



Ashington Parish Council

Clerk to the Parish Council: Mrs. K. Dare, Honeysuckle House, London Road, Ashington, Pulborough, West Sussex, RH20 3JR, Telephone 07851 009655
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Members of Ashington Parish Council are summoned to a meeting of the Ashington Parish Council at **Ashington School at 7.45 p.m.** on Thursday 14th May 2015

A G E N D A

1. Apologies and reasons for absence
 2. Election of Chairman and signing of Declaration of Acceptance of Office
 3. Election of Vice Chairman and signing of Declaration of Acceptance of Office
 4. Allocation of Committees and formation of any new Committees as required by the Parish Council
Previous Committee Allocation:
Finance - Cllr Norton, Cllr Carver, Cllr Brennan, Cllr Woolley, Cllr Clark
Planning Committee –Cllr Norton, Cllr Carver, Cllr Wood, Cllr Kearney, Cllr Woolley, Cllr Harbour
 5. Appointment of Representatives to serve on Outside Bodies
Previous Appointment of Representatives:
Ashington Community Centre Observer- Cllrs Clark & Gichovi-Elias
Horsham District Association of Local Councils - Cllr Clark
BTCV (Tree Warden) – Cllr Wood
Ashington Youth Club – Cllr Clark
Ashington Residents Association – Cllr Norton
West Sussex ALC Ltd (formerly SALC) – 2 Councillors needed
 6. To confirm schedule of meetings for 2015-2016 – see website
 7. Annual Review & Approval of Code of Conduct – Councillors to make sure they are familiar with the Code
 8. Annual Review & Approval of Standing Orders – Councillors to make sure they are familiar with the Standing Orders
 9. Review of Register of Members Interests – Councillors are asked to complete new forms
 10. Review of Council's Risk Assessment documents
 11. Review of Councillors Allowances and Chairman's Allowance
- Monthly Parish Council business
12. Declaration of Interests and notification of changes to members' interests.

13. Approval of the Minutes of the Parish Council Meeting on the 2nd April 2015.

14. Report from the Neighbourhood Wardens, Police & Youth Worker

15. Young Persons Adjournment

Opportunity for young people to speak to the Parish Council.

16. Report from District and County Councillors

17. Actions Outstanding:

- a. Billingshurst Road Vehicle Activated Sign – no further update
- b. Parish Elections – administration & co-option
- c. Fishing at Willard Way pond – proposal to purchase 'no fishing' sign
- d. Annual inspection of Council land – volunteers needed

18. Correspondence (for action) –

1. Invitation for the Chairman to attend the HDC Annual Reception 20th May at 7pm
2. Letter from resident asking for repairs to be made to the grass area outside 5 Posthorses as there are bare patches, tyre marks (from when the pond was dredged) and broken twigs

19. **Public Adjournment**

Opportunity for members of the public to raise matters of concern

20. Planning

Correspondence: None

Neighbourhood Plan - update

New enforcement allegations: None.

Amendments: None

Applications:

DC/15/0842 Detached Garage – 4 Greenacres

DC/15/0871 Erection of new close boarded timber fence and entrance gates and brick piers – Foxes, Billingshurst Road

Horsham District Council

Approvals:

DC/15/0341 Rear and side single storey extension front and rear roof dormer windows added - Camwood Mill Lane

DC/15/0332 Demolition of existing single story lean-to to side elevation.
Erection of new single story extension to side and rear elevations - Cradle Bridge Mill Lane

DC/15/0339 Infill section between brick columns - CO-OP Welcome

DC/14/2666 Fell 6 x trees in Group G1 and Fell 9 x trees in Group G2 and fell 1x Ash tree (T1) - Welbourne Well House Road

DC/15/0483 Proposed 3 new dormer windows, alters shopfront to front bowed window, new cladding and alterations - Post Horses London Road

Refusals:

DC/14/1944 Outline planning application (inc Access and Scale) for the construction of up to four dwellings on undeveloped land to the north of Ashington and immediately adjacent to the eastern edge of the defined build up area boundary - Yew Tree Cottage Billingshurst

Withdrawals:

DC/15/0687 Single storey pitched roof side extension to the existing detached bungalow to form a pair of two bedroom semi-detached dwellings - 11 Hillcrest Drive

Appeal decision: None

Appeals: None

21. Finance

Financial Reviews – review the salary of the Parish Clerk and the contract cost of the landscape gardener.

Correspondence:

1. Internal Auditor's report & approval of Annual Return
2. Bank Mandate – needs updating

Income:

HDC Environmental Cleansing Grant £1784.33

HDC Precept £46,944.50

The invoices shown on the attached schedule are proposed for payment.

22. Meetings attended and reports by Councillors

23. Minor matters raised by Councillors to be referred to the next agenda

24. Date and Time of Next Meeting

Parish Council – Thursday 4th June 2015, 7.45 pm at Ashington School, Foster Lane, Ashington.

Planning Committee – Wednesday 27th May 2015, 7.30pm at the Sports Pavilion, Church Lane

PUBLIC AND PRESS ARE WELCOME TO ATTEND

Karen Dare, Clerk to Ashington Parish Council 7th May 2015.



Ashington Parish Council

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Schedule of payments May 2015

Mark Adsett	Gardeners contract payment	£500.00
Mrs K. Dare	Clerks expenses (home & telephone)	£17
	Stationery	£25.71
	Total	£
WSCC	Salary and on costs (March)	£1101.71
ACCT	Planning committee 18/03/15	£3.80
	Planning Committee 15/04/15	£8
	Finance Committee 29/04/15	£4
Ashington PCC	Youth Worker April 2015	£1083.33
AiRS	Membership	£50.00
S. Fenn	Responder expenses	£123.00
D. F. Allsopp	Internal Audit	£200.00
Ashington CE School	Hall Hire (annual)	£216.00
HALC	Subscription	£15.00

APPENDIX 1: REPORT FROM NEIGHBOURHOOD WARDENS

Burglary.

This month there has been another burglary. Specifically targeting a van and an outbuilding rather than a home.

We have been reminding residents when leaving their properties to make sure they are secure and if possible to leave lights on. A good idea is to install security lights that work on a sensor.

Any resident spotting any suspicious activity no matter how small should phone through to the police on 101 non-emergencies number, but if it is an emergency phone 999

Any suspicious person or persons and vehicles, get as much detail descriptions of vehicle and registrations.

Anti Social Behaviour.

Working closely with the police regarding ASB issues within the village, we are looking at solutions and measures we can put in place to combat this behaviour that will not be tolerated. Anti Social Behaviour can cause serious issues across the village, it not only involves the youth but also older adults. The person who is on the receiving end of anti social behaviour can experience a significant drop in their quality of life. We need to make sure that all complaints of anti social behaviour are dealt with in the correct way. We must stress that all reports of anti social behaviour must be phoned through to the non emergency police number 101 or if in an emergency 999. Once reported this provides a data record of all incidents.

Lots of meetings with the anti social behaviour team, meetings with the relevant youth on ABC's (anti social behaviour contracts) across the village. Several names have been put forward to the anti social behaviour team.

CO-OP.

This month there has been an increase in shoplifting, as such we are looking to liaise with the management regarding this issue.

The Youth.

On the 17th of April there was a minor incident at the youth club, which had one of the grandparents of one of the youth members was enraged about the perceived bullying of their grandchild. This culminated with the grandparent coming to youth club to threaten the youth he perceived as responsible. This resulted in a shouting match outside the front of the youth club with both sides threatening and insulting each other. Fortunately as Andy showed up he was able to get the grandparent to leave the grounds of the youth club and calm the situation down. Following discussion with the youth worker no further action was taken.

Over the next month we are looking to do some outreach with the youth worker, dealing with the youth around the village.

There have also been several reports of unacceptable sexual behaviour within the youth group, most of this taking place behind the pavilions. We are trying to identify offenders and will be having words with them in regards to their behaviour. We will be checking CCTV. Alcohol was confiscated from the youth after police were called.

Suspicious Vehicles.

Thanks to residents in the village this month has seen again a large amount of reports on suspicious vehicles. All information has been passed to the police.

Abandoned Vehicles.

We are starting to get concerned about a few potentially abandoned cars, mainly along the old London road. If any residents notice any cars that have been left and not been moved for an extend period of time please call the police on 101 non-emergencies number, or you can go online and make a report on operation crackdown.

Neighbourhood Watch.

This month we have also made contact with the head of the local neighbourhood watch Brian Jacobs and are looking to organise a meeting and start liaising with the neighbourhood watch.

Parking issues.

There has been an increase this month of vehicles parking on the pavements across the village, particularly Fosters lane and Church lane. However as there are very few parking restrictions in place this makes it difficult to address the situation.

Fire, Balancing pond rear of school.

Earlier this month on Friday the tenth of April there was a small fire at the balancing pond. No one was harmed and fire crews were on the scene swiftly damage was minimal with only a small area of the edge of the pond scorched. The cause of the fire appears to be someone setting the dried grass at the side of the pond alight. We have since found out that the fire was started accidentally and was not a case of arson. We need to have a clean up session around this area and other ponds within the village, perhaps something can be arranged in regards to another community clean up day? Any Resident that sees fire or an excessive amount of smoke should call 999 and speak to the emergency services.

Street Briefings.

Unfortunately due to illness the planned street briefing due to take place on the 10th of April at Penn Gardens was cancelled. We are currently looking to hold it at Penn Gardens on the 22th of May we need to make residents aware of this change.

This is a great opportunity for residents in this area to approach us with any issues that may be concerning them. Hopefully we will be able to help or at least direct them to relevant agencies that can deal with any issues they may have.

Following this we will be organising additional street briefings across the village.

Elderly/Vulnerable.

On the 30th of April we took a busload of vulnerable elderly residents on a trip to Bognor Regis. This was a very successful trip with nine elderly vulnerable adults attending. This trip was organised at their request and has become an almost annual event with this being the 4th year that this has taken place. They all enjoyed the shopping in Bognor town centre followed by a fish and chip lunch with ice cream and fruit for afters at the Felpham boathouse. We all enjoyed a walk along the prom but it was very windy. On our way home everyone decided that they wanted to visit Morrisons.

We continue to do welfare checks on those elderly/vulnerable residents that have requested me to do so. Some need weekly/monthly visits others need daily.

Thanks to the church volunteers who have offered to visit elderly/vulnerable in the village this will make things easier for me as regards my allocated working hours and trying to fit in all the visits needed by the elderly/vulnerable. The volunteers will visit anyone in the village who may need some company, someone to have a chat with on a regular basis.

If anyone knows of any elderly/vulnerable in the village who with their permission need a visit could you please get them to call me?

I must just remind you that I am only able to visit those residents that agree to me visiting.

Several referrals have been made to relevant agencies, for residents across the village who are experiencing personal issue with which they need professional help.

Two safeguarding reports have been made this month regarding various residents across the village.

Litter Pick.

The Litter pick earlier this month was an absolute success, thanks in no small part to the residents of the village we had 56 volunteers despite the bad weather at the start of the day and picked up an amazing 58 bags of rubbish that weighed in at a total of .6 of a ton. Thanks go to Nigel for the integral role he played in organising and managing the day.

Fly Posting.

In the last month there has been an increase in the amount of fly posting in the local area, we have been addressing this by taking down the signs and if need be disposing of them.

All residents should know that fly posting is illegal and that if caught will result in an on the spot fine, if residents wish to put signs up they should address Horsham District Council to get permission to post and guidelines for what is acceptable.

Fly Tipping.

Once again as with fly posting there has been an increase in the last month. When we come across it on our patrols we are reporting it to the council, but if any resident should see a fly tip please phone it through to the council or please make us aware.

Rural Patrols.

This month has seen us putting on more rural patrols both on foot and in the vehicle, this has allowed us to find more fly tips and see more of the area and get to places that aren't regularly visited. We are now doing more late patrols as there is now an additional warden.

Warden.

Andy has finally got an E-mail address which is: Andrew.Webster@horsham.gov.uk

As well as this he has also passed his driving assessment and is now able to drive the warden vehicle.

We are in the process of getting new posters made, to be placed across the village of the warden contact information. This has been complicated as Horsham District Council is currently moving to a new premises.

APPENDIX 2 – Sussex Police

Ashington Parish Council Meeting Update

None

APPENDIX 3 –Report on Ashington Youth Centre 2014

APPENDIX 4 – Funds held by the Parish Council on behalf of others:

First Responders Funds: £3832.53

Bingo Club: £285.64