



Minutes of the Community Partnership meeting 1st December 2014

Present: James di Castiglione (Rector), Neville Clark (Parish Councillor), Paddy Donovan (Senior Youth Worker), Karen Dare (Parish Clerk)

Apologies: Malcolm Woolley (Parish Councillor), Jayne Jeffrey (Warden)

This was the inaugural meeting of the Community Partnership Group. All agreed that Minutes would be recorded on a rotational basis and would be a simple list of actions and agreements.

The Group reviewed the previously agreed job description, management structure and Service Level agreement and agreed:

1. The Community Partnership Group does not need 2 x Church + 2 x Church Young People on the group.
2. A quorum should be 4 people and must include the Rector, Parish Clerk and one Parish Councillor plus one other.
3. Meetings would be held at 7pm in the Youth Club on the Tuesday preceding a Parish Council meeting ie 6th January and 3rd February
4. Meetings will be monthly for the first year.
5. The Clerk would find a resident for the Group (Jan Hubbard was suggested or approach the Residents Association to nominate a representative)
6. Residents should serve a period of 12 months only

The Group discussed the relationship between the Youth Worker and the Youth Club and agreed:

1. Paddy will work for AYC Committee in the same basic way other Youth Leaders have so all monies go to AYC and leader has a budget set by AYC for maximum spend per session unless otherwise approved by AYC committee.
2. Quotes for repairs to the Youth Club building will be sought prior to applications for funding eg ceiling panels, electric meters (to separate out usage by pavilion and Youth Club buildings). Paddy to liaise with Jamie.
3. Paddy to investigate single registered clearance for DBS and safeguarding – talk to Liz Burt from Horsham Matters.
4. Official launch of the Youth Club in Feb - Paddy to organise

The Chanctonbury Youth Project



Other agreements:

1. Paddy to provide photo + article for PC website and village Newsletter
2. Paddy & James have prepared a letter for all Ashington residents with info about the Church and Paddy's new role. To be delivered by ACCT by 4/12/14.
3. Parish Council to be invoiced monthly for costs.

Karen Dare 3rd December 2014