



# Ashington Parish Council

Clerk to the Parish Council: Mrs. K. Dare, Honeysuckle House, London Road, Ashington, Pulborough, West Sussex, RH20 3JR, Telephone 07851 009655  
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**Members of Ashington Parish Council are summoned to** a meeting of the Ashington Parish Council at **Ashington School at 7.45 p.m.** on Thursday 6<sup>th</sup> June 2013

## A G E N D A

1. Apologies and reasons for absence
2. Declaration of Interests and notification of changes to members' interests.
3. Approval of the Minutes of the Parish Council Meeting on the 2<sup>nd</sup> May 2013.
4. Report from the Neighbourhood Wardens.  
Opportunity for members of the public to ask questions of the wardens.  
Update on Warden review & proposal to re-allocate part of unspent Warden budget.
5. Young Persons Adjournment  
Opportunity for young people to speak to the Parish Council.
6. Report from District and County Councillors
7. Actions Outstanding:
  - a. Community Action Plan – update
  - b. Annual inspection of Council land – date
  - c. Electronic Information Board – proposal to remove/replace
8. Correspondence (for action)
  1. WSCC Winter Maintenance Plan – the Clerk is making sure that the PC's previously agreed winter maintenance arrangements are acceptable to WSCC.
  2. Southern Water – plan to undertake projects in our area over the next 25 years
9. **Public Adjournment**  
Opportunity for members of the public to raise matters of concern
10. Planning  
Correspondence:
  1. S106 completion memo for Flowerpots
  2. S106 completion memo for new house at 1 Hillcrest Close
  3. WSCC – asking for an ecological survey at Penn Retreat (reptile management) before planning permission is decided.
  4. Amended draft s106 agreement for Penn Retreat
  5. HDC – are holding a Neighbourhood Planning training event on the evening of 20<sup>th</sup> June – is anyone available to attend?
  6. HDC – Strategic Housing Land Availability Assessment – review any

sites already allocated for development and suggest any alternative sites which could be developed for housing.

New enforcement allegations: None.

Amendments: None

Applications: None

#### Horsham District Council

##### Approvals:

DC/12/2356 Material amendments to approved application DC/11/1314 (Demolition of existing building, construction of two-storey building with ground floor veterinary surgery and first floor flat) comprising a reduction in first floor accommodation – Flowerpots, London Road

DC/13/0357 Trim back eastern edge of beech hedge to boundary line, reduce height of hedge to a point approximately 4 metres above ground level, in perpetuity – 27 Rectory Close

DC/13/0390 Fell 1 x Beech tree (T10), 1 x Scots Pine (T12) and 1 x Oak tree (T13) – 14 Linfield Lane

DC/13/0450 To have dropped curb vehicle access at the property to provide access to a new regular brick work styled driveway at the front of the property – 18 Fairfield Road

##### Refusals:

DC/13/0475 Variation of Condition 1 of planning permission AS/26/97 (the 21 seasonal caravans stationed on the site shall only be occupied from 1st March to 31st October inclusive) to allow the residential occupancy of 10 mobile homes – Luckista Caravan Site, Billingshurst Road

##### Withdrawals:

DC/13/0465 Construction of detached double garage – 7 Warminghurst Close. Has been amended to a single detached garage.

Appeal decision: None

Appeals: None

#### 11. Finance

##### Correspondence:

1. Consider a request for a grant from Ashington Festival. Last month Councillors agreed that they would like to support the Festival and asked the Clerk to contact the Festival Committee to see if there is a specific item that the Council could sponsor rather than making just a general donation.
2. Consider a request for a grant from AgeUK
3. Consider a request for a grant from Ashington Youth Club

Income: None

The invoices shown on the attached schedule are proposed for payment.

#### 12. Meetings attended and reports by Councillors

13. Minor matters raised by Councillors to be referred to the next agenda

14. Date and Time of Next Meeting

Parish Council - Thursday 4<sup>th</sup> July 2013, 7.45 pm at Ashington School, Foster Lane, Ashington.

Planning Committee – Wednesday 19<sup>th</sup> June 2013, 7pm at the Sports Pavilion, Church Lane

**PUBLIC AND PRESS ARE WELCOME TO ATTEND**

Karen Dare, Clerk to Ashington Parish Council 29<sup>th</sup> May 2013.



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## Schedule of payments June 2013

|                                  |   |            |
|----------------------------------|---|------------|
| Mark Adsett                      | Gardeners contract payment              | £483.33    |
| Mrs K. Dare                      | Clerks expenses (home & telephone)      | £17        |
|                                  | Newsletter envelopes to Pulborough      | £7.04      |
|                                  | Address labels for envelopes            | £8.39      |
|                                  | Postage of Annual return                | £2.00      |
|                                  | Print cartridges                        | £18.74     |
|                                  | Playground spares                       | £11.76     |
|                                  | Total                                   | £64.93     |
| WSCC                             | Salary and on costs (May)               | £840.85    |
| Community Minibus Assoc.         | transport of hanging baskets to Nursery | £23        |
| ACCT                             | Lunch & Bingo clubs                     | £94.12     |
| ACCT                             | Planning Committee meetings             | £8.84      |
| ACCT                             | final rent for office                   | £101.77    |
| SLCC                             | Subscriptions                           | £127.00    |
| HDC<br>(final payment for 12/13) | Neighbourhood Wardens                   | £33,946.00 |

**APPENDIX 1**

**REPORT FROM NEIGHBOURHOOD WARDENS JUNE 2013**

To follow

**APPENDIX 2**

**Ashington Parish Council Meeting Update**  
**May to June 2013**

To follow