



Ashington Parish Council

Clerk to the Parish Council: Mrs. K. Dare, Honeysuckle House, London Road, Ashington, Pulborough, West Sussex, RH20 3JR, Telephone 01903 893740
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Members of Ashington Parish Council are summoned to a meeting of the Ashington Parish Council at the Methodist Church at **7.30 p.m.** on Thursday 6th May 2010

A G E N D A

1. Apologies and reasons for absence
2. Election of Chairman and signing of Declaration of Acceptance of Office
3. Election of Vice Chairman and signing of Declaration of Acceptance of Office
4. Allocation of Committees and formation of any new Committees as required by the Parish Council
Present Committee Allocation:
Finance - Cllr Norton, Cllr Carver, Cllr Brennan, Cllr Hayler, Cllr Clark
Planning Committee –Cllr Norton, Cllr Carver, Cllr Wood, Cllr Kearney, Cllr Woolley
5. Appointment of Representatives to serve on Outside Bodies
Present Appointment of Representatives:
Ashington Community Centre Observer- Cllr Hayler
Horsham District Association of Local Councils - Cllr Hayler & Cllr Clark
BTCV (Tree Warden) – Cllr Wood
Ashington Youth Club – Cllr Hayler
Ashington Residents Association – Cllr Harbour
Parish Plan Steering Group – Cllr Clark, Cllr Stillwell, Cllr Harbour and Cllr Hayler
6. To confirm schedule of meetings for 2010-2011 – see attached
7. Annual Review & Approval of Code of Conduct – Councillors to make sure they are familiar with the Code
8. Annual Review & Approval of Standing Orders – Councillors to make sure they are familiar with the Standing Orders
9. Review of Register of Members Interests – Councillors are asked to review their interests and declare any new interests

Monthly Parish Council business



10. Declaration of Interests and notification of changes to members' interests.

11. Approval of the Minutes of the Parish Council Meeting on the 1st April 2010.

12. Report from the Neighbourhood Wardens.

13. Young Persons Adjournment
Opportunity for young people to speak to the Parish Council.

14. Report from District and County Councillors

15. Actions Outstanding:

Item 85 Community Action Plan – update

Item 193 RASP Programme – proposal for expenditure of £3000 grant

Item 195 Risk Assessment – annual review

Item 196 Annual Report – Councillors to approve

Item 211 Enquiry from resident of Covert Mead re: purchase of land – no progress

Item 213 Annual Inspection of Council Land – date to be agreed

16. Correspondence (for action)

1. NHS West Sussex – Review of Mental Health services consultation document. The Chairman & Clerk have prepared a draft response.

KH/KD D

2. Invitation to join the HDCP Transport Group, meeting 27th May

3. HDC – invitation for Parish Chairman to attend Annual Reception 26th May

17. **Public Adjournment**

Opportunity for members of the public to raise matters of concern

18. Planning

Correspondence:

New enforcement complaints:

EN/09/0706 - Indian Cottage, London Road, Ashington – HDC are taking further action as no new plans have been submitted by the owner.

EN/10/0192 Widening/enlarging of car park - Mill House Hotel, Mill Lane

EN/10/0195 Change of use from care home to residential use - Glenview and Santrew, Hillcrest Drive

EN/10/0187 Breach of conditions 4 and 6 (use only as short term holiday let) of DC/08/0822 – Springfield, Spring Gardens

Amendments: None

Applications:

DC/10/0810 Demolition of flat roofed garage and rebuild with pitch roof garage with dormer windows, storage and studio above - Mill Lodge Mill Lane

DC/10/0803 Existing linking corridor increased in width to form utility room and external alterations (Full Planning) - The Oast House Barn Billingshurst Road

DC/10/0804 Existing linking corridor increased in width to form utility room, existing cupboard used currently for washing machine and dryer converted to cloakroom with new window and a pair of half glazed oak doors within existing doorway linking corridor to kitchen (Listed Building Consent) - The Oast House Barn Billingshurst Road

Horsham District Council

Approvals:

DC/10/0336 2 storey rear extension - 10 Posthorses

DC/10/0145 Surgery to Beech hedge - 27 Rectory Close

DC/10/0253 Alterations and conversion of part of garage to form additional home office and utility accommodation - 11 Meiros Way

Refusals:

DC/10/0386 Two storey rear extension, conservatory and conversion of garage to granny annexe - The Wickets London Road

DC/10/0265 Single-storey rear extension, conversion of existing garage into habitable room and erection of detached single garage - 39 Cricketers Close

Withdrawals: None

19. Finance

Correspondence:

- a. Update from the Administrators of Kaupthing Singer & Friedlander Bank
- b. Councillors are asked to approve the annual return and accounts.
- c. Consider a request for a donation towards the cost of the Ashington Festival Day
- d. Consider a request for a grant from Sussex Crimestoppers
- e. SALC has distributed the 'Safer and Stronger Communities' element of the Quality Parish Council grants. Councillors to consider how to spend the grant
- f. HDC – final Neighbourhood Wardens costs for 2009/10 and confirmation of budget for 2010/11.

The invoices shown on the attached schedule are proposed for payment.

20. Meetings attended and reports by Councillors

21. Minor matters raised by Councillors to be referred to the next agenda

22. Date and Time of Next Meeting

Parish Council - Thursday 3rd June 2010 7.30 pm at the Methodist Church, London Road, Ashington.

Planning Committee – Wednesday 19th May 2010 7.00pm in the new Parish Office, Ashington Sports Pavilion, Church Lane

PUBLIC AND PRESS ARE WELCOME TO ATTEND

Karen Dare, Clerk to Ashington Parish Council 1 May 2010



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Schedule of payments May 2010

Donation to Ashington Methodist Church (meeting 6 th May £20)		£20
Mark Adsett	Gardeners contract payment	£445.42
Mrs. K. Dare	Clerks expenses (home & telephone)	£17
	Total	£17
WSCC	Salary and oncosts (March)	£748.57
SOS Systems	Photocopier	£42.65
HALC	Subscription	£15
HDC	Neighbourhood Wardens	£25,119.00
D. Harbour	Travel expenses (training course)	£44.80
ACCT	Office rent	£189
Ashington Youth Club	grant	£600
(as agreed at last meeting)		