



Ashington Parish Council

**Minutes of the meeting held on Thursday 2nd September 2021 at 7.45p.m.
Ashington Scout Hall, Church Lane**

Present: Councillors: N. Spiers, P. Kerrey, T. Moss, G. MacPherson, J. Stillwell, J. Morris, Paul Linehan, S. Ball & M. Woolley

Also present:

Clerk: Karen Dare

District Councillor: John Blackall

Invited Guests:

1. Chanctonbury Nurseries - Adam King (ECE Architecture), Robin Carr (Landacre) & Ben Christian (Vail Williams)
2. Ashington Youth Club - Steve May (Trustee bid lead), Jasmine Pentacost (Trustee financials), Helen Lee (Trustees Youth-Work Lead), Neville Clark (Chairman)

2 Members of the Public

The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment section of the meeting. If Members of the Public have questions for Police/Wardens & District/County Councillors then the Clerk will pass these on if these individuals have left the meeting.

Members of the Public are reminded that Standing Orders allow for 5 minutes maximum participation.

213/21 Apologies for absence

Apologies for absence were received and approved from:

Parish Councillors: T. Kearney & T. Watson

District Councillor: Philip Circus

County Councillor: Paul Marshall

No apologies from District Councillor J Saheid

Neighbourhood Wardens: Bryony Sparks & Christina Arnold

214/21 Declaration of Interests and notification of change of interest

The Chairman reminded Councillors that previous declarations still stand (as defined under the Localism Act 2011).

215/21 Minutes of the Parish Council meeting 1st July 2021

The minutes of the meeting dated 1st July 2021 were approved as a true record and signed by the Chairman. Proposed by Cllr Woolley, seconded by Cllr Kerrey and agreed by all.

216/21 Invited Guests – Chanctonbury Nurseries pre-application presentation

Presented a new layout that contained several improvements to the scheme which are outlined below and maintained key aspects considered essential to development of the site including provision of 35% affordable housing, proposed improvement to the Public Right of Way running along the eastern boundary and making most efficient use of the site to support the high need for residential development locally whilst maintaining a high-quality design.

A great deal of Community Consultation had taken place including letters to nearby residents, posters, social media posts etc. All feedback had been considered.

The improvements to the scheme since the last meeting with the PC are as follows:

- Improvement in the quality and variety of open space including through providing an additional area of open space in the centre of the scheme.
- Reducing the number of dwellings to provide better design quality and increased open space provision.
- Providing measures to ensure flood resilience.
- Enhancing the mix of residential development so that it better responds to Horsham District Council's Strategic Housing Market Assessment and the local market of Ashington.
- Improvements in the parking provision ensure that the quantum is not reliant on garages and that spaces are appropriately laid out to be best utilised whilst also not being detrimental to the appearance of the development.

PC comments:

1. Housing density/numbers - has reduced from 82 to 74.
2. Open space - There are now 2 usable/ meaningful size open spaces (SE corner and central site) plus one 'amenity' area on entrance to the site.
3. The outdoor gym may be put on the central open space and there are 3 visitor parking bays close by that could be used by gym users. The area is overlooked by several homes so less likely to attract ASB. It could possibly be moved to the SE corner open space?
4. The PROW to the east of the site will be bounded by back garden fences in places, with vegetation screening, but will have an open feel in the northern section. There are 3 access routes into the site from the PROW. The route is currently under tree canopy, and this will not change but users can cut into the site if the path gets too muddy.
5. Parking - each house has 2 parking spaces minimum as far as can be seen. You must look carefully at the plan as some spaces appear to be under buildings. There are several visitor parking spaces dotted around the site. There are 18 parking spaces to serve 14 flats. The Developer has taken away garages to achieve this number of parking spaces. This is not unusual these days as garages no longer count as parking spaces.
6. Pavement continuity is better.
7. The distance to Chanctonbury Lodge had increased and there are no windows in the roof space of the nearest new building that would overlook the property.

Minor suggestions:

1. Connectivity to the Church Farm site should be shown/specified.
2. There is a footpath connection to the PROW in the SE corner of the site. Pedestrians from Penn Retreat/Mousdell Close could get to school via this route but it runs directly in front of homes on the new development. There is the option to create a path through the adjacent open space which would be more pleasant.
3. Connectivity to the new HDC Local Plan site (between this site and Penn Retreat) should be considered.

Questions:

1. How are the 25% of Units that meet the needs of the elderly, as specified in the ANP Policy ASH10ii to be delivered? Through delivery of 'Lifetime Homes'. There will be a mix of M4(2) and M4(3) homes (more 2 than 3).
2. The Developer asked the PC if they considered the gym to be in the right place? Would it be better to be in the heart of the village nearer other community facilities? The Clerk explained that during the ANP preparation it was felt that the site was close enough to the 'heart' to deliver the gym on site plus location on site would help integrate the new development and its residents into the village. In addition, the PC does not own any land in the 'heart' so would need to secure permission and enter a Lease/Licence with ACCT. This adds an element of complication to the provision of the facility. The only other PC-owned land that might be suitable is at Posthorses but this is some distance from the 'heart', space is limited and it is next to a young children's play area and the Chairman stated that he learned on a RoSPA Play Inspector's Course that it is not advisable to co-locate such facilities as the gym could distract parents from the supervision of their young children or that young

children would play on potentially unsuitable gym equipment. Robin Carr reiterated their commitment to deliver the gym on site.

3. What are the timescales for the project? Planning application will be submitted in Q4 and work will take 2 years from start to finish. The time for an application to be approved is in the hands of HDC.
4. Concerns were expressed about disruption and safety issues during construction. The Developer explained that a Construction Management Plan will be submitted to HDC and this will take account of lorry routing (A24, not through the centre of the village), delivery times, noise, dust suppression etc. Factors such as school pick up/drop off times, rush hours etc will be built into the Plan. A copy of the CMP will be sent to the Clerk.

Councillors agreed that the design was much better than the original and it was clear that the Developer had listened to all the feedback. There were no other comments, the PC looks forward to receiving the planning application.

The Chairman thanked the guests for attending and they left the meeting.

Cllr Moss moved to the public gallery.

217/21 Invited Guests - Proposal from AYC for the continuation of Youth Services in Ashington.

Previous discussions (Minutes 150/21 & 187/21) had resulted in Cllrs MacPherson & Stillwell working with AYC Committee on a revised proposal and this has been circulated to all Councillors.

Summary of proposal:

1. Ashington PC will pay AYC £11,930 in Year 1, £11,302 in Year 2, £9,419 in Year 3 to fund a Youth Worker
2. 520 hours of Youth Work will be delivered per year
3. Two sessions per week plus Outreach work are planned
4. There is a 90-day break clause in the contract
5. Target attendance numbers for 2021 is 52pw and for 2022 is rising from 52 to 76pw maximum
6. The PC cost per weekly attendee in 2021 is £229 dropping to £124 in Year 3
7. AYC will report quarterly to the PC against the targets for the project
8. AYC invite the PC to have a representative on their Board of Trustees

Discussions:

Cllr MacPherson explained that the Working Party had met with AYC and given them some guidance on the PC's views of their previous Proposal, and this had resulted in the AYC submitting a new Proposal, summary above. He explained that the new Proposal doesn't incorporate all the Working Party's advice, and issues such as Value for Money, Sustainability and meeting the needs of the Community have been omitted. Given that the PC is being asked for significant sums of money it is vital that the Proposal addresses all the PC requirements. However, it is important to move the project forwards.

There was much discussion amongst Councillors about the new Proposal as presented and it was clear that there was still confusion about exactly what the PC financial commitment is, for how long, how success would be measured, governance/management/review mechanisms, sustainability, payment dates, exit clauses, how much AYC is committing from its own funds, age profiles of youngsters being catered for etc...

It became clear that the Proposal, as presented, did not satisfy the PC's requirements but that there was interest from Councillors in taking the matter forward.

AYC representatives accepted Cllr MacPherson's comments and verbally agreed to them.

The Clerk advised Councillors that they should only agree to a written Proposal that they are 100% happy with and that verbal arrangements/agreements, even if minuted, are not advisable.

A vote was proposed on whether Councillors agreed, in principle, to consider a further, revised Proposal.

Councillors voted (by signed ballot) unanimously to this.

Cllr MacPherson suggested he, rather than AYC, prepare a revised Proposal, in consultation with Cllr Stillwell, and submit it to AYC for discussion. Agreed.

If AYC accept the revised Proposal, then it should be presented to Councillors for final approval. Agreed.

It was agreed that Cllrs MacPherson & Stillwell continue to work with AYC in the future, representing the Parish Council.

GMcP CFWD

The Chairman thanked the guests for attending and they left the meeting.

Cllr Moss returned to the meeting table.

218/21 Neighbourhood Wardens Report (Appendix 1) & Report from Steering Group

Steering Group meetings take place quarterly. There have been some changes in HDC Wardens Management, and the Steering Group will be looking for an update at their next meeting.

219/21 Reports from District & County Councillors

District Councillor John Blackall reported:

1. There are some grants for Young People's Mental Health improvement projects. Clerk to liaise with AYC. It was noted that HDC have a Youth Service, but activities are only delivered in Horsham, Southwater & Billingshurst.
2. HDC's Local Plan is delayed as they need to create a 30-year Vision document. The target for this is the end of November 2021. Some sites allocated in their Regulation 19 Local Plan are very controversial and there are political pressures in play that might influence the objectively assessed sustainability appraisals of the sites.
3. Council income has dropped during the pandemic, but Govt. grants have supplemented income. They have had to make several employees redundant (@60 posts, 9-10 major posts). This has saved £1.6 million pa. HDC predicts that it may have financial problems in 2023 onwards because Business Rates income, new homes being built are reduced, there are empty shops (some of which are owned by HDC), some of the big chains have left and rental incomes reduced.
4. Lots of people are working from home, working patterns have changed and there has been a big increase in planning applications being submitted. Therefore, HDC are experiencing delays in registering, validating and determining applications. This has a knock-on effect to builders, architects etc in the local area.
5. There are question marks over the future of Gatwick Airport – most of the main carriers have moved out. This has had a major impact on HDC, local area, local supply chain etc. There is lots of empty office/business space around the airport that could be used for housing? There are problems at the South Terminal with rats and it may need re-wiring or re-building. Yet Gatwick Airport is still pushing ahead with proposals to use the Emergency Runway as a second runway. Air travel could take many years to return to pre-pandemic levels.

Questions: none

County Councillor Paul Marshall reported: not present

220/21 Public Adjournment - Members of the public can ask questions.

1. A member of the public suggested that future new developments name streets after some long-standing Ashington families eg Farrell, Harris?
The PC put forward street names to Developers and have been successful with this in the past, most recently Mousdell Close. Some names were suggested for Hazelbank but the Developer refused. The Clerk keeps a list of possibilities.

221/21 The Parish Yard - update

1. Survey work is done.
2. John Howie (Civil Engineer) has been recruited onto the Working Party as he has vast amounts of experience in much bigger projects than this.
3. The Working Party has secured detailed quotes for 3 log cabins ready for an s106 application in due course. Prices are in the order of £25-45k depending on specification. However, material costs are increasing rapidly at present and lead times are long.
4. Groundworks still need to be costed and John Howie is working on this. Ballpark figures have been calculated but require refinement.
5. The Working Party has prepared a Project Brief (circulated to Councillors), and this has been submitted to HDC for pre-Application planning assessment. The cost was £50 inc. VAT for this service. Once the results are known then a planning application can be progressed (if necessary), final detailed costings obtained, and any grant applications made. The intention is to Lease out the building to a business, rather than the PC run the café. RoI is expected to be 4-5 years.
6. Budget update:
 In Oct 2020 (Minute 217/20) the PC allocated £15k to the project
 In Feb 2021 (Minute 035/21) the PC received a donation of £23k
 Total = £38k
 Income from Yard activities for 2020-21 = £4,320.30
 Expenditure on Yard 2020-21 = £9,717.50
 Therefore, Total funds remaining = £32,602.79 as at 31st March 2021
 There is also @15k of s106 money at HDC plus £2.5k of CIL money in the PC account making a grand total of @£50k
7. It is likely that a further £15-20k may be needed to complete the project. Councillors agreed to an additional £15k. **CFWD**

222/21 Annual Review of ACCT/PC agreement –

ACCT have presented a draft Licence (rather than Lease) for the skatepark and Over 12s play area and a suggested course of action to reach agreement. Cllrs McPherson & Linehan to conclude discussions. **CFWD**

223/21 Creation of a Bridleway through Americas Wood

Waiting for information from WSCC Legal & PROW teams. No update.

224/21 Seats, signs & noticeboards – replacement/repair

The new recycled plastic bench for the corner of Rectory Lane/Close has been ordered.

Councillors previously approved (Minute 195/21) replacement noticeboards for Co-op, School, Warminghurst Close & ACCT at a cost of @£3,900 (plus fixing materials). Councillors agreed on blue as a colour. The Clerk contacted ACCT for permission to replace the noticeboard on their building and they responded:

“Further to discussion by the Trustees at our July meeting, it was decided that as the ACCT and APC noticeboards are so close together on our building, that visually they should match in appearance. As a new board would clearly not match, and if the current board is unable to be repaired, the trustees have suggested that the APC board be removed from the Community Centre building altogether.

There is already a lot of duplication of posters and notices in the 2 noticeboards. As APC has already agreed the purchase of a larger notice board to replace the existing one outside the school, this would hopefully be a sensible and cost-effective solution for the PC. We would of course be happy to put a small poster on our board directing people across to your board for parish news and notices.”

Councillors agreed to remove the Community Centre board and the Clerk will circulate photos of blue noticeboards for Councillors to check. **Clerk D**

225/21 Correspondence received for Action –

1. WSALC – National Resilience Strategy Call for Evidence. No action.

2. Draft West Sussex Transport Plan 2022-2036 (WSTP) for consultation from Friday 16th July to Friday 8th October. Clerk has completed.
3. HDC Strategic Planning – Local Plan workshop 13th September 6-8pm. Cllr Moss will attend.

226/21 Correspondence received for Information –

1. WSALC - June Rural Crime Team update as provided by Sussex Police & Rural Crime Monthly update link
2. HDC support for young people and parents over the school holidays
3. WSALC Minutes 16th July 2021 & 4th August 2021
4. HDC Community Safety Dept. changes
5. Rampion 2 Engagement Events, presentation & consultation (ends 16th September)
6. Andrew Griffith MP – Boundary Review
7. HDC – Delay in the Local Plan Process
8. Gatwick In Touch Newsletter Edition 4
9. Storrington and District Museum Newsletter
10. HALC Meeting agenda and End of Year Accounts
11. HALC Meeting and APCAG
12. Horsham District Older People's Forum – public Zoom meeting 7th September
13. Horsham Befriending Support Survey
14. CAGNE – expansion of Gatwick Airport to use the emergency runway as they second runway.

227/21 Meetings attended by Councillors –

Cllrs Morris & Moss attended the ACCT meeting on 27th July 2021.

Cllr Moss attended the WSALC meeting on 4th August – summary:

The main item was the inevitable implications of the failure of HDC to get a Housing Plan approved since Jan 2021, could open the door for speculative applications.

Some discussion between HALC and HDC (new regimes), agreed need to have better communications, to reconnect and build better relationship.

Agreed to have 'workshops' between Parish Councils and HDC including District Councillors and groups of PCs with open discussion with DCs.

WSALC Planning Policy Framework Guide will come out mid-August

Gatwick Airport are planning expansion post COVID with possible new flight paths, likely to be worse for areas not affected by them now (modernisation of airspace).

WSALC collecting data on drainage issues throughout the patch...

Cllrs Stillwell & MacPherson attended a meeting with AYC in July 2021 (see 217/21).

228/21 Matters raised by Councillors

Speedwatch update from Cllr Kerrey – The Ashington Speedwatch campaign continues with regular sessions in the Billingshurst Road, and occasional sessions in the London Road. Volunteer numbers have remained stable, and we have three regular teams who have reported almost 200 violations this month. Unfortunately, this still represents an average of 10% of traffic volume, and this has increased notably over the last few months.

I have been contacted by a PCSO at Speedwatch asking how we were getting on, whether there were any issues, and promising to try to join us at a session to show support. I did request Speedwatch signage for the Billingshurst Road which he confirmed he would organise.

As a thank you for their hard work I invited the volunteers for a 'get-together' drink at the Red Lion which resulted in a very pleasant evening. However, a few of the stalwarts were unable to join us so I plan a second evening to ensure they are not excluded.

Cllr Moss – was concerned to read several negative comments about The Red Lion on NextDoor Ashington. There seemed to be some speculation about the future of the pub, and this had led him to question whether the PC should be looking to register some village buildings/land as 'Assets of Community Value'?

The Clerk explained that it is possible to register important village buildings/land as "Assets of Community Value" and this would mean that if a registered building/land is put up For Sale, the PC

would be notified and a 6-month 'moratorium' on its sale would come into force during which the PC would need to secure the funding to potentially buy the building/land on behalf of village residents. The cost would be full market price and the Seller is not obliged to accept the offer. The PC must consider whether it would seriously make an offer for a building/land that it registers as an AoCV.

Clerk to circulate details about the AoCV scheme and add to agenda for the next meeting.

Clerk CFWD

Cllr Woolley reported that Church Lane, Church Close and some other areas of the village had a planned power cut on 27th August from 9.30am – 2.30pm to allow for a willow tree to be cut back from overhead cables. This affected all those working from home, wireless landlines, freezers, house alarms etc. It was an entirely avoidable situation as the offending tree should have been trimmed back before it grew into the cables. He understood that the homeowner is new and inherited the problem. It was agreed that a friendly, polite note be sent to ask if the homeowner could keep it trimmed regularly to avoid this situation in the future.

Clerk CFWD

229/21 Chairman's Announcements – none

PLANNING

230/21 Minutes of the Planning Meetings held on 28th July 2021 & 18th August 2021

Minutes have been circulated and Councillors were asked to approve. Agreed.

231/21 Planning Correspondence –

1. HDC Planning – the department is experiencing delays in determining planning applications. They are reallocating resources to deal with this.
2. HDC Strategic Planning – delay to the Local Plan due to Govt. changes to the NPPF and the requirement to produce a 30-year vision document.

232/21 Neighbourhood Planning Update

Chanctonbury Nurseries are intending to submit a planning application and will present their proposals to the PC (see above).

233/21 HDC Local Plan Review Update –

The Regulation 19 Local Plan was published amongst Council meeting papers in July. Ashington has been allocated just ONE site (in addition to our Neighbourhood Plan sites).

The site is the field between Penn Gardens and Chanctonbury Nurseries and is for a minimum of 75 homes. The Local Plan refers to the Neighbourhood Plan and concludes that this additional site makes sense as it is close to the Ashington Cluster. It also states that this level of development is appropriate for a Medium Village.

Ashington is on the high side of numbers for a Medium Village (300) but the Parish Council expected this one site to be added as it makes perfect sense considering the Spatial Strategy Policy ASH1 in the ANP. It was submitted for consideration in the Neighbourhood Plan but was too late to be included as work had gone too far to turn back.

No sites north of Rectory Lane are in the HDC Local Plan Reg 19 version. Therefore, the 400 extra homes that the Regulation 18 Local Plan put forward have been rejected.

HDC have chosen West of Ifield, Southwater, Billingshurst and Buck Barn as their Strategic sites.

Key points to note from the document are:

1. Para 3.17 states that early reviews of Neighbourhood Plans will be needed. HDC always stated that because housing numbers were going up all the time then Neighbourhood Plans would need early reviews. The ANP takes us to 2031, the HDC Local Plan lasts to 2036 and has the one additional site proposed for Ashington. HALC report that 'The addition of sites proposed outside of the Neighbourhood Plans are not a conflict but reflect the need to add sites for that 5-year period to 2036. This needs to be checked with HDC and the Clerk will confirm this and check the ANP Review arrangements with HDC.

2. Para 4.26 states that there should be limited development in Medium villages for local needs and to support rural services. Paras 4.12 & 4.15 state that development should be in accordance with the settlement hierarchy to ensure that the vitality & viability of local services & facilities can be maintained. The Local Plan does not say that homes should be added to Medium villages so that services & facilities can be improved.
3. As a Medium village Ashington is taking more homes than other Medium villages and must use this in any future discussions about any additional homes that might come our way.
4. There are no proposed new business sites in Ashington. The report identifies our nearest Key Employment Areas as Wiston & Rock Business Parks
5. Para 6.15 identifies the new settlement at Buck Barn as able to meet the housing needs of the South Coast settlements. Previous Local Plan documents identified Ashington as a possible location for this.
6. Buck Barn will be a new settlement of 2,100 homes initially, with 2 primary schools, secondary school, land for a health centre etc. Allocation of this new settlement site may have taken the pressure off Ashington?
7. There are road improvements planned for the A24 at Buck Barn, Washington roundabout and the Partridge Green junction.
8. Thakeham is now a Medium Village.

HDC's comments on the Regulation 18 proposed 400 homes north of Rectory Lane:

Ashington is classified as a medium settlement with some capacity for development. This site is located to the north of the village and is further away from services and facilities than land allocated in the neighbourhood plan and other land at Mousdell Close. The cumulative impact from further allocations for several hundred homes would adversely impact on local infrastructure capacity, the environment and pressure on social integration and is considered to be unsustainable for a settlement regarded as a Medium village in the hierarchy.

HDC's comments on proposed new employment land west of Malthouse Lane:

The site is not considered suitable for employment allocation. It is recognised that this site is located adjacent to an existing employment area, however, the land is not well related to the existing development in landscape terms or configuration. It would extend the built form of development north, leading to urbanisation in an area which lies in the countryside and has a rural character despite the A24 to the east of the site. The site is also distant from the settlement boundaries of Ashington and Washington.

234/21 Planning Applications –

DC/21/1802 Erection of a single storey rear extension – Kithurst, Rectory Place.

The Council has no objections.

DC/21/1765 Construction of an oak framed garage, carport and garden store building - Malthouse Farm, Malthouse Lane

The Council has no objections but does have concerns about the distance that the building is from the main property, the fact that the property already has a driveway & garage much closer to it (not shown on drawings). Conditions should be imposed on the new building such that it should not be converted to a dwelling and should not be used/sold separately from the main residence.

DC/21/1744 Erection of a single storey pitched roof side extension and internal alterations to form a pair of semi-detached 2No. bedroom dwellings - 11 Hillcrest Drive

The Council's has no objections, but its previous concerns still stand – lack of privacy/amenity for future occupiers.

DC/21/1941 Installation of a new vehicular access to provide permanent access to electricity substation - Electricity Sub Station Hole Street

The Council has no objections but does have concerns about HGV use of the site as they will need to reverse out onto the main road.

235/21 New Enforcement Allegations –

EN/21/0390 Alleged: retention of dormer following refusal of planning permission DC/21/0672 - Chanctonbury View, 13 Turnpike Way

236/21 Horsham District Council Decisions

Approvals –

DC/21/0900 Surgery to 1 x Oak - 17 Covert Mead

DC/21/1151 Demolition of existing conservatory and construction of a single storey rear extension - 17 Meiros Way

DC/21/1125 Retrospective application for the erection of a detached storage shed/outbuilding to rear - 1 Windmill Place Rectory Lane

DC/21/0682 Infill section of shopfront below canopy. Creation of a palisade compound at the rear of the store with timber framed canopy and polycarbonate plastic roof covering - Co Op Welcome Unit 3 Ashington Centre

DC/21/0548 Replacement of existing timber framed windows (Listed Building Consent) - The Willows London Road

Refusals –

DC/21/0672 Part-Retrospective application for the replacement of the existing rear pitched roof to conservatory with flat roof and replacement of glazing to conservatory with new walls, windows and doors. Loft conversion incorporating creation of rear dormer and - Chanctonbury View 13 Turnpike Way

Reason: The proposed rear box dormer and conservatory/rear extension, by reason of their design, scale, massing and proportions, would represent unduly dominant and incongruous additions which would be out of character with the existing dwelling and the wider surrounding area. The proposal would be harmful to the prevailing character and appearance of the existing building and wider area, and no public benefit has been identified to outweigh such harm.

Withdrawals – none

Prior Notifications –

DC/20/1777 Prior notification for the erection of an agricultural feed store and machinery shed - Tricklewood Stables Hole Street. Prior Approval Required and PERMITTED

DC/21/1342 Prior notification for change of use of three agricultural buildings to residential to form 2no dwellings (C3) and associated garage - Malthouse Farm, Malthouse Lane. Prior Approval Required and REFUSED

Appeals –

DC/21/0533 Outline application for the erection of a dwellinghouse with all matters reserved - Land Parcel at 511759 115155 Muttons Lane

FINANCE

237/21 Correspondence –

The Clerk reports that:

- a) The quarterly bank reconciliation for 30th June has been prepared and was approved by Cllr Kerrey.
- b) The quarterly budget report for 30th June shows that there is one area of overspend – Neighbourhood Plan Expenditure £1,437.91, Budget £1,000. The overspend was due to additional costs associated with final amendments to the ANP following Regulation 16 consultation and the Planning Inspector's report.
- c) The External Auditor has completed the Audit and raised one minor point – the Clerk dated the announcement of the Period for Public Rights the day before the approval of the Annual Return. It should have been the day after the approval of the Annual Return.

238/21 Income –

Parish Yard (June & July) £393.17

Recovered from S&F Bank £141.88 taking the total recovered to 87.1%

239/21 Expenditure (Appendix 3)

It was resolved that the schedule of invoices for payment totalling £4,996.55 for August 2021 be approved. Agreed by all.

240/21 Date of Next meetings

Planning Committee meetings: **7:30pm on Wednesday 15th & 29th September 2021, Committee Room 2 ACCT**

Parish Council: **7:45pm on Thursday 7th October 2021, Scout Hall**

Members of the public were then asked to leave the meeting as Councillors needed to discuss confidential matters: None

Meeting closed at 9.45pm

Signed: Dated:

Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

Appendix 1 – Warden Report

July 2021

Patrol hours TOTAL:	74	ASB incidents TOTAL:	5
Foot (high visibility)	42	Noise	0
Vehicle	32	Neighbours	1
Notices/warnings TOTAL:	2	Driving/vehicles	2
Fixed Penalty Notice	0	Bikes	0
Yellow card warning	0	Alcohol/drugs	0
Community Protection Warning/Notice	0	Public order	2
Parking alert	2	Clear up/disposal reports TOTAL:	2
Police reports TOTAL:	3	Fly tipping / flyposting	0
Phone (including 101 and 999)	0	Graffiti	1
Email	1	Dog fouling	0
Intelligence report	0	Litter	0
E-CINS (multi-agency reporting)	0	Drug litter	0
Verbal	2	Hazards	1
Media reports TOTAL:	5	Community events attended	1
Press release / Community magazines	1	Reports to Operation Crackdown	2
Social Media	4	Safeguarding referral	1
Admin	34	School contact	1
Visits to vulnerable people (all ages)	29	Youth engagement	6
Signposting	1	Reports to DVLA	0

ASB/crime/criminal damage

We received a report of a post being knocked over in the scout hut car park. Having viewed the CCTV we have found out who was involved and are currently working with all involved to come to a positive outcome.

If anyone sees or hears anything suspicious then please report it on 101 or 999 if something is happening in that instance.

Parking/vehicles

Residents have reported an increase in inconsiderate parking around the village. Parking near to junctions, on double yellow lines and blocking pavements. We are watching out for this on our patrols and will be giving out Parking alerts and words of advice to any drivers caught parking inconsiderately.

Fly tipping/littering/graffiti

There has been no reports of fly tipping this month.

We received a report of offensive graffiti in the skate park, we were able to remove the graffiti from the ramp and have sent photos and information through to the police.

Community engagement/events/meetings

We were very pleased to be able to host the girls evening this month, it was a targeted evening for young girls (school years 7-11) to really focus on positive body image and self-esteem. It was a really successful evening with 11 girls attending. We worked with local women who taught the girls about food and nutrition through making smoothies, focusing on positive images with mini make overs and tips and also craft activities. The girls left with goodie bags (many thanks to Tony Watson for sourcing these) and were asking for more of these sessions. One girl commented "We liked how open it was and how we could talk about ourselves freely". We would like to say thank you to all

those who supported this event including the Parish Council, ACCT and all those who helped on the day, we will be looking at doing more events like this in the future to help support young people's mental wellbeing.

Patrols (foot/visible and car)

We have patrolled the whole village on foot and vehicle at various times of the day throughout the month.

Elderly and youth

We have worked with the parish church this month to support their 'coffee and chat' event which they ran for the elderly in the parish. It was encouraging to hear so many were keen to go along and see friends again.

This month we did some multi agency work with Horsham police focusing on supporting young people in Horsham surrounding the recent tragedies. We worked with other wardens across the district on some targeted patrols to engage with young people who may have been affected.

We were able to support a family whose vulnerable relative was missing in the village, we helped with the search and thankfully they found safe and well by a member of the public.

Licensing

Nothing to report

Dog related issues

Nothing to report.

Cycling

We received a complaint this month around a group of young cyclists. Please ensure if your children are riding around the village they are aware of other road users and pedestrians, also please consider the safety equipment they have available. If you need any advice or support around this then please do get in contact.

Parish specific/other

We are running a weekly 'Talking Tent' every Friday 18.30-20.30 throughout the school holidays. We will be in the Ashington Youth Club for any young person or parent who wants support or advice around mental health and wellbeing. We have lots of freebies to give away.

August 2021

Patrol hours TOTAL:	78	ASB incidents TOTAL:	2
Foot (high visibility)	46	Noise	0
Vehicle	32	Neighbours	1
Notices/warnings TOTAL:	0	Driving/vehicles	1
Fixed Penalty Notice	0	Bikes	0
Yellow card warning	0	Alcohol/drugs	0
Community Protection Warning/Notice	0	Public order	0
Parking alert	0	Clear up/disposal reports TOTAL:	0
Police reports TOTAL:	4	Fly tipping / flyposting	0
Phone (including 101 and 999)	0	Graffiti	0
Email	1	Dog fouling	0
Intelligence report	0	Litter	0
E-CINS (multi-agency reporting)	0	Drug litter	0

Verbal	3	Hazards	0
Media reports TOTAL:	6	Community events attended	4
Press release / Community magazines	0	Reports to Operation Crackdown	0
Social Media	6	Safeguarding referral	0
Admin	32	School contact	0
Visits to vulnerable people (all ages)	21	Youth engagement	15
Signposting	3	Reports to DVLA	0

ASB/crime/criminal damage

Following on from last month regarding the post being broken in the Scout Hall car park. We are working with the Police to try and come to a resolution.

On the day of Ashington Festival a vehicle reversed into the bin in the Community Centre car park. We have the CCTV footage and the registration of the vehicle. We left a note on the vehicle to ask them to make contact with us regarding the damage caused, to which we have received no reply. This is now being passed to the Police to deal with as they broke the casing on the bin.

If anyone sees or hears anything suspicious then please report it on 101 or 999 if something is happening in that instance.

Parking/vehicles

We have received a couple of complaints about parking on the double yellow lines in the village. We have been monitoring and will put advisory notices on the vehicles when we see them parked there.

Fly tipping/littering/graffiti

Nothing to report.

Community engagement/events/meetings

Following Ashington Festival we wanted to highlight what a success it was. There were no problems with any anti-social behaviour. The whole event was enjoyed by everyone that attended and we were pleased to see lots of people having fun.

We have run three sports sessions this month with Horsham Sports Services. Each one proved popular with an average of 10 children at each event.

We have been running the Talking Tent all through the summer holidays on Friday evenings. The Talking Tent was an initiative set up by Horsham District Council to give younger people and parents somewhere to go and talk about any problems or concerns around mental health or anything else they wanted to discuss. We didn't receive many people, but the people who did attend were pleased with having a point of contact and someone to talk to.

Patrols (foot/visible and car)

We have patrolled the whole village on foot and vehicle at various times of the day throughout the month.

Elderly and youth

We visited all of our elderly and vulnerable during the month, although some were unavailable we will look at revisiting them this month.

Licensing

Nothing to report

Dog related issues

Nothing to report.

Cycling

Nothing to report.

Parish specific/other

We attended a first aid course to have further training on the use of defibrillators and CPR. We found it an extremely worthwhile course and just enhanced our knowledge further.

Appendix 2 – Youth Worker Report

None

Appendix 3 – Expenditure

Karen Dare (Clerk)	Home office (August)	£20.00
	Pre-application planning advice HDC	£50.00
	Mobile Phone topup	£6.00
Mark Adsett	Landscape Gardening (July)	£600.00
	Watering of baskets 31/7 to 28/8 (4 weeks x £65pw)	£260.00
WSSC	Salaries and Costs (August 2021)	£2,165.27
EON	Monthly Direct Debit Parish Yard - electricity	£11.00
Business Stream	Monthly Direct Debit Parish Yard - water	£20.00
Radikls Ltd	Website & email hosting	£115.20
P. Kerrey	Speedwatch batteries & event	£62.90
Complete Weed Control	Weedkilling	£384.00
Radii Skatepark Repairs	Skatepark annual service & repairs	£395.00
Moore	External Audit	£480.00
HDC	Litter & Dog bin emptying	£427.18
		£4,996.55

All to be paid by Bank Transfer

Appendix 4

Funds held by the Parish Council on behalf of others (as at 31st May 2021):

Ashington Rangers £724.01

Ashington Residents Association £615.85

Ashington First Responders £1,247.94