



# Ashington Parish Council

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**Members of Ashington Parish Council are summoned to** attend a meeting of the Ashington Parish Council that will take place at **Ashington School at 7:45p.m.** on Thursday 3<sup>rd</sup> October 2019.

Members of the public are welcome to attend this meeting and speak for a maximum of 5 minutes during the public adjournment at the discretion of the Chairman.

Karen Dare  
Clerk to the Parish Council

27<sup>th</sup> September 2019

## **A G E N D A**

206/19 Apologies for absence

207/19 Declaration of Interests and notification of change of interests

208/19 Minutes of the Parish Council meeting held on 5<sup>th</sup> September 2019

209/19 Invited Guest – Elizabeth Greenfield, Ashington First Responder

210/19 Neighbourhood Wardens Report (Appendix 1)

211/19 Youth Worker Report (Appendix 2)

212/19 Report from District and County Councillors

213/19 Young Persons Adjournment

214/19 Public Adjournment

215/19 Action List Update

- a. ACCT working together – recruitment of a Litter Warden
- b. Armed Forces Covenant Grant – memorial garden & grant update
- c. Volunteering opportunities
- d. Environmental items/projects
- e. Review of Data Protection/GDPR & HR Policies – no proposed amendments

216/19 Correspondence received for action

- a. Consider a request from a resident to trim overhanging branches and reduce tree height along the Sands path.
- b. Consider a request from a Billingshurst Road resident for the PC to investigate the installation of additional plastic speed signs and/or an electronic speed sign (examples of these are Steyning, Bramber, Henfield) to help tackle the speeding issue along this road.
- c. Invitation for your council to join the CAGNE Aviation Town and Parish Council Forum

217/19 Correspondence received for information

- a. HALC Minutes including presentation from HDC on Local Plan Review – highlights are:
  - i. Adoption is aimed for late 2021
  - ii. Minimum 18,409 homes are needed to 2036
  - iii. 9,479 have been identified already leaving HDC 8,930 short
  - iv. 500 potential sites have come forward to HDC
- b. Copy of Email from resident to HDC asking about whether Malthouse Lane can be declared a Conservation Area.
- c. HDC Review of Polling Districts & Stations
- d. Invitation to Discover Gatwick public meetings
- e. HDC Draft Corporate Plan
- f. Horsham District Older Peoples Forum annual 'MP Question Time' event will be held on Friday 22nd November 2019

218/19 Meetings attended by Councillors

219/19 Matters raised by Councillors

220/19 Chairman's announcements

### **Planning**

221/19 Minutes of the planning meeting held on 18<sup>th</sup> September 2019

222/19 Planning correspondence –

- a. HDC – as of 1<sup>st</sup> November HDC will not be sending out paper copies of planning applications. Resource implications.
- b. Steyning Neighbourhood Plan Regulation 14 Consultation – Steyning have finalised their evidence base, prepared a draft Plan but agreed not to allocate any sites because the work would not be done in time for the HDC Local Plan Review.

223/19 Neighbourhood Plan update – update & next steps

224/19 New Enforcement Allegations – none

### **225/19 Planning Applications**

DC/19/1936 Erection of a detached 3-bay open garage with two wood stores near rear boundary opposite entrance to land - Land East Side of The Willows London Road

DC/19/1914 Erection of a single storey front extension – 1 Windmill Close

226/19 Horsham District Council Decisions

### **Approvals**

DC/19/1421 Prior approval for the change of use from an agricultural building to dwellings (C3 Use class) - Westlands Farm Billingshurst Road

DC/19/1480 Conversion of existing outbuilding to granny annexe - 5 Timberlea Close Ashington

### **Refusals**

DC/19/1445 Demolition of existing building and erection of 4-bed dwelling - Woolvens Farm Billingshurst Road

Outside BUAB, not essential to countryside location, not compliant with emerging Neighbourhood Plan and previous 'permitted development' had expired so was no longer valid.

## Withdrawals

DC/19/1848 Fell 1 x Group of Mixed Vegetation and Various Trees - Viney Close

## Appeals

None

## Finance

227/19 Correspondence:

- a) Risk Management Schedule amendments – Cllrs Moss, MacPherson & the Clerk were working on some amendments.
- b) Review of Landscape Gardener's contract and payment – a working party of Cllrs Morris, Kearney & the Clerk would look at this and undertake the Annual Inspection of Council Land at the same time. Clerk to arrange.
- c) Parish Council laptop – proposal to purchase a new one for @£900 inc VAT
- d) Consider a quote for £800 + VAT to replace the rotten leg on the swing frame on the Over 12s Play area. The replacement leg has finally arrived.
- e) New Financial Regulations – NALC have issued new Financial Regulations 2019
- f) Clerks overtime – the Clerk has worked almost 40 hours overtime on the Neighbourhood Plan in recent weeks.

228/19 Income

HDC – Precept £50,418.50

HDC – Environment Cleansing Grant - £1,897.56

229/19 Expenditure (Appendix 3)

230/19 Date of Next meetings

The next Planning Committee meetings are at **7:30pm on Wednesday 16<sup>th</sup> & 30<sup>th</sup> October 2019** in Committee Room 2, Ashington Community Centre. **These are NOT Neighbourhood Plan Steering Group meetings.**

The next Parish Council will be held at **7:45pm on Thursday 7<sup>th</sup> November 2019** at Ashington School, Foster Lane. There is no Parish Council meeting in August.

Confidential Matter – exclusion of Press and Public

None

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*

## Appendix 1 – Warden Report

To follow

## Appendix 2 – Youth Worker Report

September Activities

- We ran the following activities throughout September:
- Our first week back was met with poor weather so we abandoned the BBQ for a hot dog evening instead. The youth enjoyed them, and loved being back!
- We held a Mario Kart tournament with our new Nintendo Switch console. About 75% of the young people chose to take part and we held a knock-out event which resulted in a winner who was showered with gifts and praise! I was pleased to see excellent sportsmanship throughout the tournament.

- On 23rd Sept, the Neighbourhood Wardens took control of the evening and hosted a 'biscuit beetle drive', which the kids LOVED, followed by a Dragon's Den style projects proposal session, where the young people were asked to come up with a project they'd love to see in Ashington, and they had to sell their idea to the wardens. I was pleasantly surprised at the ideas and passion the youth showed at this event.

- We are hosting a quiz evening for the older youth - testing their knowledge of Ashington village along with popular music and famous logos.

#### Youth Club Evenings

- The youth who were year 7 last year are now eligible to come on Thursday nights, but sadly, until now, none have shown. We are looking into why that is and what we can do about it, but we might need a rethink if Thursdays are just a no-go.

- I have lost a parent volunteer but gained a parent volunteer!

- We have had 48 registration forms returned for the new year so numbers should be up on last year.

#### Pastoral

- There have been no major issues to speak of.

#### Other

- I have nearly finished our first volunteer's handbook which I will show and release in October. The aim is to get all volunteers singing from the same hymn sheet, and empowered!

#### Numbers

- Average year 6-7 numbers on a Monday night are 33.

- Average year 8-9 numbers on a Thursday night are 1.

Nick Taylor - Senior Youth Worker - [nick@ashingtonyouth.co.uk](mailto:nick@ashingtonyouth.co.uk) - 07966 985921

### **Appendix 3 – Expenditure**

Mrs Karen Dare	Home office (September)	£20.00
	postage	£1.50
Mark Adsett	Landscape Gardening (September)	£533.75
	Hanging basket Watering (25/8-27/9, 5 weeks)	£325.00
Ashington PCC	Invoice YW-201909 (September 2019)	£1,083.33
WSCC	Salaries and Costs (September 2019)	£1,969.75
HDC	Litter & dog bin emptying	£417.41
EcomSolutions	Renewal of ashingtonpc.org.uk for 2 years	£30.00
Ashington CE School	Hall hire May 2019-April 2020	£198.00
Horsham Business Systems	Examination of PC laptop	£65.00
		£4,643.74

All to be paid by Bank Transfer

### **Appendix 4**

#### **Funds held by the Parish Council on behalf of others:**

Ashington Rangers £ 724.01

Ashington Residents Association £615.85