



Ashington Parish Council

Clerk to the Parish Council: Mrs. K. Dare, Honeysuckle House, London Road, Ashington, Pulborough, West Sussex, RH20 3JR, Telephone 07851 009655
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Members of Ashington Parish Council are summoned to a meeting of the Ashington Parish Council at **Ashington School at 7.45 p.m.** on Thursday 7th November 2013

A G E N D A

1. Apologies and reasons for absence
2. Declaration of Interests and notification of changes to members' interests.
3. Approval of the Minutes of the Parish Council Meeting on the 3rd October 2013.
4. Report from the Neighbourhood Wardens & Police
Update on Warden review & recruitment
Update on Youth Worker project
5. Young Persons Adjournment
Opportunity for young people to speak to the Parish Council.
6. Report from District and County Councillors
7. Actions Outstanding:
 - a. WSCC Highways priorities for Ashington
 - b. Winter & Emergency Plan Review
 - c. Parish Council tree inspection
8. Correspondence (for action)
 1. Does any Councillor know who the landowner is of the footpath between 9 Blakiston Close and Chanctonbury Lodge?

9. Public Adjournment

Opportunity for members of the public to raise matters of concern

10. Planning

Correspondence: Neighbourhood Plan – It is proposed that Ashington Parish Council begin production of a Neighbourhood Plan. It is proposed that the whole of Ashington Parish be designated as the Plan area.

New enforcement allegations: None.

Amendments: None

Applications:

DC/13/1996 To install 1 x new pole under an existing line and to remove 1 x existing pole and divert overhead line to new pole (Land adjacent to Blue Bird Cottage, London Road, Ashington) Overhead lines

DC/13/2030 Removal of internal wall within kitchen and the installation of a new kitchen window on the ground floor easterly elevation (Listed Building Consent) – The Mill House

DC/13/2063 Part garage conversion to provide playroom and office above with 2 x windows to front elevation to match existing style and small dormer above - Tollgate Cottage London Road

Horsham District Council

Approvals:

DC/13/1611 Removal of existing single external door to kitchen and replacement with double glazed doors (Listed Building Consent) – Mill House Hotel

DC/13/1608 Erection of an oak framed double garage – The Flat, Mill House Hotel

DC/13/1669 Single storey extension to east elevation (Listed Building Consent) – The Willows, London Road

Refusals: None

Withdrawals: None

Appeal decision: None

Appeals: None

11. Finance

Correspondence:

Quarterly bank reconciliation & budget report

Income:

First Responders donation £628.10

Kite & Thomas – rent & roundabout sponsorship £2077.50

The invoices shown on the attached schedule are proposed for payment.

12. Meetings attended and reports by Councillors

13. Minor matters raised by Councillors to be referred to the next agenda

14. Date and Time of Next Meeting

Parish Council - Thursday 5th December 2013, 7.45 pm at Ashington School, Foster Lane, Ashington.

Planning Committee – Wednesday 20th November 2013, 7.30pm at the Sports Pavilion, Church Lane

Finance Committee - Wednesday 20th November 2013, 7.50pm at the Sports Pavilion, Church Lane

PUBLIC AND PRESS ARE WELCOME TO ATTEND

Karen Dare, Clerk to Ashington Parish Council 31st October 2013.



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Schedule of payments November 2013

Mark Adsett	Gardeners contract payment	£491.66
Mrs K. Dare	Clerks expenses (home & telephone)	£17
	Stationery	£81.32
	Total	£
WSCC	Salary and on costs (October)	£879.11
	Payroll costs	£42.12
ACCT	Lunch club hall hire	£59.20
	Bingo club hall hire	£37.00
	Planning committee 18/9/13	£7.40
T. Kearney	Perspex for playground sign	£9.86
D. Newland	Playground repairs	£150.00
M. Woolley	reimbursement for gift purchased for others	£84.96
P. Webb	lunch club purchases	£58.79
HDC	food hygiene course (lunch club)	£60
LanGuard Ltd	annual weedkilling	£396.00
S. Fenn	responder expenses	£46.16
Horsham Matters	youth worker	£1017.00

APPENDIX 1

REPORT FROM NEIGHBOURHOOD WARDENS OCTOBER 2013

Criminal Damage

There has been a lot of criminal damage around the community centre. Damage to drain pipes, brackets, sheds at rear of property, strong smell of urine and evidence of sexual activity at rear of hall, vast amounts of alcohol related litter. Following an incident which occurred Thursday morning I checked CCTV cameras and it seems that large groups of older youths are gathering there after 23:30 hrs. They are staying there until the early hours of the morning. This area around the community centre whilst I have been away has become the local meeting point for all youths in the village. I have spoken to the younger and older youths and explained that they can no longer congregate in this area. It is very difficult for the youth as they have nowhere else in the village to go that provides cover from the weather. This is why we desperately need a youth shelter so I can direct them to this area. Due to intelligence I have gathered and passed to the police an offender has been identified and is now being dealt with regarding the criminal damage.

YOUTH SHELTER

I think a good idea would be for the youth to have a youth shelter in the village where I can direct them too when they are in areas that they should not be. I know that whilst I have been away there has been some discussion regarding this matter.

DOG FOUL

Still big problems in Ashington with dog walkers not picking up their dog foul. I will be doing regular dog foul patrols and if I see an offender not picking up their dog foul I will issue them with a fixed penalty on the spot fine of £50:00. I would like to remind residents to remain vigilant and report offenders to me. They need to get description of person and dog, the time and area they were seen.

I am in the process of replacing old and damaged dog foul signage in the village with new.

FLY POSTING

I have removed several items of fly posting material from street furniture in Ashington. I have made phone calls to those concerned reminding them it is an offence to put up any material and that they will face a £75:00 fine.

FLY TIPPING

I have reported two cases of fly tip to Horsham District Council cleansing department. It was removed the following day. If anyone spots illegal fly tipping please let me know. I would like to remind you to get details, time, date description of vehicle, registration of vehicle.

I will be patrolling the hot spot areas in the village known for fly tipping.

SUSPICIOUS VEHICLES

Suspicious vehicles have been reported to me and I have passed intelligence onto the police.

I have had to deal with several suspicious persons in the village over the last two weeks. I have taken details and descriptions and will pass to police.

ELDERLY/VULNERABLE

I have been visiting the elderly/vulnerable and have been doing winter checks on them all. Winter kits have been handed out. Checks with fire alarms have also been undertaken. I have been telling them to stock up with provisions in case of a bad winter so they are prepared.

I have had meeting with the community link alarm manager to update me with a list of all residents in Ashington who have an alarm. I will be making a home visit to all checking that they are ok. I have also been updated on what other services they can provide to our elderly/vulnerable group.

I have also had dealings with young homeless person in Ashington. I have signposted them to the relevant housing department for help and advice on their situation.

WARDEN CHRISTMAS PARTY

The Christmas party will take place at the Ashington community centre on the 14th December 2013, 3-6 pm.

Invites are ready to go out to residents in Ashington 50 and over. I have written to all local businesses to see if they can provide a raffle prize for this event.

ASHINGTON LUNCH CLUB

This monthly event is very popular with the elderly/vulnerable in the village. Thanks to an AGE UK grant we will be able to pay rent for the premises where it is held for the next coming year.

In the New Year we are looking to extend the hours of lunch club to provide a Chatter club in the afternoon where people can stay following their lunch for a chat and afternoon tea. Hours that are proposed will be from 2-4. This will also be funded with the grant that was received from AGE UK. It is hoped the chatter club will be somewhere for the elderly/vulnerable to meet during the winter months. If successful I will try and hold the chatter club on a fortnightly basis.

BINGO CLUB

This event is proving popular with the local residents. The club needs a few more members. I will place posters around the village and outskirts advertising this event. Due to a grant I have managed to secure rent for this event for the following year.

I would just like to end this report by saying a big thank you to everyone for their get well wishes and support over the last few months following my accident. I am now hopefully fully on the mend and glad to be back working in Ashington.

Please feel free to pop into my office anytime for a chat.

Thank you once again

Jayne

APPENDIX 2 – Sussex Police
Ashington Parish Council Meeting Update

To follow