



# Ashington Parish Council

---

**Members of Ashington Parish Council are summoned to** attend a meeting of the Ashington Parish Council that will take place at **Ashington School at 7:45p.m.** on Thursday 5<sup>th</sup> September 2019.

Members of the public are welcome to attend this meeting and speak for a maximum of 5 minutes during the public adjournment at the discretion of the Chairman.

Karen Dare  
Clerk to the Parish Council

30<sup>th</sup> August 2019

## **A G E N D A**

182/19 Apologies for absence

183/19 Declaration of Interests and notification of change of interests

184/19 Minutes of the Parish Council meeting held on 4<sup>th</sup> July 2019

185/19 Neighbourhood Wardens Report (Appendix 1)

186/19 Youth Worker Report (Appendix 2)

187/19 Report from District and County Councillors

188/19 Young Persons Adjournment

189/19 Public Adjournment

190/19 Action List Update

- a. ACCT working together – recruitment of a Litter Warden
- b. Armed Forces Covenant Grant – memorial garden update
- c. Data Protection Officer
- d. Councillor email addresses – update
- e. Website Accessibility Regulations 2018 – update
- f. Skatepark signage – quote £65 for 2 signs
- g. Volunteering opportunities
- h. Defibrillators - review

191/19 Correspondence received for action

1. WSCC – looking for opinions on their County Local Committee effectiveness, deadline 30<sup>th</sup> September.
2. HDC – invitation to Civic Service 6<sup>th</sup> October 2019. Deadline for response is 20<sup>th</sup> September.
3. WSCC – invitation to Draft Transport for the South East (TfSE) Transport Strategy drop-in sessions.
4. WSALC AGM & Autumn conference invitation (3<sup>rd</sup> October)

5. WSCC - West Sussex Care Guide Review – Survey 21 August to 25 September 2019
6. Invitation to SECamb AGM 20<sup>th</sup> September
7. Glen Chipp, HDC Chief Executive has asked whether it would be helpful if he attended a Parish Council meeting.

192/19 Correspondence received for information

1. WSCC – Electric Vehicle Strategy Consultation (ends 2<sup>nd</sup> October)
2. WSCC – Environment Newsletter & Climate Change Newsletter
3. Gatwick Airport - Final Masterplan
4. CAGNE – Gatwick Airport expansion plans
5. HALC – Minutes from the June meeting
6. HDC - South Downs National Park Local Plan 2014 - 2033 has now been formally adopted
7. HDC – Planning Training response to feedback.
8. HDC – ASB leaflet
9. Age UK – new CEO for Horsham District

193/19 Meetings attended by Councillors

194/19 Matters raised by Councillors

195/19 Chairman’s announcements

### **Planning**

196/19 Minutes of the planning meeting held on 17<sup>th</sup> & 31<sup>st</sup> July & 21<sup>st</sup> August 2019

197/19 Planning correspondence –

- a. Shipley Parish Regulation 14 Neighbourhood Plan consultation runs from 2<sup>nd</sup> September to 13<sup>th</sup> October.
- b. West Grinstead Parish Regulation 14 Neighbourhood Plan consultation runs from 29<sup>th</sup> July to 23<sup>rd</sup> September.
- c. HDC – Draft Statement of Community Involvement 2019 is out for consultation, ends 6<sup>th</sup> September 2019.

198/19 Neighbourhood Plan update – Regulation 14 consultation is complete and the responses are being collated by the Clerk.

199/19 New Enforcement Allegations – none

### **200/19 Planning Applications**

DC/19/1752 Construction of a detached two storey dwelling - Malthouse Farm Malthouse Lane

DC/19/1710 Variation of Condition 1 to previously permitted application DC/18/1569 (Reserved matters application for the erection of 4 dwellings and appearance, landscaping, layout and scale, following approval of previous outline application DC/14/1944 relating to the erection of 4 dwellings.) Relating to amendments to plots 1, 2, 3, 4 and car port plot 1 - Yew Tree Cottage Billingshurst Road

201/19 Horsham District Council Decisions

### **Approvals**

DC/19/1290 Erection of an agricultural barn and internal access track - East Wolves Farm

DC/19/1215 Extension of existing dormer over existing ground floor rear extension - Spindleberry Cottage Mill Lane

DC/19/1042 Raise part of roof with the installation of a roof light to front - 2 Hole Street

DC/19/1091 Erection of a two storey front extension, south and east window alterations to elevation - 3 Swan Orchard

DC/19/0976 Erection of a single storey rear extension and conversion of existing garage into habitable living space - The Meads 2 Rectory Close

#### Refusals

DC/19/0796 Erection of a detached single storey steel framed shed - Foster Lane (Ashington Community Centre)

DC/19/1053 Erection of 2.No two storey dwellings with associated parking and landscaping - Land North of Baden House London Road

#### Withdrawals

DC/19/1497 Non Material Amendment to previously approved application DC/18/1569 (Reserved matters application for the erection of 4 dwellings and appearance, landscaping, layout and scale, following approval of previous outline application DC/14/1944 relating to the - Yew Tree Cottage Billingshurst Road

DC/17/2861 The construction of a single storey commercial unit and associated vehicle parking, ancillary external areas and vehicular access. - Land Adjacent Malthouse Lane

#### Appeals

None

#### Finance

202/19 Correspondence:

- a) Risk Management Schedule amendments – Cllrs Moss, MacPherson & the Clerk were working on some amendments.
- b) Review of Landscape Gardener's contract and payment – a working party of Cllrs Morris, Kearney & the Clerk would look at this and undertake the Annual Inspection of Council Land at the same time. Clerk to arrange.
- c) The Clerk reports that online banking and payment authorisation is now set-up and working well.
- d) The quarterly bank reconciliation for 30<sup>th</sup> June has been prepared
- e) The quarterly budget report for 30<sup>th</sup> June is available
- f) SSALC are running a Finance Workshop for Councillors on various dates in November. The cost is £70 per person.
- g) Parish Council laptop – consider a replacement

203/19 Income

None

204/19 Expenditure (Appendix 3)

205/19 Date of Next meetings

The next Planning Committee meetings are at **7:30pm on Wednesday 18<sup>th</sup> September 2019** in Committee Room 2, Ashington Community Centre. **These are NOT Neighbourhood Plan Steering Group meetings.**

The next Parish Council will be held at **7:45pm on Thursday 3<sup>rd</sup> October 2019** at Ashington School, Foster Lane. There is no Parish Council meeting in August.

Confidential Matter – exclusion of Press and Public  
None

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*

### **Appendix 1 – Warden Report**

July

<b>Criminal damage</b>
<p>The Scout Hall windows were damaged. I have still not ascertained who has done it although they have been replaced now. The community centre trust are looking at placing a CCTV camera over there. This would help secure evidence if it was ever required and deter further damage.</p> <p>There was also a report of flowers being pulled up and destroyed around a grave in Ashington Church. I am still looking into this at present.</p>
<b>Anti-social behaviour &amp; Crime</b>
<p>There are still a lot of ongoing problems with the youths in their vehicles at the scout hall car park. This is a huge ongoing problem that has been ongoing for some time. We had an agreement that the youths would park in the community centre car park which they do some of the time.</p> <p>Sometimes when they are parked in the scout hall car park they are actually using the recreation ground which I strongly promote but there is a small group that ruin it for everyone and cause anti-social behaviour.</p> <p>PC Bailey and myself along with some PCSO's from Horsham have been trying to enforce the Public spaces protection order that is in place across Horsham district and prohibits vehicles from driving anti socially (such as skidding in the car park) but of course this is only enforceable if we are on duty and witness it ourselves. We are still not receiving the reports through to the police so as far as the Police are aware from their system there isn't enough anti-social behaviour complaints to warrant sending dedicated resources down here to help tackle the problem. I am urging all residents to please report any instances of anti-social behaviour to the police so we can get some dedicated support to deal with this issue.</p>
<b>Anti-social Driving</b>
<p>If any resident witnesses anti-social driving they can report to <a href="http://www.operationcrackdown.org">www.operationcrackdown.org</a> or telephone 01243642222.</p> <p>People in Sussex can text officers on 65999 with details of people they suspect of drink or drug driving.</p>
<b>Litter</b>
<p>Litter has been a big problem at the community centre. I am going to do some focussed work around this and deal where appropriate.</p>

<b>Cold callers</b>
None reported
<b>Neighbourhood disputes</b>
None reported
<b>Fly-tipping</b>
2 x garden waste fly tipped down Old London Road. This has been reported but still hasn't been cleared so I will be flagging it again if its still not gone within a week.
<b>Dog fouling / issues with dogs</b>
I have had reports of dog fouling becoming a problem near the scout hall. Although when I went to look there wasn't any there. I will keep an eye on this area and see if it starts becoming a problem.
<b>Other</b>
<p>I have put in a bid for funding to open the youth club up two Friday evenings a month to the 17-21 year olds to do some work around different issues. It will give them somewhere to hang out and also open up opportunities to work around issues such as drug use and safer driving. I am arranging a drugs specialist police officer to come in and do work around drug use. I am also looking at a visit from an ex prisoner who has served many years in HMP for different offences. He now does talks to people about how he got to that point and the mistakes he made. Starting from really petty crimes and how things escalated and spiralled out of control. I think it would be a real eye opener for the young people to hear first-hand from someone who has turned their life around. (I'm not saying lots of our young people are destined for the world of crime, but I think if it sends any sort of message to make anyone at all stop and think before acting then it's worth it.)</p> <p>There will be food provided for the young people and I will work in partnership with Nick on this. At present we are looking to kick this off in the Autumn ready for the colder and darker evenings where they want somewhere to go.</p>

## **Appendix 2 – Youth Worker Report**

### Summer Activities

- We ran the following activities throughout July and the summer:
- Lee Hayes, manager of the local Co-op joined us for an evening learning about FairTrade. Some of the youth enjoyed it but others lost interest. For those who stayed to listen, they were rewarded with free FairTrade products including chocolate!
- Mr 'H' - a drama teacher who use to teach at Ashington, joined us for a drama workshop where the youth engaged in a number of games designed to help them get to know each other and step out of their comfort zones. He had them in the palm of his hand and everyone had a great night!
- During the 'minute to win it' games, we got silly and awarded prizes for stacking coins, eating sweets quickly and throwing balls into a tube!
- The year 5 taster evening was amazing, with 15 new young people turning up and showing an interest in joining the club in September. On the Thursday, we had a few of the current year 7s join us for the new date but there was less of a buzz so I will have to see how that works.
- The end of year party involved food, outdoor games and lots of silliness and prizes. The

Thursday group had a brilliant time with water pistols and water balloons outside.

- We took 11 young people go-karting in August - using the Ashington Minibus to get us there and back. We got a discounted rate thanks to a dad from the club and the young people raced around the track at lightning speeds! Many requests to do more!

#### Youth Club Evenings

- I've really enjoyed some special times with the older group on Thursdays towards the end of term. They are a close-knit bunch and I'm sad they are now too old to keep coming on a Thursday. I hope they will start coming to the older youth drop-ins that I am going to restart this month.

- We've had a few incidents where volunteers have either overruled each other or me - sometimes rightly and others wrongly. To that end, I have started putting together a volunteer handbook outlining what's expected of volunteers and the rules we hope to abide by.

- I have one more parent who is willing to help fortnightly, and a new crop of interns starting at the church this month who can be added to the rota too.

#### Pastoral

- There have been no major issues to speak of.

#### Other

- We didn't enter a float into the carnival this year but I did run a stall at the festival. It was quiet, away from the youth club and I was disappointed to be out of the main hub of activity. I got a few people visiting the stand and raised a few pounds. Overall, I'm not sure how successful it was and I would want to do more next summer.

- Our cake sale fundraiser was amazing and we raised £350! We are grateful for the Parish Council's match-funding again.

- I am meeting with Bryony this week to talk about how to engage more with the older youth who currently sit in their cars in the car parks during the evenings.

- I am in the process of trying to organise the youth club opening for after-school drop ins twice a week. This needs to go through the AYC committee and my line manager - but I do have some volunteer support already and I think it could be a great addition to what we already offer.

#### Numbers

- Average year 6-7 numbers on a Monday night are 27.

- Average year 8-9 numbers on a Thursday night 5.

Nick Taylor - Senior Youth Worker - [nick@ashingtonyouth.co.uk](mailto:nick@ashingtonyouth.co.uk) - 07966 985921

### **Appendix 3 – Expenditure**

Mrs Karen Dare	Home office (July)	£20.00
	Home office (August)	£20.00
	Neighbourhood Plan (postage)	£8.00
	Print cartridges	£45.00
	Print cartridges	£32.98
	Fencing materials	£324.08
Mark Adsett	Landscape Gardening (August)	£793.75
Ashington PCC	Invoice YW-201908 (August 2019)	£1,083.33
WSSC	Salaries and Costs (August 2019)	£1,969.75
Ashington Youth Club	Match fund of £370 cake sale fundraising	£370.00
EcomSolutions	Website Accessibility amendments	£132.00

All to be paid by Bank Transfer

### **Appendix 4**

#### **Funds held by the Parish Council on behalf of others:**

Ashington Rangers £ 724.01

Ashington Residents Association £615.85