Parish Council was given at the private meeting with Olus. Councillors felt that Olus were telling people what they wanted to hear rather than what would happen in reality. **KD C/F**

Cllrs Kearney, Harbour & Clark returned to the meeting.

#### **ACTIONS OUTSTANDING:**

**D** = Minuted but deleted from next agenda.

**C/F** = Minuted and carried forward to 'Actions Outstanding' on the next agenda.

**To list** = moved to the list at the end of the minutes until some progress is made

#### **105/10 Item 85 Community Action Plan**

The Plan is currently with the Designer and will soon be sent to the Publisher. It is expected that distribution will take place towards the end of April. Cllrs Hayler, Harbour and the Clerk had attended an AiRS training session on a new Parish Plans database. The new Ashington Parish Plan and the 2006 Plan had both been loaded onto the new database. It was now possible to view Parish Plans from many villages on the database. **KH C/F**

#### **106/10 Item 193 RASP Programme**

In order to setup a public internet facility a phone line would need to be put into the Parish office building – one-off cost @£124.99 from BT. Agreed by all, Clerk to arrange **KD**

A basic unlimited BT calling package would cost £18-20per month and would cover most phone calls and line rental.

A broadband provider would need to be chosen – these vary in price depending on speed and download limits:

Plusnet premium = £15.99 per month up to 8Mb with 80GB download cap

BE Unlimited = £17.88 per month up to 24Mb unlimited downloads

BE Value = £7.50 per month up to 8Mb with 40GB limit.

BT Talk & Surf Plus = £19.99 per month up to 20Mb with 10GB monthly limit

BT Talk & Surf unlimited = £27.99 per month up to 20Mb with unlimited downloads.

Both BT options include unlimited phone usage.

Therefore approx monthly cost for call & broadband package is £32-40.

Councillors would need to agree to a Direct Debit being setup to pay for the services.

A telephone with answering machine would need to be bought = £35.

It was proposed to purchase 2 laptops to start with @£600max each plus a laser printer/scanner (as this is more economical for printing costs, @£300). These would need to be added to the Council's insurance policy and the cost.

Total setup cost plus first year phone/broadband = £2140 (exc insurance) to be paid for out of the £3000 grant received for the project. Councillors to discuss.

Cllr Clark has some experience in this type of project and made some good suggestions for the project.

It was agreed that Cllr Clark would help the Parish Clerk prepare a full specification for the project to be presented at the next Parish Council meeting.

**KD C/F**

### **107/10 Item 207 Drainage of the land to the rear of Chanctonbury**

The Clerk has received 2 quotes for an open ditch to the east of the path and a French drain to the west of the path, both linking at the southern end and discharging into the 'dry balancing pond':

MaltaWard: £2940 + VAT

Land & Water Ltd: £2418 + VAT (if done at the same time as they come back to move the silt from the recently dredged pond).

It was suggested that 4 residents in the affected area be asked for a financial contribution towards the works and, after some discussion, the Chairman asked for a vote on the matter (For=1, Against=4, Abstentions =3). Therefore it was agreed that no contribution be requested.

If Councillors agree to the works then it was proposed that the cost be paid out of Developers Lump sums associated with this area of land. It was unanimously agreed to accept the lower quote and the cost be paid out of Developers Lump Sums.

**KD To list**

### **108/10 Item 209 Resignation of Councillor Joan Norris**

One candidate has come forward. No election has been called therefore Councillors were able to proceed with co-option of the candidate onto the Council. Richard Lancaster gave a short presentation and all Councillors welcomed him onto the Council. The Clerk provided a new Councillors pack of information and Cllr Lancaster was invited to sit at the Council table for the remainder of the meeting.

**KD D**

### **109/10 Item 210 Truck Watch**

Storrington parish office collate information provided by members of the public regarding rogue lorries in Storrington. The information given consists of Company, reg No, time and date and this is passed on to Neil Smith at WSCC. Councillors were asked to consider an article in the next Newsletter & weekly email asking members of the public for their assistance in reporting rogue lorries using the Water Lane, Wiston to Hole Street Ashington road. Agreed by all.

**KD D**

### **110/10 Item 211 Enquiry from resident of Covert Mead re: purchase of land**

A resident wishes to purchase a small piece of Parish Council land (5 feet) adjacent to his property. He proposes to investigate whether the restrictive covenants preventing the sale of the land by the Parish Council can be lifted and to pay all costs associated with this transfer of ownership and payment for the value of the land. Councillors were asked to consider the request.

It was agreed that:

1. The Council would require a minimum of 15 feet width at the western boundary fence (rather than the 13ft 6inches shown in the proposal). This would follow a straight line east along the grassed area to the pavement edge. This would allow the resident 3ft 6inches of land (rather than the 5ft shown in the proposal). This is to allow access for larger vehicles to the site – in years to come the Council may need access for large vehicles in order to maintain more mature trees.
2. The resident be allowed to investigate whether it is possible to purchase this land from the Parish Council and ask that the findings are presented to the Council at a future meeting when Councillors can then take a decision on whether to sell the land or not.

Clerk to write a response.

**KD C/F**

### **111/10 Item 212 New Model Standing Orders**

New Model Standing Orders have been circulated by SALC/NALC. The Clerk has circulated to Councillors and it was proposed that Councillors read them ready for discussion and adoption at the next Council meeting. Agreed.

**All C/F**

### **112/10 Item 213 Annual Inspection of Council Land**

Volunteers were sought for the annual inspection. Cllrs Carver, Norton, Wood & the Clerk undertook the inspection in 2009. Cllrs Clark, Carver, Harbour, Wood & Brennan volunteered. Clerk to arrange.

**KD C/F**

## **CORRESPONDENCE**

### **113/10 For action:**

1. SALC – half yearly meeting with Chief Constable – are there any issues to be raised? No response.
2. Sustainable Communities Bill – asking the Council to write to Harriet Harman & John Denham to try to get the Bill pushed through Parliament before a General Election. No response.
3. WSCC – further details of the proposed Chanctonbury Unmanned Speeding Indicator Device – does the Parish Council wish to reconsider its decision not to contribute to this device? No – the Wardens use SID every 2 months and it was considered that an unmanned device would not be necessary.
4. NHS West Sussex – Review of Mental Health services consultation document. It was agreed that the Chairman & Clerk prepare a response to be reviewed at the next Council meeting.
5. Letter from the Micropower Council asking that the council endorses the Microgeneration Manifesto. The Microgeneration Manifesto 2010 – produced by the Council – is a four point programme for policy makers aimed to support the industry and deliver tangible carbon savings. Agreed by all.

**KH/KD C/F**

**KD D**

### **114/10 For information:**

1. ACCT – asking when skatepark repairs are going to be made. The Clerk has pointed out that she has been chasing the contractor for months and it is not Parish Council responsibility to get the repairs made (Parish Council simply pays for the repairs).
2. WSCC Press Release – CLC grant for ‘Rock on the Rec’ in Ashington
3. WSCC – revised Transport Works Programme (delaying some projects so that money can be diverted to pothole repairs). The Clerk has checked and no Ashington Projects have been deferred.
4. Message from Sussex Police
5. WSCC – results of library opening times consultation process.
6. WSCC – review of Youth Services will be starting shortly.
7. NALC – free learning seminars
8. Copy of A24 Route Safety Report – presents Police accident data for the A24. Given that WSCC Highways funds are currently being diverted to pothole repairs any work WSCC had planned to investigate and develop proposals for the A24 between Dial Post to Findon has been suspended until such time as resources are available to continue design work.
9. HDCP Annual Meeting – short report from Chairman.

### **115/10 General:**

1. Sussex Heritage Awards Scheme
2. The Clerk magazine
3. Local Council Review magazine
4. WSCC – Connections magazine
5. HDC – Mobile Household waste service is going green

### **116/10 PUBLIC ADJOURNMENT**

A member of the public reported that she had complained to WSCC previously about ragwort on the A24 bund at Ashington and all WSCC had done was to cut it down and this would only spread the seeds and cause a proliferation next growing season. WSCC should have pulled it all up and disposed of it properly. Clerk to write to Anmanda Jupp/WSCC Highways. **KD D**

A member of the public asked for clarification on what Public Exhibition Councillors had been talking about earlier in the meeting. It was explained that Olus had held a Public Exhibition regarding the proposed Open Composting site at Broadbridge Farm. The member of the public stated that she knew nothing about the exhibition and was disappointed to have missed it.

A member of the public asked what was being done about speeding motorists along Hole Street. The Parish Council has written to the CLC to ask for a speed limit reduction and the wardens were able to monitor speed using SID at one point along Hole Street. It was suggested that the Wardens use SID along Hole Street in the near future.

A member of the public asked if any Parish Councillors had visited an open composting site. The Chairman reported that the Council was trying to arrange a visit to the Olus site at Twineham. The member of the public reported that he

regularly visits a compost site near Arundel and the noise from the site is 'horrendous'.

### **117/10 PLANNING.**

The Planning Committee met on 17<sup>th</sup> March and Councillors have been provided with a copy of the minutes.

### **118/10 Correspondence**

New Enforcement Complaints:

EN/10/0147 Untidy Site - Kensetts Corner, Hole Street

EN/10/0149 Double Garage erected without planning permission - 1 Cricketers Close

EN/10/0159 Extension or conservatory on rear elevation - The Springs, Malthouse Lane

EN/10/0124 Change of use of agricultural land to residential curtilage - The Old Malthouse, Malthouse Lane

EN/10/0139 Siting of mobile home - Cublands Cottage East Wolves Farm

### **119/10 Amendments**

None

### **120/10 Applications**

DC/10/0186 Replacement of 7 windows and 3 doors in modern extension (Listed Building Consent) - Mill House Hotel. No objections

DC/10/0268 Replacement of 7 windows and 3 doors in modern extension (Full Planning) - Mill House Hotel. The plans appeared to show one Crittal window being replaced by a modern uPVC window. HDC Planning Officer to check. Otherwise the Council had no objections.

DC/10/0530 Fell 1 x Horse Chestnut Tree - 6 Woelfs Close. The Parish Council object to this application. The tree does need some trimming but it is part of the street scene, was present before the houses were built and is quite old. The views of HDC Tree Officer should be sought.

DC/10/0514 Extension to rear to provide kitchen and extended bedroom - Mill Lodge Mill Lane. No objections.

## **Horsham District Council**

### **121/10 Approvals**

DC/10/0122 Rear conservatory - 11 Willard Way

DC/09/2295 Extension to existing building to provide storage area with plant area above, erection of fork truck charging area and changes to internal layout - Unit 1 Wiston Business Park

DC/10/0098 New front dormer and enlargement of existing rear dormer, single storey rear extension - 7 Timberlea Close

DC/09/1876 Renewal of unimplemented outline permission AS/72/00 and reserved matters to erect petrol station, restaurant and vehicle parking (previously renewed approval DC/04/1586) - Land South East of Martins Farm London Road

### **122/10 Refusals**

DC/10/0109 Demolish pole barn and install a mobile home for residential use - Cublands Cottage, East Wolves Farm

### **123/10 Withdrawals**

None

The next Planning Committee meeting is scheduled for 14<sup>th</sup> April 2010 at 7.00pm **in the new Parish Office.**

### **124/10 FINANCE**

#### Landscape Gardening Contract

Under the Council's Financial Regulations any contracts have to be put out to tender every 3 years. Two tenders have been received:

Ferring Country Centre = £5170

Mark Adsett = £5355

Councillors are not bound to accept the lowest quote. It was unanimously agreed to accept the quote from Mark Adsett – he has looked after the Council land for the past 3 years and has done an excellent job. It was agreed that the Clerk should consider using Ferring Country Centre for occasional one-off tasks/hanging baskets to get an idea of their service for future reference.

**KD D**

### **125/10 Contract Reviews:**

Clerk - That the Council reviews the salary and hours worked of Karen Dare Parish Clerk currently SCP28 (£12.322 per hour or £7689.08 per annum, 12 hours per week). SCP29 would result in £304.36 additional expenditure (£12.810 per hour or £7993.44 per annum). The Clerk is happy to remain on 12 hours per week. The Chairman confirmed that the Clerk has an annual appraisal and regular reviews and is on target to achieve all objectives for the year. Agreed by all.

**KD D**

### **126/10 Correspondence**

The Clerk has received a quote for watering of the hanging baskets for 2010 – £60 per week (including feed) to water Monday, Wednesday & Friday each week for 16 weeks. The contractor is aware that he needs to fill the water reservoir in the bottom of the baskets each time he waters. Previously the Council has paid £65 per week. Agreed by all.

**KD D**

The Parish Church has written to the Parish Council about the cctv camera positioned on the east wall of the Church. This requires a new electrical connection as the fuse box inside the Church has been moved and the camera cable is no longer long enough. The cost will be £150 to have it done by the electricians on site. The Church has confirmed the works with the electrician as the camera needed to be kept working. Agreed by all.

WSSC Pension – the Pension Fund’s Actuary can produce an ‘Early Warning Report’ which would give an estimate of the current funding level and demonstrate the likely theoretical contribution rates that may be payable at the 2010 valuation, in advance of the formal results being known. The charge for a pooled report is going to be shared between all employers wanting to receive the update and will be between £17 and £55 depending on the number of employers wanting the report. Not agreed. **KD D**

Friends of Lodge Hill Newsletter March 2010 and a request to renew the Council’s subscription (£45). Councillors agreed to renew the subscription using s137 expenditure powers and that the level of expenditure was commensurate with the benefit. Agreed by all.

Cllrs Hayler, Harbour & Clark all left the room & Cllr Woolley took over as Chairman.

Consider a request from Ashington Youth Club for a grant of £600 towards the cost of insurance for running the Youth Club in the old village hall. The Parish Council had provided grants in the past towards this worthwhile venture. The Club has tried to find alternative quotes for their insurance but confirm that only one company is prepared to offer Youth Club Insurance. Agreed by all.

Cllrs Hayler, Harbour & Clark returned and Cllr Hayler resumed the Chair.

**127/10 Income**

Kite & Thomas – rent & roundabout sponsorship £2027.50.

The Clerk has written to WSSC to ask why the roundabout sponsorship signs have been removed and replaced with generic ‘to sponsor this roundabout’ signs. She has pointed out that the roundabouts are already sponsored and the signs should be re-instated by WSSC as soon as possible. It was agreed that the Clerk write to Kite & Thomas to explain the situation. **KD D**

**128/10 Expenditure**

			<b>Cheque no.</b>
Donation to Ashington Methodist Church		£40	1030
(meeting 1 <sup>st</sup> April £20 & meeting with Olus 10 <sup>th</sup> March)			
Mark Adsett	Gardeners contract payment	£445.42	1031
	Western tree boundary (final payment)	£1685.00	1032
Mrs. K. Dare	Clerks expenses (home & telephone)	£17	
	New printer	£135.61	
	Anti-virus software renewal	£56.25	



	Postage	£2.26	
	Print cartridges	£76.72	
	Total	£287.84	1033
WSSC	Salary and oncosts (February)	£748.57	1034
HDC	replacement litter bin	£200	1035
	Dog bin emptying	£98.28	1036
Hillside Medical Supplies	responders equipment	£44.65	1037
HDC	Playground Inspection Course (half to be recovered from ACCT)	£144.00	1038
SALC	subscription	£599.89	1039
	Local Council Review magazine	£13.50	1040
Supporters of Lodge Hill	s137 grant	£45	1041
Land & Water Services Ltd	Pond dredging (as agreed 7 <sup>th</sup> January 2010, Minute 023/10)	£4551.97	1042
S. Fenn	responder expenses	£46.78	1043
E. Greenfield	responder expenses	£9.60	1044

The Clerk requests a bank transfer of £5000 from deposit to current accounts to cover the above payments. Agreed by all.

It was resolved that the schedule of payments shown above be approved for payment. Agreed by all present.

The next Finance Committee meeting is scheduled for 14<sup>th</sup> April 2010 at 7.30pm **in the new Parish Office.**

### **129/10 MEETINGS**

None

### **130/10 MINOR MATTERS RAISED BY COUNCILLORS**

The Chairman reminded everyone that she is planning to resign at the AGM in May and Councillors should consider if they are able to stand as Chairman/Vice Chairman and be the Council representatives at meetings of HALC, ACCT, CLC, Youth Club.

Cllr Woolley asked:

1. What was happening about the travellers on Old London Road – WSSC are in the legal process of eviction.

2. Hedges along Church Lane are overgrown and need trimming back as pedestrians are having to walk in the road to get around – Clerk to inspect and ask homeowners to trim back. **KD D**

**131/10 DATE OF NEXT MEETING**

The next meeting will be held at **7.45pm** on **Thursday 6<sup>th</sup> May 2010** at the Methodist Church, London Road.

The meeting finished at 9.15pm

Signed.....

Date.....

132/10 Items awaiting action:

Item No	Description	Last Action & Date
32b	Spur road of The Sands & Viney Close – streetlights & laybys	WSCC & HDC dealing with. Persimmon are not co-operating and HDC/WSCC continue to pursue the matter (Nov 09)
156	Co-op – Manager to be invited to a Parish Council meeting	Clerk to arrange
178	Hearing Loop	Cllr Clark asked to arrange for a trial of a portable loop Jan 09.
194	Councillor Training	Clerk to arrange training on s106 procedures and planning matters Autumn 2009.
202	Parish Office	Waiting for ACCT to amend lease.
	Disabled ramp at Ashington Pharmacy – a hazard?	Ramp is not of the correct design for disabled access and needs re-building.
	Front fence at Coings, London Road	Needs to be reduced in height by 20cms. Planning Officer to pursue and check planting is appropriate (July 2009)
	Add cctv camera to insurance schedule	Clerk wrote in March 09 and December 09
	Trees for new play area	ACCT asked to give their permission. Dec 09

### 133/10 WSCC Highways Issues

Fault	Date reported	Reference no	Comments
Trees on north side of recreation ground need cutting back	24 <sup>th</sup> July 2007	Email to Highway Rangers	County Councillor to ask WSCC to cut as ownership unclear
tree on London Road opposite the Methodist Church is dead	3 <sup>rd</sup> August 2007	WSEK-75QDJG	Has been felled, April 08. Awaiting replacement
Sign beside A24 at Mill Lane junction discouraging crossing at that point	WSCC are designing a sign and will pass to the PC for approval	July 08	
2 chestnut trees on the east side of Billingshurst Road near Holmbush Park were dead and overhanging electricity cables and the road.	WSCC finding out who the trees belong to	July 08	
Dead end sign on Old London Road	WSCC to trim back vegetation and look at possibly moving the sign	8 August 2008	WSCC to install new signage Nov 09
large white concrete blocks on the highway verge opposite the entrance to Holmbush House, Old London Road	Reported to Highways Sept 08  Reported again Dec 08		
Flooding at The Willows, Mill Lane	WSCC arranging for additional trash screen and will enlarge & vent the manhole cover to allow better flow of water & easier clearance	June 2009	The Environment Agency have inspected and see no reason not to install a second trash screen. Subject to written confirmation.
Visibility at East Wolves roundabout	WSCC asked to trim back highway verges		July 2009
Reduce speed	WSCC to add to	Clerk to write to	August 2009

limit on Hole Street to 40mph	TRO priority list	WSCC Written to WSCC	Sept 09
Hole Street road name plate at Kensetts corner is broken.	Clerk reported to HDC	HDC to replace at a slightly different location. WSCC informed that road signs in the area are damaged	December 09