



# Ashington Parish Council

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## **Minutes of the meeting held on Thursday 7<sup>th</sup> October 2021 at 7.45p.m. Ashington Scout Hall, Church Lane**

**Present: Councillors:** N. Spiers, P. Kerrey, T. Moss, G. MacPherson, J. Stillwell, J. Morris, P. Linehan, S. Ball, M. Woolley & T. Kearney

**Also present:**

Clerk: Karen Dare

District Councillor: Philip Circus & John Blackall

County Councillor: Paul Marshall

Neighbourhood Wardens: Bryony Sparks & Christina Arnold

Invited Guests: none

Neville Clark & Helen Lee – Ashington Youth Club

3 Members of the Public

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The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment section of the meeting. If Members of the Public have questions for Police/Wardens & District/County Councillors, then the Clerk will pass these on if these individuals have left the meeting.

Members of the Public are reminded that Standing Orders allow for 5 minutes maximum participation.

### **241/21 Apologies for absence**

Apologies for absence were received and approved from:

Parish Councillors: T. Watson

District Councillor: J Saheid

### **242/21 Declaration of Interests and notification of change of interest**

The Chairman reminded Councillors that previous declarations still stand (as defined under the Localism Act 2011). The Chairman asked Councillor's opinions on whether there should be a time gap between cessation of a Councillor's previously declared interest and when they can begin to participate in discussions/votes on that subject. The Clerk had advised that there is no timescale set in guidance/legislation. Cllr MacPherson suggested 4-6 months gap would put Councillors beyond reproach. Councillors agreed that it is up to individual Councillors to make a personal judgement on this.

### **243/21 Minutes of the Parish Council meeting 2<sup>nd</sup> September 2021**

The minutes of the meeting dated 2<sup>nd</sup> September 2021 were approved as a true record and signed by the Chairman. Proposed by Cllr Woolley, seconded by Cllr Kerrey and agreed by all.

Cllr Moss moved to the public gallery.

### **244/21 Proposal from AYC for the continuation of Youth Services in Ashington.**

Several Councillors had proposed amendments to the AYC Proposal presented on 2<sup>nd</sup> September 2021 (Minute 218/21). Cllr MacPherson drafted a new Proposal, version 3 of which is now on the table for discussion, having been agreed by AYC.

Councillors considered that the new Proposal had captured all their comments & suggestions and thanked Cllrs MacPherson & Stillwell for their hard work on this issue.

The Chairman proposed a written vote and the Clerk distributed and counted voting slips:

In favour – 8

Abstain – 1

Therefore, the Proposal as written (v3) was approved. Clerk to make the necessary arrangements for the Proposal to be signed and enacted.

**Clerk CFWD**

Members of the Youth Club thanked the Parish Council and left the meeting.

Cllr Moss returned to the meeting table.

#### **245/21 Neighbourhood Wardens Report (Appendix 1) & Report from Steering Group**

Christina updated Councillors on the Warden monthly report & activities. She thanked all the volunteer litter pickers that operate around the village and reported that HDC have issued all Wardens with body-worn cameras for evidence gathering.

HDC have appointed Carol Boniface, one of the current Pulborough Wardens, as Warden Supervisor. As a long-standing warden, and ex police officer, Carol brings a wealth of practical knowledge to the role plus a good understanding of the mechanisms needed to operate successfully within local government arenas.

Carol is due to start on 4<sup>th</sup> October and will be attending the next Steering Group meeting.

Questions:

A member of the public reported that the Wardens could visit Penn Gardens more often and that there is a vulnerable person living there that might benefit from some support. The Warden will contact the resident for information.

The Wardens left the meeting.

#### **246/21 Reports from District & County Councillors**

District Councillor Philip Circus reported:

1. HDC has agreed to work with all local District & Borough Councils that are affected by the recent LGW proposals to expand capacity by bringing the northern runway into regular use. They will employ a consultant to study the 2000 pages of documents and how the proposals will affect the areas and authorities. There could be implications for future housing numbers & infrastructure in the areas.
2. The Local Plan is currently delayed as HDC Councillors cannot agree on housing sites. Without a 5-year HLS the whole District is vulnerable to speculative housing applications. This could impact on Ashington, even though it has a Neighbourhood Plan because, without the strategic sites agreed, then housing could be distributed amongst the settlements in the District. Consequently, Ashington may be given even more housing than the Neighbourhood Plan has allocated.
3. District Councillors had challenged HDC Strategic Planning Officers over housing numbers for both Thakeham & Ashington. Thakeham is taking a disproportionately high number of new homes and Ashington is taking more than any other medium village (although is proportionate to its settlement size). They continue to challenge the addition of any small sites to Thakeham & Ashington.
4. In addition, Natural England have recently published a Position Statement declaring that much of the District is under water stress, the Arun catchment is being affected by housing and that all applications should consider water use/reuse and achieve 'water neutrality' until such time as measures can be put in place by water companies to ensure supplies do not have a detrimental effect on the River Arun and its ecology. HDC is seeking legal advice on this issue and will communicate directly with Parish Councils asap as it could affect Neighbourhood Plans (emerging and adopted).
5. The Prime Minister had recently announced that there would be no more house building on greenfield land. This is causing some concern at HDC because it is impossible to achieve the Government's housing numbers target without using greenfield land. There are no details as to timescales that this applies from, adjustments to housing numbers etc. This leads to much uncertainty and a feeling from some District Councillors that they do not necessarily need to

progress the Local Plan but without a Local Plan then the District could see many speculative planning applications for totally unsustainable sites.

6. The Neighbourhood Warden had mentioned that levels of ASB are increasing. This is a District wide trend, the reasons for which are unknown. Councils are working with the Police to crack down on it.
7. A food-waste collection trial is currently taking place at @100 homes in Billingshurst. This will inform how the future roll-out of a District-wide service in the future might look. The Government have made clear that all authorities must separate food waste from normal residual waste. HDC are working with WSCC as the waste will need to be dealt with by the WSCC anaerobic digester facility. The results are expected in December 2021.

Cllr Blackall reported:

1. The expansion of LGW is very much dependent on whether LHR is successful in getting a third runway. Govt. approval of this will make the economic viability of expansion of LGW much lower. In addition, air travel, especially the cheap service may disappear because of issues such as Covid, fuel prices, developments of greener fuels etc.
2. Water supplies in the District are currently extracted from the River Arun at Hardham. In the past there were plans for a giant reservoir in the area to supply fresh water, but this did not happen. The Arun is tidal to Pulborough so is sea water, therefore extraction has to happen further inland than this. Any reservoir would need to stop sea water mixing with fresh water and would be technically difficult.
3. There is real uncertainty at HDC regarding the Govt's announcement of no more house building on greenfield land. This is not helping progress on the Local Plan. Depending on the detail, house building could be very different in the future.
4. Ashington is a model example of how to create a Neighbourhood Plan and the Council & Clerk should be congratulated on it. It is disappointing that an additional site has been added to Ashington in the Regulation 19 draft Local Plan. Ashington should not be penalised because other Parishes haven't addressed their own housing needs. There is not the infrastructure in Ashington to support high numbers of homes.
5. There is a real danger that a Planning Inspector will allow speculative housing development applications if HDC does not have a 5-year HLS and District Councillors delaying the big decisions that are based on facts and evidence just because they may be unpopular is putting the whole District in jeopardy. HDC intend to publish the Regulation 19 Local Plan in November 2021 assuming the water neutrality and Govt. greenfield planning issue are clarified.

Questions:

1. The Chairman & Councillors expressed serious concerns about the potential impact on Ashington of a lack of an HDC Local Plan. The PC had worked extremely hard to produce an excellent Neighbourhood Plan to deliver the right number of homes for Ashington to 2031. HDC should be working to the current regulations and not speculating on what may/may not happen in the future. The District needs certainty.

The PC's position is that it would like to

- a. **Encourage** our District Councillors to ensure that HDC proceed with the Local Plan without further undue delay
- b. **Acknowledge** that the additional housing site HDC are looking to allocate in Ashington in the Regulation 19 Local Plan (land between Chanctonbury Nurseries and Penn Gardens) is sensible, fits with the Neighbourhood Plan Spatial Strategy (Policy ASH1) and will achieve the required growth in housing in Ashington from 2031-2036 (Neighbourhood Plan allocations take us to 2031 only) assuming there is no change to HDC Housing targets.
- c. **Point out** that Ashington is on the high side of new housing numbers for a Medium Village (300). Other similar, and larger settlements, need to take their 'fair-share' of new homes, according to the settlement hierarchy.
- d. **Agree** with HDC's own comments in the Regulation 19 Local Plan Site Assessment document in regard to the Regulation 18 proposed 400 homes north of Rectory Lane: 'Ashington is classified as a medium settlement with some capacity for

development. This site is located to the north of the village and is further away from services and facilities than land allocated in the neighbourhood plan and other land at Mousdell Close. The cumulative impact from further allocations for several hundred homes would adversely impact on local infrastructure capacity, the environment and pressure on social integration and is considered to be unsustainable for a settlement regarded as a Medium village in the hierarchy.'

- e. **Challenge** the addition of any other 'small sites' as add-ons to Ashington as these generate little in terms of infrastructure and place a heavy burden on local infrastructure that is already straining to cope.

In effect, Ashington Parish Council would like to send a clear message to HDC that the one additional site identified in the Regulation 19 Local Plan, and the sites allocated in the Neighbourhood Plan, could potentially be accommodated but any further housing development beyond this is unsustainable in a Medium sized village.

This is all dependant on the outcome of the Natural England Position Statement and the Govt's recent position with regards to building on greenfield land.

It was agreed that Parish Councillors, District Councillors and Barbara Childs (HDC Strategic Planning) should meet to discuss housing in Ashington. Clerk to arrange. **Clerk CFWD**

County Councillor Paul Marshall reported:

1. He had seen Ashington PC's objection to the proposals for landfilling at Rock Common Quarry. It is likely that this application will not be determined until January 2022.
2. The proposals for expansion at LGW were 2000 pages of technical information and only a 12-week consultation period. The current owners of LGW seem less inclined to hold public engagement activities than the previous owners.
3. The amenity tip bookings system has proved successful and will continue at Horsham. Billingshurst does not operate a bookings system.

Questions:

1. Are residents restricted in the number of visits they can make to an amenity tip as in Hampshire the restrictions on visits have been lifted? Currently WSCC residents are restricted to two visits per month, but WSCC are looking to introduce some flexibility, possibly 5 visits per month. Unfortunately, residents can't make on-the-day bookings due to an IT issue.
2. Cllr Kerrey asked why some Community Speedwatch signs are not approved for use in West Sussex but are in other counties. This causes confusion when purchasing. Cllr Marshall reported that signage is normally a Police matter, but he will investigate it if the Clerk sends him a copy of the sign(s). **Clerk D**
3. Cllr Moss asked how confident the public could be about whether due diligence is being done regarding the LGW documentation. How accurate are the figures they present? Cllr Marshall reported that passenger numbers are currently 16-17 million pa, were 40million pre-Covid and LGW are predicting 65-70 million in the future. It is difficult to judge whether this is realistic particularly post-pandemic and with climate change objectives becoming increasingly important. WSCC believes there will need to be more homes, infrastructure etc, LGW owners think current levels are enough.

The Chairman thanked all District & County Councillors for attending and they left the meeting.

**247/21 Public Adjournment** - Members of the public can ask questions.

1. The public footpath from Penn Gardens to the village is overgrown. Clerk to report to WSCC. **Clerk D**
2. The trees at the bottom of The Sands, near the garages, are overhanging the footpath. Clerk to report to Saxon Weald. **Clerk D**
3. The footpath by the A24 northbound OFF slip at Hole Street is blocked by overgrowing vegetation and footpath users are walking along the slip road. This is highly dangerous. The

Clerk has reported this recently to WSCC, but it is not a priority for them. Clerk to send photos to Cllr Linehan (who is also a County Councillor). **Clerk D**

#### **248/21 The Parish Yard - update**

1. One Groundworks contractor has visited the site and will be providing a quote, others are being contacted.
2. The Clerk contacted HDC's Planning Officer and he has advised that a response to the PC's pre-application proposal is expected 'in the next few weeks'. The delay is because of increased workload in HDC Planning dept. as the PC are aware of.
3. A new Thai takeaway service is booked to attend every Saturday, the Clerk is waiting for the new owners of Flanco Pizza to get in touch to discuss bookings. The monthly mini-Market continues. Thanks to Pat Webb and Valerie Kerrey for running the Friends of Ashington stall.

**CFWD**

#### **249/21 Annual Review of ACCT/PC agreement –**

ACCT have presented a draft Licence (rather than Lease) for the skatepark and Over 12s play area and a suggested course of action to reach agreement. Cllrs McPherson & Linehan to conclude discussions. No progress. **CFWD**

#### **250/21 Creation of a Bridleway through Americas Wood**

Response from WSCC PROW (summary) – WSCC do not have funds to upgrade the surface to rolled stone and it is not one of their priority routes. The cost to upgrade the surface would be @£20k. PC would need to find the money. The PC has no budget for such projects.

WSCC comments - The route is heavily churned and there is evidence of use by horses, bicycles and motorised vehicles. Some may be landowner use (not confirmed) and the removal of the gates/stiles may have provided an opportunity for some unlawful use.

This matter was first raised because pedestrians are finding their own routes through Americas Wood because the footpath surface has been heavily churned up.

It is understandable that WSCC would want the surface to be upgraded prior to its adoption but the PC simply does not have the funds and, therefore, will not be taking this matter any further. **D**

#### **251/21 Seats, signs & noticeboards – replacement/repair**

The new recycled plastic bench for the corner of Rectory Lane/Close has been ordered as have the new noticeboards. Because the board at ACCT will be removed and not replaced Councillors agreed by email to spend the 'saved' money on replacing the board at the end of Church Lane. All boards will then match except the small noticeboard at the Indian Cottage. **Clerk D**

#### **252/21 Assets of Community Value**

Definition (summary) – buildings or land (asset) that further the social wellbeing or social interests of the community.

Sale (or change of use) of the asset would trigger a 6-week period to allow a community group (including Parish Council) to put a bid together. Could possibly be extended to 6 months on request. Owner can only sell to community group during this period, can sell to anyone after this.

Are there any assets in the village that the PC would seriously consider buying on behalf of the community, if they became available? Councillors made no suggestions but will bear this in mind for the future. **D**

#### **253/21 Correspondence received for Action –**

1. Gatwick Airport northern runway Consultation. No response yet.
2. River Adur Natural Flood Management Project Officer – looking to work with Parishes to understand more about flooding areas. Clerk to make contact. **Clerk D**

#### **254/21 Correspondence received for Information –**

1. HDC – Food waste trial (Billingshurst addresses)
2. HDC – Climate change newsletter
3. Horsham District Older Peoples Forum (HDOPF) annual ‘MP Question Time’ event on Friday the 5<sup>th</sup> of November 21
4. Protect Coastal England in West Sussex – objections to Rampion 2
5. WSCC Gritting routes Winter 2021-22 – A24, Hole Street, London Road & Billingshurst Road are all gritted by WSCC, as per last winter.

#### 255/21 **Meetings attended by Councillors –**

Cllr Moss attended the HDC Strategic Planning workshop on 13<sup>th</sup> September (see 261/21)

Cllr Moss attended the Horsham District Older People’s Forum public Zoom meeting on 7<sup>th</sup> September. Main issues - varying responses by GP practices to patient needs (as each practice a separate business); Start-up of Horsham Volunteer Car Scheme.....shut down during Covid; concerns over Age UK/ Lavinia House.....reduced hours and limited access; Crisis in homes/ social care manpower, Compulsory vaccination for staff or dismissal....already a shortage, homes closing, reduced inadequate community staff, including district nursing, over 500 guidelines/ guidance’s on C19 to homes; New cabinet member (Claire Vickers) at HDC; difficulties with Primary Care Groups.

Cllr Morris attended an ACCT Committee meeting on 29<sup>th</sup> September and reported:

1. Frustration from ACCT that the Lease/Licence issue hasn’t been resolved (249/21)
2. ACCT would like regular meetings with the Parish Council to explore areas where collaboration would be of benefit to the village.
3. ACCT decided that they would like to explore the possibility of putting a café at their building instead of the Parish Yard.

On 5<sup>th</sup> October 2021 Cllrs MacPherson, Kearney, Kerry and Linehan attended a meeting with John Howie and Margaret Alford from ACCT to hear a proposal on their desire to locate a cafe on the phase two area adjacent to the community centre.

The meeting did not extend to a proposal, rather it was the expressing of opinions of both John and Margaret why they believe that our current consideration of the Parish Yard for a cafe should be abandoned in favour of having a cafe next to the community centre.

There was some discussion about the ACCT making the land available to the Parish Council, possibly by way of a license. They were asked about their 'vision' for the cafe or any more details about the proposal, to which they responded that they had not developed these ideas yet.

There was no further detail regarding their proposal and therefore Councillors requested that a proposal be put in writing for us all to consider and to come back with questions.

#### 256/21 **Matters raised by Councillors**

Speedwatch update from Cllr Kerrey – Normally my monthly report simply outlines the activities of the Speedwatch volunteers and the results they have achieved.

This month however my report reflects the conversations recently held with various people in the group questioning the effectiveness and purpose of the Speedwatch initiative in Ashington.

I have always had a positive outlook regarding Speedwatch, keen to highlight any improvements in driver activity observed, and generally reflect the useful contribution the volunteers are making.

More recently, perhaps with 'normal life' demanding more of people’s time and the onset of autumn and winter, doubts have been expressed as to whether we are making any difference to the speed of traffic, particularly in the Billingshurst Road. One particular gripe is the lack on any tangible support from the police, either in visits or supplying Speedwatch Area signage.

I addressed this with an email to Steve O’Connell at Speedwatch HQ in Shoreham which elicited this response (I precis): There are 2500 volunteers and 1 of me. I am trying to recruit more police volunteers to help but in the meantime your efforts are much appreciated. Although you feel that not much is happening a lot goes on behind the scenes in the form of intelligence gathering, traffic

trends and trouble spots etc. We will endeavour to install signs in your area, although signs do little to reduce speeding, Speedwatch activities are more effective; and will encourage police officers to visit.

I was aware of the staffing issues with the police and sincerely hope that Steve O'Connell's efforts to improve support bear fruit. However, in response, I did pick him up on one point. His assertion that signage make little difference might be true, but it makes a considerable difference the morale of the volunteers and on reflection that of local residents as well. Time will tell if this has made any difference. Steve O'Connell has promised to erect signage in Ashington asap.

Could I finish by saying that the Ashington volunteers, although reduced in number over the last 18 months, have unstintingly turned out to give an unbroken presence for Speedwatch and for that we, and I include the whole Parish Council, are extremely grateful.

Cllr Kearney reported that yellow lines had appeared a few days ago on the pavement in front of Coconino, London Road. A planning application (DC/17/1584) for a new access had been approved at Appeal on 5<sup>th</sup> March 2018 and was valid for 3 years only from this date so any permission has now expired. Clerk/Councillors to monitor.

#### **257/21 Chairman's Announcements –**

The Chairman would like to thank all Councillors and the Clerk for their professionalism, especially when dealing with rude members of the public. Neither Councillors nor the Clerk should be subjected to rudeness or poor behaviour. All Councillors should support each other and the Clerk.

#### **PLANNING**

##### **258/21 Minutes of the Planning Meeting held on 15<sup>th</sup> September 2021**

Minutes have been circulated and Councillors were asked to approve. Agreed.

##### **259/21 Planning Correspondence –**

1. HDC Planning – 'no longer have a delay in registering and validating planning applications, having worked our way through the backlog in the support team. This large number of applications are now with planning officers for consideration. Planning Officers have seen their caseloads in many instances double in the last few weeks. We are moving resources around to where our needs are greatest, but it is likely that we will continue to see some delays in decision making until officer workloads return to normal levels.'

##### **260/21 Neighbourhood Planning Update - none**

##### **261/21 HDC Local Plan Review Update –**

See 246/21.

##### **262/21 Planning Applications –**

DC/21/1969 Surgery to 1 x Horse Chestnut tree – 6 Posthorses

The Council is happy to follow the recommendation of HDC's Tree Officer.

DC/21/2036 Proposed balcony over main entrance doors – Triggles, Hole Street

The Council has no objections.

DC/21/2080 Removal of Condition 1 of previously approved application DC/20/1577 (Conversion of loft space over double garage to create guest accommodation) Relating to increased height to garage to create first floor accommodation - Woods Cottage Muttons Lane

The Council has no objections.

DC/21/2083 Conversion of garage to habitable accommodation. 15 Turnpike Way

The Council has no objections.

DC/21/2143 Demolition of existing single storey structure with pitched roof consisting of 2no. garages, workshop and green house. Erection of a detached single storey building with pitched roof consisting of green house, 2No. garages, storage and workshop - Eastlands Farm Billingshurst Road  
The Council has no objections subject to the building not being used as separate accommodation, a dwelling or commercial purposes.

**263/21 New Enforcement Allegations –**

EN/21/0434 Alleged: continued works on erection of barn following refusal of Prior Notification  
DC/21/0318 Springfield Spring Gardens

EN/21/0442 Alleged: installation of double-glazed uPVC windows to the southern elevation without the benefit of Listed Building consent – Mill House Hotel, Mill Lane

EN/21/0443 Alleged: without permission, erection of timber lean-to extension to the north-eastern elevation of the building - Mill House Hotel, Mill Lane

**264/21 Horsham District Council Decisions**

**Approvals –**

DC/21/1217 Removal of existing projections and erection of a single storey side and rear extension incorporating creation of a basement plant room, erection of a front porch extension, re-roofing of front roofslope, replacement of existing windows and creation of re.. - Spear Hill House, Spear Hill  
PC Objected on the grounds of overdevelopment and that the extensions were not well related to the existing old cottage. HDC considered that the extensions were not overdevelopment given the size of the plot and were well designed to 'reinforce an appreciation of the central historic cottage as the principal element'.

DC/21/1802 Erection of a single storey rear extension – Kithurst, Rectory Place.

DC/21/1711 Removal of existing conservatory and erection of a single storey rear extension - 21 The Sands

DC/21/1044 Change of use of agricultural land for the exercising of dogs, with installation for perimeter fence and pathway - Land Parcel at 513456 115630 Hole Street

DC/21/1431 Erection of a single storey rear/side timber orangery extension - 8 Blakiston Close

DC/21/1592 Change of use of agricultural land for the siting of 3 No. glamping pod holiday lets - Land Parcel at 512008 115712 Park Lane

Pre-commencement condition requires a drainage strategy to be submitted & approved, Pre-occupation conditions require a Site Management Plan to be submitted & approved, Regulatory Conditions include no external lighting without permission, no camping/caravanning on site, no parking other than in the main car park, no long-term residence.

DC/21/1013 Erection of a single storey front extension and alterations to fenestration - The White House Mill Lane

DC/21/1765 Construction of an oak framed garage, carport and garden store building - Malthouse Farm Malthouse Lane

Condition 4 prevents use as separate accommodation or commercial use.

**Refusals – none**

**Withdrawals –**

DC/21/1491 Erection of a detached agricultural building - Broadbridge Farm Hole Street

**Prior Notifications – none**

**Appeals – none**

**FINANCE**

265/21 **Correspondence** – none

266/21 **Income** –

Parish Yard (August & September) £400.09

HDC – Precept £50,933.00

Kite & Thomas Roundabout sponsorship £555.00

267/21 **Expenditure (Appendix 3)**

It was resolved that the schedule of invoices for payment totalling £2,871.54 for September 2021 be approved. Agreed by all.

268/21 **Date of Next meetings**

Planning Committee meetings: **7:30pm on Thursday 21<sup>st</sup> October 2021, Scout Hall**

Parish Council: **7:45pm on Thursday 4<sup>th</sup> November 2021, Scout Hall**

Members of the public were then asked to leave the meeting as Councillors needed to discuss confidential matters.

**Meeting closed at 10.00pm**

**Signed:** ..... **Dated:** .....

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*

# Warden Monthly Report

September 2021 Ashington

<b>Patrol hours TOTAL:</b>	<b>73</b>	<b>ASB incidents TOTAL:</b>	<b>5</b>
Foot (high visibility)	42	Noise	0
Vehicle	31	Neighbours	1
<b>Notices/warnings TOTAL:</b>	<b>0</b>	Driving/vehicles	3
Fixed Penalty Notice	0	Bikes	0
Yellow card warning	0	Alcohol/drugs	1
Community Protection Warning/Notice	0	Public order	0
Parking alert	2	<b>Clear up/disposal reports TOTAL:</b>	<b>5</b>
<b>Police reports TOTAL:</b>	<b>4</b>	Fly tipping / flyposting	1
Phone (including 101 and 999)	1	Graffiti	1
Email	1	Dog fouling	0
Intelligence report	0	Litter	3
E-CINS (multi-agency reporting)	0	Drug litter	0
Verbal	2	Hazards	0
<b>Media reports TOTAL:</b>	<b>1</b>	<b>Community events attended</b>	<b>0</b>
Press release / Community magazines	0	<b>Reports to Operation Crackdown</b>	<b>1</b>
Social Media	1	<b>Safeguarding referral</b>	<b>1</b>
<b>Admin</b>	<b>30</b>	<b>School contact</b>	<b>0</b>
<b>Visits to vulnerable people (all ages)</b>	<b>12</b>	<b>Youth engagement</b>	<b>14</b>
<b>Signposting</b>	<b>2</b>	<b>Reports to DVLA</b>	<b>0</b>

## ASB/crime/criminal damage

Following complaints about a Motorbike using the passage between Meiros Way and Covert Mead, we have been able to get the details of this vehicle and have passed them onto the police to deal with.

We have spoken with a young male regarding the use of drugs in the area, especially where the use of motor vehicles is involved. We have passed any information we have onto the police.

If anyone sees or hears anything suspicious then please report it on 101 or 999 if something is happening in that instance.

## Parking/vehicles

We have received reports about a white van parking on double yellow lines at the end of Hillcrest Drive, this is making it difficult for other vehicles to get around safely especially being parked close to the junction. If this continues we shall be talking to parking enforcement at Horsham about this issue.

We spoke with a young male around safety whilst using a motorbike, ensuring that the correct safety equipment is worn, consideration of the public and any passengers.

## Fly tipping/littering/graffiti

We have looked on CCTV and been able to identify when some recent graffiti on the skate ramps was done.

We took the litter picking equipment out on patrol with us following a noticeable amount of rubbish in the skate park and complaints of litter left behind the youth centre. We do have some spare equipment if anyone wants to borrow some to go litter picking.

We reported in some fly tipping found in a layby on the Billingshurst Road, it was removed promptly by Horsham District Council.

## Community engagement/events/meetings

Nothing to Report

## Patrols (foot/visible and car)

We have patrolled the whole village on foot and vehicle at various times of the day throughout the month. During our patrols we keep a focus on areas of specific complaint.

## Elderly and youth

We visited some of our elderly and vulnerable this month, we are starting to explore the possibility of opening up some clubs and events for the elderly. We have been working closely in supporting a few vulnerable individuals in the community, ensuring they are safe and have the support they need in place.

It has been lovely to visit the youth club this month, engaging with the new youth worker and seeing so many young people.

## Licensing

Nothing to report

## Dog related issues

Nothing to report.

## Cycling

Nothing to report.

## Parish specific/other

We received a report to say that a footpath by Luckista House was over grown to the point of becoming completely blocked we have reported this into West Sussex County Council to get a ranger over to assess and hopefully clear the path.

### **Appendix 2 – Youth Worker Report**

None

### **Appendix 3 – Expenditure**

Karen Dare (Clerk)	Home office (September)	£20.00
	Mobile Phone topup	£6.00
Mark Adsett	Landscape Gardening (September)	£600.00
	Watering of baskets 29/8 to 26/9 (4 weeks x £65pw)	£260.00
WSCC	Salaries and Costs (September 2021)	£1,909.54
EON	Monthly Direct Debit Parish Yard - electricity	£11.00
Business Stream	Monthly Direct Debit Parish Yard - water	£20.00
Radikls Ltd	Website domain (annual charge)	£30.00
HALC	Subscription	£15.00
		£2,871.54

All to be paid by Bank Transfer

**Appendix 4**

Funds held by the Parish Council on behalf of others (as at 31<sup>st</sup> May 2021):

Ashington Rangers £724.01

Ashington Residents Association £615.85

Ashington First Responders £1,247.94