



Ashington Parish Council

Clerk to the Parish Council: Mrs. Celia Price,
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Members of Ashington Parish Council are summoned to a meeting of the Ashington Parish Council at **Ashington School at 7.45 p.m.** on Thursday 5th November 2015

A G E N D A

1. Apologies and reasons for absence
2. Declaration of Interests and notification of changes to members' interests.
3. Approval of the Minutes of the Parish Council Meeting on the 1st October 2015
4. Report from the Neighbourhood Wardens, Police & Youth Worker
5. Young Persons Adjournment
Opportunity for young people to speak to the Parish Council.
6. Report from District and County Councillors
7. Actions Outstanding:
 - a. Billingshurst Road Vehicle Activated Sign – update
 - b. 28 days' Notice of **STATUTORY RESOLUTION**
As an employer listed in Part 2 of Schedule 2 of the Local Government Pension Scheme Regulations 2013, Ashington Parish Council has the power to designate who within the organisation can join the pension scheme. It is proposed that all members of staff holding an employment contract with Ashington Parish Council are eligible to join the LGPS. Membership is not extended to any other individuals.
The Council proposes to adopt the Auto Enrolment Staging Date of 1st October 2015 and any new employees employed after this date will be automatically enrolled into the pension scheme effective from their date of commencement of employment with Ashington Parish Council.
Decision to be taken at the Council meeting of 5th November 2015.
 - c. Election of Vice-Chairman
 - d. Social media accounts – proposals
 - e. Mill Lane road culvert – update of WSCC investigations
8. Correspondence (for action) –
 1. Young Persons Travel Survey – request from WSCC for information
 2. NHS Coastal West Sussex CCG – request for information

9. Public Adjournment

Opportunity for members of the public to raise matters of concern

10. Planning

Correspondence:

1. HDPF Inspectors Report
2. West Sussex Mineral Plan (Update letter)

Neighbourhood Plan – update.

New enforcement allegations/ Information

Amendments: None

Applications: None

Horsham District Council

Approvals:

DC/14/1999 Hoots House – demolition of existing building and erection of 2 x detached and 4 x semi-detached houses.

DC/15/1696 Carbank – change of use from B8 (storage and distribution) to B1, B2 and B8 (flexible)

Refusals:

DC/15/1824 Land Parcel London Road- change of use to agricultural to carpark

Withdrawals: None

Appeal decision:

DC/15/1944 Yew Tree Cottage, Billingshurst Road – outline permission for 4 dwellings

Appeals: None

11. Finance

Correspondence:

1. Quarterly bank reconciliation
2. Budget update
3. Summer hanging baskets
4. Grit bins
5. Wardens request for donation for Elderly and Vulnerable Christmas Party

Income:

Ashington Autos £2077.50

Refund from Summer Hanging Baskets £465.28

The invoices shown on the attached schedule are proposed for payment.

12. Meetings attended and reports by Councillors

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13. Minor matters raised by Councillors to be referred to the next agenda

14. Date and Time of Next Meeting

Parish Council – Thursday 3rd December 2015, 7.45 pm at Ashington School,
Foster Lane, Ashington.

Planning Committee – Wednesday 18th November 2015, 7.30pm at the Sports
Pavilion, Church Lane

PUBLIC AND PRESS ARE WELCOME TO ATTEND

Celia Price, Clerk to Ashington Parish Council 30th October 2015.



Ashington Parish Council

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Schedule of payments November 2015

DS Newland	Invoice 2070 repair to noticeboard outside Co-op (estimate 3070 agreed 3 rd September 2015)	£110.00
Mrs K. Dare	Clerks expenses (home & telephone) Stationery NP Clerk Sim Card Total	£5.00 £53.96 £10.00 £68.96
Mrs C. Price	Clerks expenses (home & telephone)	£17.00
WSCC	Invoice number 8001115881 Payroll admin charges (1 st April – 30 th September 2015)	£43.85
Mr M Woolley	Expenses	£24.99
WSCC	Salary and on costs (October 2015)	£1511.16
Ashington PCC	Youth Worker (October 2015)	£1083.33
M Adsett	Landscape Gardner (October 2015)	£508.33

APPENDIX 1: REPORT FROM NEIGHBOURHOOD WARDENS

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WARDEN REPORT OCTOBER 2015

CRIMINAL DAMAGE/THEFT

There have been no reports this month of criminal damage or theft.

ANTI-SOCIAL BEHAVIOUR

We have had a surge in reports of anti-social behaviour this month; however it has been mostly localised to the recreation ground, the youth club and the CO-OP. This has seen us up our patrols in these hotspot areas. Many of the offenders are known to us and those that have begun to escalate have had their details passed onto the anti-social behaviour team and Sussex police. We must state once again that if any resident finds themselves on the receiving end of anti-social behaviour or witnesses it to please call the non emergency police telephone number: 101.

There have been several incidents of minor arson within the village area, offenders have been identified and stern words have been given. Reports have also been made to the police regarding these incidents names have been given if the arson issues continue to happen, We have spoken with partner agencies regarding the issues with the youth involved and are looking to see if we can get them onto a fire break course to educate them on the dangers of playing with and starting fires. Parents have been spoken to regarding this issue and the behaviour of their children/youth. Referrals have been mad to the Anti Social Behaviour Team.

There have also been reports made that youths have been congregating in Mill Lane, following residents intelligence passed onto us we were able to identify the youth involved and we will be having words.

We have had an exceptional number of meetings this month with partnership agencies to find solutions and help for offenders involved and are now working in a much more conjoined approach to tackle these issues.

This month has also had us dealing with a lot of neighbourhood disputes involving anti-social behaviour, these issues have been referred to the appropriate agencies. Some of these issues have been targeted at vulnerable persons.

Sadly this month there was an incident at the youth club regarding anti-social behaviour. Those involved have now been barred from the youth club as per the contract that all

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members must sign to be involved with the youth club. Working very closely with our youth worker, we are changing our shifts to accommodate working youth club evenings. The police have been informed of this incident and the names of those involved.

SUBSTANCE MISUSE

There has been an increase in the number of reports of substance misuse that we have seen this month as well as there being a rise in the number of drug paraphernalia that we have confiscated and/or has been handed into to us. We are currently in the planning stage of a joint operation with Sussex police to combat this surge in substance misuse within the village.

PARKING

Parking has once again raised its head, there is a multitude of parking issues within the village where possible we are asking those affected by parking issues to have a gentle word with neighbours or those concerned that are causing the parking problems to try and resolve the issues.

We are approaching Horsham District Council's parking enforcement agents to see if they can come into the village on a semi-regular basis to help resolve the parking issues. It is incredibly difficult for us to resolve parking issues within the village as there are no parking restrictions in the areas that are causing the most problems it is just the sheer numbers of vehicles in the area and the need to be able to park the vehicles.

NEIGHBOURHOOD WATCH

We are currently still waiting on an update on the status of neighbourhood watch in the parish from the neighbourhood co-ordinator.

PARTNERSHIP WORKING

We are still doing regular patrols with the PCSO's in the area; this is such a valuable exercise for both our agencies as it allows a constant stream of information about areas of concern.

We continue to attend monthly team briefing with the police.

FLY-TIPPING

There have been reports made to us by residents of an offender fly-tipping. When approached the offender was dumping rubbish and became aggressive when questioned on what they were doing. Quick thinking by the resident to call the police, will hopefully lead to a fixed penalty or a prosecution being given for fly-tipping. Working with Horsham District Council cleansing department on this matter.

FLY-POSTING

Continuing to remove fly-posting on a regular basis, signage is now getting larger and is also being nailed to street furniture causing damage to some. We have spoken with several people responsible, explaining the penalties for fly-posting. We have told them to contact Horsham District Council regarding the rules and regulations of fly-posting.

LITTER

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There are still a number of hotspot areas within the village, we do know that the youth club have been litter picking this month. When we have come across particularly bad areas we have litter picked, we will be continuing to educate people regarding this issue in the village.

ELDERLY/VULNERABLE

There has been Lots of work with the elderly/vulnerable group this month around keeping safe in winter We are reminding them to leave lights on when leaving property at night. Leaflets explaining home security have been handed out. More information regarding home security and crime prevention can be obtained from the local Crime Prevention Officer Sussex Police, contact details 101

More referrals are being made to us of vulnerable residents that may benefit from a warden visit. We have just visited two and have given winter warm packs and contact details if they need help. We have recommended that because they live on their own a community link alarm may be a good idea.

Lunch club/ vintage tea this month was very busy again. What a lovely surprise from the school that children and teachers visited the lunch club to hand out Harvest Festival Parcels to the elderly/vulnerable group. This was a very nice surprise for the elderly/vulnerable and it was lovely to see the interaction with young and old. Due to the success of this intergenerational event it was discussed by the school if they could make it a more regular occurrence. This we totally support and will work with the school to make this possible. One idea discussed was for the children to come and have tea with the elderly/vulnerable group.

We are all going to the theatre this Thursday 5th November to see "Christmas Memories." We have a full mini bus and everyone has been looking forward to going. This will get us all into the Christmas spirit.

Thursday minibus shopping trip has now been confirmed and we will be starting this shopping bus trip in the New Year. We already have a full bus. We will run this service for six weeks and then evaluate the need. It is good as it gives more residents from the elderly/vulnerable groups to take part in outings. We were limited to space with just one bus run a week.

We have managed to get two more volunteers to drive the mini bus. Names have been given to the mini bus association for them to do their mini bus test.

Thank you to the church volunteers for their help in visiting some of the elderly/vulnerable in the village. Feed back has stated those that get the visits very much appreciate a chat and a cup of tea. It stops them feeling isolated and lonely.

The calendar for November and December is very busy for the elderly/vulnerable with planned events.

HALLOWEEN

We worked a late on this Halloween and we would like to say it was very busy with lots of people trick and treating. No reports were made to us of any ASB. It was very creepy seeing all the people dressed in Halloween costumes but they were all well behaved and respecting those residents with signage saying they did not want to take part in Halloween. They did

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not call at these properties. No trick or Treat posters were handed out to those that asked for them. We also left some for residents to take if required for their property in the CO-OP.

WARDEN PARTY

Invites have now been delivered to all residents within the village. A grant has been received from Saxon Weald towards the refreshments on the day of £250.00. A very big thank you for their continued support throughout the year to our clubs within the village.

Volunteers are baking Christmas cakes as we speak and mince pies will be made nearer the day. There have been lots of donations for raffle prizes for the event. There will be sherry on arrival followed by an afternoon tea of sandwiches Christmas related nibbles and tea/coffee and fruit juices. Live entertainment will start at three thirty. Please spread the word for residents to attend this event. It is a good time for the village to come together. The party is free to attend but we will be asking that you buy raffle tickets if attending. All proceeds will go into arranging events for the elderly/vulnerable groups in the village throughout the year.

DATE OF WARDEN PARTY 28TH NOVEMBER 3-6 ASHINGTON COMMUNITY CENTRE

We would like to say a very big thank you to ACCT for making it possible for us to hold this event. Their help and commitment is very much appreciated.

Thank you to the Parish Council for their ongoing support and donations for the event.

BINGO

A Grant has been received from the Ashington Festival Committee for the bingo club. This will purchase much needed items to keep the bingo club hopefully running for the next New Year. Attendance levels at the moment range from 12 to 22. Everyone looks forward to this event that they attend.

A big thank you on behalf of the Bingo Attendees for the grant.

WARDEN TRAINING

Several training events this month attended.

LEGAL HIGH AWARENESS COURSE.

SAFEQUARDING REFRESHER COURSE

EMERGENCY PLANNING TRAINING FOR REST CENTRE MANAGER

TEAM MEETING/ WINTER WEATHER PREPARATION.

VALUES WORKSHOP

Due to reprographics shutting at Horsham District Council this has delayed any work that we need doing regarding the leaflet to update warden details. We have chased HDC and hopefully we will be getting the leaflets completed in the next few weeks.

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APPENDIX 2 – Sussex Police

Ashington Parish Council Meeting Update

Horsham District Monthly update is on the Parish Council website
www.ashingtonpc.org.uk

APPENDIX 3 –Report on Ashington Youth Centre 2015

Senior Youth Worker' s report - November 2015

Main Headlines

Monday evening progress

- Monday evening drop-in sessions have continued to be increasingly successful. As well as AYC volunteers, Ashington Neighbourhood Wardens have been involved with supporting these evenings.
- Over the month of October, 65 young people attended our Monday night sessions.

New timings & Format

- We have been trialling a new format for our weekly AYC programs. Now having 4 separate sessions over Monday & Thursday evenings. We continue to review these new formats over the autumn term within the AYC team and community partnership group.
- We have also added a new age group to our Thursday evening session, creating a space for those 13-16. As a new age group, growing attendance in youth activities within this group is a particular focus this term.
- This term I have continued a seasonal youth work approach around the community, making further contact with young people who aren't currently engaged with youth provisions in the community. This has been especially fruitful in growing numbers of attendance within those aged 13-16.

Half term

- During the autumn half term we aimed to continue running a number of activities instead of closing AYC completely.
- Monday evening drop-in continued as normal opening 7-9pm
- Tuesday afternoon session 2-4pm.
 - Opened during the afternoon engaging young people in seasonal activities.
- Thursday afternoon football tournament
 - Working with a number of local youth workers, we aimed to run a 5 a-side football tournament for local young people in the wider area, held at Broadbridge Heath.
 - Unfortunately, due to lack of participation, we cancelled the event.

Training

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- Over the Autumn term I am attending Resurgo' s Spear, Coaching for Leadership training course in London.
 - Resurgo operates to empower and equip young people for long-term success through coaching young people though issues that are cited as barriers for future success.
 - I continue to pick up a vast amount of highly applicable coaching skills through this course.

- Looking ahead, this term I will be completing further training in safeguarding, food safety and organising first aid training for a number of our volunteer team.

Paddy Donovan, Senior Youth Worker. 2.11.2015

(Detailed October activity is available from the clerk)

APPENDIX 4 – Funds held by the Parish Council on behalf of others:

First Responders £3625.70

Bingo Club £264.19