



Minutes of the Community Partnership meeting 06th January 2015

Present: James di Castiglione (Rector), Neville Clark (Parish Councillor), Paddy Donovan (Senior Youth Worker), Karen Dare (Parish Clerk), Malcolm Woolley (Parish Councillor), Jamie Chalkley (AYCC)

Apologies: Jayne Jeffrey (Warden)

This was the second meeting of the Community Partnership Group. The Minutes for this meeting were recorded by Jamie Chalkley.

The Group reviewed and agreed the previously recorded minutes.

The Group agreed there were no further matters arising outside the scope of the Agenda for this meeting.

Regarding Part D) of the Agenda; "Senior youth worker Monthly Report";

1. Paddy presented his report and agreed to circulate via email post meeting.
2. It was noted that the Youth Shelter had been well received. General feedback included that the youth had voiced they would like Lights / WiFi.
3. Paddy to draft a 12 month plan to present and discuss at the next Group meeting.

Regarding Part E) of the Agenda; "Safeguarding update"

1. Paddy confirmed the volunteer to youth ratio as follows;
 - a. for the first 8 youths = 1 adult
 - b. for each subsequent 12 youths = 1 adult
 - c. Therefore: 20 youth requires 2 adults / 32 youth requires 3 adults
2. It was agreed by the Group to propose to AYCC that the DBS checks are to be carried out by the Church Administration Process "CCPAS" (Churches Child Protection Advisories Service).
 - a. Actioned by Jamie informing AYCC (Ashington Youth Club Committee) and report back to the Group once 'no objection' was confirmed.
3. Paddy to further research the required parameters of a Safeguarding Officer and follow up as a discussion at the next meeting with a view to find a suitable person to fulfil this role.
4. With regard to the Youth Gym; Jamie to raise as Policy - non DBS volunteers can assist DBS cleared volunteers, however such personnel must not be left alone with the Youth.

The Chanctonbury Youth Project



Regarding Part F) of the Agenda; "Launch event"

1. It was agreed by the Group that the proposed date is February 28th 2015.
2. Paddy to proceed with plans.

Regarding Part I) of the Agenda; "AOB"

1. Paddy reminded a grateful Jamie that the AYC insurance shortly expires and required renewal.
 - a. Jamie to follow up with Carolyn (of AYCC) to renew insurance.
2. The next meeting would include a brief discussion concerning the schedule of future meetings for this Group.

The next meeting is scheduled for Tuesday 03rd February 2015.

Jamie Chalkley 07th January 2015