



# Ashington Parish Council

Clerk to the Parish Council: Mrs. K. Dare, Honeysuckle House, London Road, Ashington, Pulborough, West Sussex, RH20 3JR, Telephone 07851 009655  
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**Members of Ashington Parish Council are summoned to** a meeting of the Ashington Parish Council at **Ashington School at 7.45 p.m.** on Thursday 1<sup>st</sup> October 2015

## A G E N D A

1. Apologies and reasons for absence
2. Declaration of Interests and notification of changes to members' interests.
3. Approval of the Minutes of the Parish Council Meeting on the 3<sup>rd</sup> September 2015.
4. Report from the Neighbourhood Wardens, Police & Youth Worker Councillors to consider the purchase of an in-car camera for the Wardens.
5. Young Persons Adjournment  
Opportunity for young people to speak to the Parish Council.
6. Report from District and County Councillors
7. Actions Outstanding:
  - a. Billingshurst Road Vehicle Activated Sign – update
  - b. Clerk recruitment – update
  - c. 28 days' Notice of **STATUTORY RESOLUTION**  
As an employer listed in Part 2 of Schedule 2 of the Local Government Pension Scheme Regulations 2013, Ashington Parish Council has the power to designate who within the organisation can join the pension scheme. It is proposed that all members of staff holding an employment contract with Ashington Parish Council are eligible to join the LGPS. Membership is not extended to any other individuals.  
The Council proposes to adopt the Auto Enrolment Staging Date of 1<sup>st</sup> October 2015 and any new employees employed after this date will be automatically enrolled into the pension scheme effective from their date of commencement of employment with Ashington Parish Council.  
Decision to be taken at the Council meeting of 5<sup>th</sup> November 2015.
  - d. Election of Chairman
  - e. Recording of Council meetings - information
  - f. Social media accounts – proposals
  - g. Mill Lane road culvert – update of WSCC investigations
8. Correspondence (for action) –
  1. West Sussex Cycling and Walking Strategy – what are our local priorities?
  2. Request from Thakeham Parish Council to 'join forces' to lobby the re-structured WSCC highways team on the lack of action from WSCC to tackle any highways issues.

## 9. Public Adjournment

Opportunity for members of the public to raise matters of concern

## 10. Planning

Correspondence: None

Neighbourhood Plan – update.

New enforcement allegations: None

Amendments: None

Applications:

DC/15/1804 Demolition of existing dwelling and ancillary buildings and erection of 3 new dwellings – Coatings, London Road

DC/15/1886 - Demolition of the existing nursery buildings and the redevelopment of the land for 77 dwellings together with associated access road, car parking, landscaping and open space – Chanctonbury Nurseries, Rectory Lane

DC/15/2163 Surgery to 2 x oak trees - 1 Cricketers Close

### Horsham District Council

Approvals:

DC/15/1478 Proposed front dormer - 9 Hillcrest Drive

DC/15/1557 Demolish existing conservatory and erect replacement conservatory – Broomsticks, Ivy Close

DC/15/1556 Demolish existing porch and erect replacement porch; replacement of back door - 7 Chanctonbury

DC/15/1593 Retrospective extension of existing residential accommodation into redundant storage area by way of forming replacement living/dining/kitchen area, which includes external alterations to the outbuilding; the erection of a wood burner flue etc - Jinkes Farm Muttons Lane

DC/15/1595 Retrospective extension of existing residential accommodation into redundant storage area by way of forming replacement living/dining/kitchen area, which includes external alterations to the outbuilding; the erection of a wood burner flue etc - Jinkes Farm Muttons Lane

Refusals:

DC/15/1375 Surgery to 1x Chestnut - 6 Woelfs Close London Road

DC/15/1577 Two storey side extension - 1 Hole Street

Withdrawals: None

Appeal decision: None

Appeals: None

21. Finance  
Correspondence: None

Income:  
HDC Environmental Cleansing Grant £1784.33  
Donation to First Responders £65.42

The invoices shown on the attached schedule are proposed for payment.

22. Meetings attended and reports by Councillors

23. Minor matters raised by Councillors to be referred to the next agenda

24. Date and Time of Next Meeting  
Parish Council – Thursday 5<sup>th</sup> November 2015, 7.45 pm at Ashington School,  
Foster Lane, Ashington.  
Planning Committee – Wednesday 14<sup>th</sup> & 28<sup>th</sup> October 2015, 7.30pm at the  
Sports Pavilion, Church Lane

**PUBLIC AND PRESS ARE WELCOME TO ATTEND**

Karen Dare, Clerk to Ashington Parish Council 24<sup>th</sup> September 2015.



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### Schedule of payments October 2015

Mark Adsett	Gardeners contract payment	£508.33
	Hanging basket watering (4 weeks x £65, for 16 weeks)	£260.00
Mrs K. Dare	Clerks expenses (home & telephone)	£17
	Anti-virus software	£54.99
	Total	£71.99
WSCC	Salary and on costs (September)	£1087.35
ACCT	Planning committee 16/09/15	£3.80
Ashington PCC	Youth Worker September 2015	£1083.33
SP Services	Responder equipment	£93.89
	Responder equipment	£95.88
S. Fenn	Responder expenses	£78.29

## **APPENDIX 1: REPORT FROM NEIGHBOURHOOD WARDENS**

### **THEFT**

Several incidents of petty theft have taken place in Ashington this month. This has mainly been from gardens targeting petty items including flower pots and shoes, sheds have also been broken into but surprisingly nothing has been stolen. There has also been an incident of a vehicle being targeted with tools being taken.

Some Youth early morning on the way to school have been shop-lifting in the Co-op. I have spoken with the staff and have managed to identify offenders. I will be doing home visits to update their parents.

### **CRIMINAL DAMAGE**

There have been reports of damage to downpipes at the community centre, CCTV has been checked but in this instance nothing was captured on camera.

The area around the CO-OP has also been targeted with a staff members vehicle being "Egged" offenders have been identified and all information has been passed onto the police.

There has been a targeted incident against a resident with food being thrown through an open window, causing damage to carpets and other personal belongings inside the property. Police were called and offenders were dealt with.

### **ANTI SOCIAL BEHAVIOUR**

Once again a very busy month dealing with issues of ASB.

We are working with all partnership agencies which have taken a lot of resources and our time attending meetings to find solutions and to stop these incidents of ASB. We are working closely with offenders as well as reassuring the victims of this ASB. Lots of reassurance visits have been made to residents who have found themselves to be victims of this type of behaviour. All issues have been reported to the police.

We have been working closely with those involved with littering across the village, educating them and getting them to help litter pick hotspot areas. Litter has been particularly bad this month, when time has allowed we have been litter picking hotspot areas.

There have also been several incidents of confiscation of drug paraphernalia this month from some youth. Lots of drug and substance misuse intelligence has been passed onto the police this month.

### **NEIGHBOURHOOD DISPUTES**

Still trying to help those who have been affected by issues. The majority of incidents are around inconsiderate parking. Several residents have managed to resolve issues after speaking with neighbours. Others who cannot settle their disagreements have been directed to mediation or relevant agencies that will deal with the issues they are having.

### **THE YOUTH**

Monday evenings are now host to a drop in session at the youth club for Ashington's youth. This is open from 7pm until 9pm and has proved to be very popular since its launch at the start of the month. Approximately there are 14 – 16 youth attending on a regular basis this includes youth who aren't attending and aren't engaging with the Thursday evening youth club sessions.

Tea and toast is provided, and it has been a good information point for us to speak with the youth and to explore issues that they have. Two youth have already been signposted to relevant agencies regarding their issues. We have offered to help with this drop in session for six weeks; we will re-evaluate our needs to be at this session at the end of this period. It is such a valuable service that we can direct youth towards during the dark evenings ahead this winter.

### **NEIGHBOURHOOD WATCH**

We are unsure about the future of neighbourhood watch in the village; we are just waiting on an update from the neighbourhood co-ordinator. Once again we must stress that this is such a valuable resource to have in the village, and we will do anything we can to support this scheme in Ashington. We will try and get an update from the co coordinator for this area.

### **PARTNERSHIP WORKING**

This month has been very proactive with working with partner agencies; PCSO's are visiting the village on a regular basis and working alongside us on numerous issues across the village.

### **ELDERLY/VULNERABLE**

Several elderly vulnerable residents this month have had medical issues, some have been admitted to hospital some have just need reassurance and some have just needed a few extra visits this month.

Whilst visiting elderly vulnerable residents we have been performing check on fire alarms, community link alarms and other various safety precautions, we have been reminding them that winter is coming and to make sure that they have got supplies in, torches that work and to just be aware of home security when leaving their properties such as leaving lights on etc.

Two more safeguarding referrals have been made this month. To make sure that the services these elderly vulnerable residents require is met. Another community link alarm has been fitted this month to a resident.

Trips have now been organised for the elderly vulnerable for the next three months. Starting with a trip to Bognor Regis town centre on the 9<sup>th</sup> of October, this is for them to do some early Christmas shopping.

In November we will be attending the theatre, to see a show "Christmas Memories" followed by the Wardens Party on the 28<sup>th</sup> of November. At the start of December we have arranged another Christmas shopping day and finally on the 11<sup>th</sup> of December we will be going out for Christmas lunch.

These trips and outings are something that the elderly vulnerable residents look forward to and is a high priority in their calendars! It is lovely to see them feeling included in the community and not feeling isolated especially as the nights get longer.

Also we can report that following the success of the first gentleman's trip a second trip has been organised and it was fully attended. This is with thanks to the church volunteers who are now responsible for running this activity, it is brilliant for us as we can signposted any elderly/vulnerable gentleman to this activity.

Lunch club was a success again this month; we had a lovely home cooked meal by Pat followed by a session of games provided by Horsham District Council. A great time was had by all attendees.

We have still got a list of volunteers who are happy to visit elderly/vulnerable in the village.

If anyone knows of a resident in the village who may welcome a visit from one of the volunteers please let us know.

Due to the popularity of the Tuesday minibus trip, we now have a waiting list for elderly/vulnerable in the village wanting to join in the trip. We have now decided that it may be necessary to arrange another day for a shopping trip on a regular basis. If we can get the volunteer drivers on a regular basis we will start this trip on a Thursday starting in the New Year. This way all residents that need to use this service will have a chance. Numbers have increased over the last year with residents wanting to do shopping trip.

### **WARDEN PARTY**

It's that time of the year again! Invites have now started to be printed and will shortly be arriving through letterboxes throughout the village, several grants have been applied for this event it is with great thanks to the Ashington Festival Committee who have donated £200 towards this event, we are awaiting on a reply from Saxon Weald and Horsham District Council for any financial help that they can contribute. Letters have been sent to local businesses asking for donations towards the raffle, we are also asking residents of Ashington for donations towards the raffle. All money raised by the raffle will go towards minibus usage throughout the following year; any money left over will be donated to Ashington Lunch Club and Vintage Tea Club. We have had an offer of thirty Brownies to help serve on the day, live entertainment has been booked and all volunteers are on standby including minibus drivers, etc. If anybody would like to donate to this event don't hesitate to contact us on 0776414367 (Jayne) or 0776414368 (Andy)

### **WARDEN**

Lots of training has been booked for us to attend in the following months, including safeguard training and rest centre training.

We are still awaiting updated flyers and posters reintroducing us and our roles within the Ashington community.

### **APPENDIX 2 – Sussex Police**

#### **Ashington Parish Council Meeting Update**

Horsham District Monthly update is on the Parish Council website [www.ashingtonpc.org.uk](http://www.ashingtonpc.org.uk)

### **APPENDIX 3 –Report on Ashington Youth Centre 2015**

#### **Overall Priorities for Autumn term (September - December)**

1. Trial and review of new rhythms in weekly AYC programs. Agreed within CPG to trial new format for Autumn term.
  1. New Timings
  2. New Age groupings
  3. Working with Wardens to establish youth drop in sessions Monday & Thursday PM.
  4. Topical Session Structure
2. Grow attendance of members engaged with AYC
  1. Establishing a new group of YP in new age group.

3. Develop and establish more effective communication strategy to Young People, Parents & Community.

### **September 2015 / Impact**

#### **Two evenings of Youth Activity**

- It has been our desire to establish two evenings of youth activity based out of Ashington Youth Club.
- September 7th marked the first evening of 'Monday night drop-in' at Ashington Youth Club with the support of the Neighbourhood Wardens.
- Monday evenings have been increasingly successful, engaging a widespread variety of young people with the youth club and continuing to build relationships with the youth team (SYW & Volunteers) as well as Neighbourhood Wardens.
- It has also been increasingly fruitful, spending more time in the community building relationships with young people. Alongside young people personally inviting their friends, this has been the most effective way of engaging young people with youth provisions from Ashington Youth Club.
- Across the two evenings, we currently see between 40-60 young people every week.
- Our desire is to engage as many Ashington young people as possible, providing a safe and enjoyable space for young people. Currently as it is a new initiative with a new evening and new formats, there is a considerable space for growth in numbers, particularly in our 13-16yrs age group.
- A fear we previously had with changing the format of our evenings was that by excluding certain age groups for Thursday sessions, they would be disengaged from youth provisions all together. We have been pleasantly surprised in the success of Monday evenings and the distinct lack of negative feedback regarding new formats.
  - These new formats will be something that we review over the autumn term.

#### **Community visibility & Social Media**

- Ashington Youth Club is continuing to be more visibly signposted and advertised.
  - Printed posters are located throughout Ashington village in the notice boards.
  - Di Clarke has included information regarding AYC in the village newsletters highlighting services as well as a need for further volunteers.
  - Rydon Community College include information regarding AYC in their weekly e-newsletter.
  - Flyers readily available in Steyning Grammar School in the Cuthman centre.
  - Young people continue to take flyers to personally invite friends and peers.
- I have continued to use social media as a further platform of keeping young people informed of youth provision in the community. In particular, I have had a positive response from our younger age group using regular activity on Instagram and facebook.
  - We have a number of Young people who assist and are a part of
- Looking ahead, with the help of volunteers, we hope to have an informative website and regular email newsletter established by the autumn term, in line with the beginning of the new academic year.

- I continue to maintain positive relationships with local schools. In particular, I will be attending Rydon CC to deliver two assemblies this term.

### ***Further Training***

- It has been approved with my Line manager for me to attend a number of training days in London this term, part of Resurgo's Spear coaching for leadership course.
- This has been funded through a bursary and Ashington Church.
- These dates include
  - September 29th & 30th
  - October 19th & 20th
  - November 17th & 18th
  - December 3rd & 4th
- I will be making the necessary arrangements for the sessions I miss to be covered.

Paddy Donovan. 28.09.2015

### **APPENDIX 4 – Funds held by the Parish Council on behalf of others:**

First Responders Funds: £3625.70

Bingo Club: £264.19