



# Ashington Parish Council

Clerk to the Parish Council: Mrs. K. Dare, Honeysuckle House, London Road, Ashington, Pulborough, West Sussex, RH20 3JR, Telephone 07851 009655  
Email: [clerk@ashingtonpc.org.uk](mailto:clerk@ashingtonpc.org.uk) [www.ashingtonpc.org.uk](http://www.ashingtonpc.org.uk)

---

**Members of Ashington Parish Council are summoned to** a meeting of the Ashington Parish Council at **Ashington School at 7.45 p.m.** on Thursday 2<sup>nd</sup> April 2015

## A G E N D A

1. Apologies and reasons for absence
2. Declaration of Interests and notification of changes to members' interests.
3. Approval of the Minutes of the Parish Council Meeting on the 5<sup>th</sup> March 2015.
4. Report from the Neighbourhood Wardens, Police & Youth Worker
5. Young Persons Adjournment  
Opportunity for young people to speak to the Parish Council.
6. Report from District and County Councillors
7. Actions Outstanding:
  - a. Billingshurst Road Vehicle Activated Sign – no further update
  - b. ACCT security review – conclusions
  - c. Parish Elections – 7<sup>th</sup> May
8. Correspondence (for action) –
  1. WSCC report that a grant for funding to repair the Church Lane speed bump
9. **Public Adjournment**  
Opportunity for members of the public to raise matters of concern
10. Planning  
Correspondence:
  1. S106 completion memo for DC/14/2380 Land at Penn Retreat, Rectory Lane (Mildren Homes)
  2. HDC are currently undertaking a Strategic Housing Economic Land Assessment (SHELA) (formerly known as the SHLAA ) call for sites. This will be published in the summer.
  3. HDC Local Enforcement Plan – explains what the Compliance Team will/will not do.
  4. WSCC consultation on the draft Local List for the Validation of Planning Applications.
  5. HDC – proposed modifications to the Horsham District Planning Framework following the PI's comments.
  6. Neighbourhood Plan update

New enforcement allegations: None.

Amendments: None

Applications:

DC/15/0491 Demolition of former mill building and construction of 8 semi-detached and 1 detached Dwelling – The Mill, Mill Lane

Horsham District Council

**Approvals:**

DC/14/2599 Fell 1 x Ash tree (Tree Preservation Order) - 5 Chanctonbury

DC/14/2444 Erection of 4 new dwellings following approval for 3 new dwellings DC/14/1058 - Four Acres Rectory Lane

Refusals: None

Withdrawals: None

Appeal decision: None

Appeals: None

11. Finance

Correspondence:

1. Consider a request for a grant from Ashington Festival of £722.80 for security guards.
2. Consider a request for a grant from Steyning Area Minibus
3. Wardens costs 2014/15 and budget 2015/16

Income:

Bingo Club grant from Saxon Weald £150

Kite & Thomas £2077.50

The invoices shown on the attached schedule are proposed for payment.

12. Meetings attended and reports by Councillors

13. Minor matters raised by Councillors to be referred to the next agenda

14. Date and Time of Next Meeting

Parish Council – Thursday 14<sup>th</sup> May 2015, 7.45 pm at Ashington School, Foster Lane, Ashington.

Planning Committee – Wednesday 15<sup>th</sup> & 29<sup>th</sup> April 2015, 7.30pm at the Sports Pavilion, Church Lane

**PUBLIC AND PRESS ARE WELCOME TO ATTEND**

Karen Dare, Clerk to Ashington Parish Council 25<sup>th</sup> March 2015.



## Ashington Parish Council

Clerk to the Parish Council: Mrs. K. Dare, Honeysuckle House, London Road, Ashington, Pulborough, West Sussex, RH20 3JR, Telephone 07851 009655  
Email: [clerk@ashingtonpc.org.uk](mailto:clerk@ashingtonpc.org.uk) [www.ashingtonpc.org.uk](http://www.ashingtonpc.org.uk)

### Schedule of payments April 2015

Mark Adsett	Gardeners contract payment	£500.00
Mrs K. Dare	Clerks expenses (home & telephone)	£17
	Stationery	£39.90
	Postage	£2.03
	Total	£
WSSC	Salary and on costs (February)	£1078.30
ACCT	Planning committee 18/02/15	£3.80
Ashington PCC	Youth Worker March 2015	£1083.33
West Sussex ALC Ltd	Subscriptions	£671.55
SSALC Ltd	Local Council Review magazine	£17.00
S. Fenn	Responder expenses	£47.45

**APPENDIX 1: REPORT FROM NEIGHBOURHOOD WARDENS**

**APPENDIX 2 – Sussex Police**

**Ashington Parish Council Meeting Update**

To follow

## **APPENDIX 3 –Report on Ashington Youth Centre 2014** **Overall Priorities for Summer term (April-July)**

1. Trial and review second evening of youth work
2. Embedding new initiatives and strategies. These include:
  - Members sign a contract of membership.
  - This is in response to direct feedback from core youth members.
  - Our ongoing aims are to develop a culture in which young people have a sense of ownership of the youth club as opposed to simply being consumers to another service.
3. Ensure Safeguarding training is undergone by all AYC volunteers, review related policies, and implement DBS checks
4. Implement 'Team time' for all AYC volunteers – a space for training, development of team relationships, and continuing vision for AYC.
5. Overseeing the development and establishing of a 'Youth Club facilities development' team

### **March 2015 / Impact**

#### ***Attendance***

- Attendance has remained regular hosting on average been 30-35 young people each week.

#### ***Positive shifts in behaviour***

We continue to work towards shifting cultures in young people towards becoming a positive, encouraging group of young people engaged with their community.

- In response to previous concerns regarding older youth (OY - 14+ - 2nd session) arriving early and integrating negatively with younger youth (YY):
  - I have communicated concerns regarding these issues. This has been received well and OY now demonstrate a clear understanding of the issues and the consequences arising from their behaviour.
- As a result, OY now respect timings and do not arrive early. In some rare cases where OY do arrive early, they have respected the YY session and stayed in kitchen area socialising with Wardens/Youth leaders present.

#### ***Tackling ongoing concerns regarding anti-social behaviour amongst young people in Ashington.***

- I have met with the core group of OY who know many of the main issues / young people concerned. They are receptive to discussing constructive ways forward surrounding young people in Ashington. I have adopted this approach so as to engage young people on a 'peer-to-peer' basis, and also to fully understand the pressure points from a young person's perspective.
- These Young people are enthusiastic in working alongside myself and volunteers to implement new strategies.
- The next steps involve a) developing the second evening of youth work, b) community patrols, c) exploring other strategies, and d) working collaboratively with the Village Wardens and AYC.

- One example of the strategies being formed are membership contracts for young people to agree to, and be held accountable for.

### ***Delivering second evening of youth work – progress of plans***

- To further understand and engage with anti-social issues in communities, I am joining Warden Patrols over the following months. These are taking place on April 18<sup>th</sup>, and the 1st & 3rd weekends of May.
- It is important from my perspective that new youth work is targeted to specific need, and I hope to be able to fully appraise the underlying issues behind some of the anti-social behaviour after findings following the Patrols with the Wardens.
- At this stage, prior to involvement with Warden patrols, I envision a second evening being aimed at young people specifically exhibiting anti-social behaviour in the Ashington community.
- In order to launch the second evening and give it a specific focus, I plan to work with Dann Morris (Horsham district substance misuse officer) and Village Wardens to deliver targeted sessions on substance misuse.
- I am meeting Dann Morris on April 2nd to discuss and finalise plans. Due to his own work commitments, Dan Morris has been unable to meet me prior to this date.
- I have an ongoing relationship with Dann Morris, having worked together delivering 'Mocktail apprentice' sessions in surrounding schools (Steyning Grammar School, The Weald, Rydon Community College) serving Ashington young people.
- The proposed starting date for launching the second evening is Monday April 20th.

### ***Safeguarding training***

- As a result of liaising with various parties, I have secured a number of safeguarding training opportunities for our team of volunteers.
  - Thursday evening May 28<sup>th</sup> – I have booked Horsham matters to deliver safeguarding training at Ashington Youth Club, free of charge. I want to make this evening a priority for AYC volunteers to attend.
  - In light of there not being any safeguarding training for some time, I have put in place measures so that all of our team; new and old, will have had training by the end of the summer time. Therefore, I have organised further training opportunities in July (4<sup>th</sup> & 7<sup>th</sup>). These further sessions will be organised and delivered by Debbie Bath - Ashington Church Safeguarding Officer.
  - With this now booked, by the summer holidays all our AYC volunteers will have undergone up to date training.
  - Furthermore, I am meeting with AYC Chairman on 30<sup>th</sup> March to develop / revise Youth Club child protection policies.

### ***DBS process update***

- Ashington Youth Club is now registered with CCPAS. This is a service provider to administer DBS checks on all volunteers: [www.cpas.co.uk](http://www.cpas.co.uk)
- Updated DBS checks can begin after Easter.
- In light of advice from CCPAS and safeguarding professionals, as AYC, we are adopting the policy of having DBS checks renewed within three years.

### ***Other development updates & plans***

#### ***New volunteers***

- We have engaged a further two female volunteers who have enthusiastically joined our volunteer team. These are positive steps in response to previous concern regarding a lower number of female volunteers and young people.

#### ***Holiday time provision***

- In response to positive feedback from trial sessions in February half term, I will be running an afternoon session on April 2nd instead of an evening session on these dates. I anticipate this being our approach during school holiday times.

#### ***Introduction of AYC Volunteer 'Team time'***

This term I want to introduce 'Team time' for all our volunteers. The aim is not to hold a meeting as such, rather a time to develop:

- team relationships
- vision/direction
- training / skills
- space to recruit and introduce further volunteers.

My overall approach behind the introduction of this initiative is this:

Happy & inspired volunteers = Happy & inspired young people

The first 'Team time' will take place on Thursday evening of half term, May 28<sup>th</sup>. AYC will be open during the afternoon on this date, but closed during the evening, enabling us to invest in our voluntary team.

On this first session together, our Safeguarding training will be delivered by Horsham matters, as outlined above.

#### ***Setting up and establishing a 'Youth Club facilities development team'***

- In response to advice regarding prioritising use of my own time, I am proposing the CPG assist me in helping further establishment of this team.
- This team will be responsible for completing physical development work to AYC in cooperation with AYC Chairman & ACCT. The aim of this is to develop the Youth Club as a space to deliver the best possible youth services to Ashington

#### ***Rydon Community College***

- By invitation, Deputy Head Teacher Paul Blackmore has invited me to use office space within the school to both engage and deliver youth work for Ashington young people.

- This agreement comes with no further responsibilities and duties to the school.

### ***Community visibility***

- I am attending Ashington Parish Council meeting April 2nd
- I am attending Ashington Residents association annual general meeting April 13th
- I am attending Ashington School year 5 residential to further engage those young people with AYC who are transitioning into the 'youth age bracket'.

### ***Additional notes***

- AYC Chairman has secured 10 year lease for AYC with ACCT.
  - This will enable further development plans significantly easier.
- In consultation with my line manager (James di Castiglione), I have agreed annual leave in June as a result of getting married.
  - This leave will cover the period of June 15th - 26th
  - In preparation for this, I am currently working towards agreeing cover for these dates ensuring youth services are still delivered.

Paddy Donovan, 25/3/15

### **APPENDIX 4 – Funds held by the Parish Council on behalf of others:**

First Responders Funds: £3955.53

Bingo Club: £285.64