



Ashington Parish Council

Members of Ashington Parish Council are summoned to attend a meeting of the Ashington Parish Council that will take place on Thursday 4th November 2021 at 7.45pm in the Scout Hall, Church Lane, Ashington

Members of the public are welcome to attend this meeting and speak for a maximum of 5 minutes during the public adjournment, at the discretion of the Chairman.

Karen Dare
Clerk to the Parish Council

21st October 2021

A G E N D A

269/21 Apologies for absence

270/21 Declaration of Interests and notification of change of interests

271/21 Minutes of the Parish Council meeting held on 7th October 2021 - approval

272/21 Ashington Youth Club – final Proposal details

273/21 Neighbourhood Wardens report (Appendix 1)

274/21 Reports from District & County Councillors

275/21 **Public Adjournment** – the opportunity for members of the public to speak

276/21 The Parish Yard – update.

277/21 Annual Review of ACCT/PC agreement – final matters

278/21 Review of Emergency Plan – updated contact details

279/21 Review of GDPR Documents – Training Policy, Privacy Notice, Subject Access Request procedure, Breach Policy & reporting form, Document Retention & Disposal, IT Security Policy for Staff.

280/21 Correspondence received for Action –

1. Chanctonbury Churches – proposal to arrange a memorial event/ceremony for Covid in due course.
2. Invitation for the Council to join the Rape of Bramber Society.
3. Queen's Green Canopy project – does the Council wish to plant a tree(s) to celebrate the Queen's Platinum Jubilee in 2022?
4. WSCC TRO consultation – reduction of speed limit from Hole Street A24 flyover through Wiston to the A283 Steyning Road.

281/21 Correspondence received for Information –

1. Sussex Police Rural Crime team monthly update (October)
2. WSALC Chair & Clerk meeting recordings
3. WSCC – Adult Social Care consultation (Clerk circulated via email & Facebook)
4. WSALC Board Minutes 5th October & Notice of AGM 29th October & Autumn budget information
5. CAGNE – LGW plan to increase cargo flights substantially, all of which would have to travel by road from the airport as there is no rail capacity.
6. Sussex Wildlife Trust Storrington & Arun Valley Regional Group meeting 29/10
7. HALC – various correspondence regarding the HDC Local Plan
- 8.

282/21 Meetings attended by Councillors

283/21 Matters raised by Councillors

284/21 Chairman's Announcements

PLANNING

285/21 Minutes of the Planning Committee meeting held on 21st October 2021 - approval

286/21 Planning Correspondence –

1. HDC – will be requiring all planning applications that are likely to increase water consumption to be accompanied by a water neutrality statement setting out the strategy for achieving water neutrality within the development.
2. HDC - Monthly Planning Compliance Team statistics

287/21 **Neighbourhood Planning Update** – none

288/21 **HDC Local Plan Review Update** – Reg 19 Local Plan and impact on Ashington

289/21 **Planning Applications** –

DC/21/1328 Installation of concrete weatherboarding to front and rear dormers and rendering of walls to side and front - 7 Timberlea Close

DC/21/2349 Erection of an agricultural barn for the mixed use of agricultural storage of plant and machinery and use as a personal training gym (Part-Retrospective).
Springfield Spring Gardens

290/21 **Enforcement allegations** - none

291/21 **Horsham District Council Decisions**

Approvals – none

Refusals – none

Withdrawals - none

Prior Notifications - none

Appeals –

DC/21/0445 Permission in Principle for residential development comprising between 1 and 9 dwellings - Land at Ashington House, London Road

DC/21/0533 Outline application for the erection of a dwellinghouse with all matters reserved -
Land Parcel at 511759 115155 Muttons Lane

FINANCE

292/21 Correspondence –

1. Quarterly bank reconciliation & budget report
2. Does the Council wish to continue with a Zoom subscription (expires 4/1/22)?

293/21 Income –

Parish Yard (October) £

HDC Environmental Cleansing Grant £1,968.34

CIL £13,430.81

294/21 Expenditure (Appendix 3) - approval

295/21 Date of Next meetings

Planning Committee meeting: 7:30pm on Thursday 18th November 2021 Ashington Scout Hall

Parish Council: 7:45pm on Thursday 2nd December 2021, Ashington Scout Hall

Confidential Matter (exclusion of Press and Public) -

Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

Warden Monthly Report

October 2021 Ashington

Patrol hours TOTAL:	71	ASB incidents TOTAL:	3
Foot (high visibility)	41	Noise	0
Vehicle	30	Neighbours	1
Notices/warnings TOTAL:	0	Driving/vehicles	2
Fixed Penalty Notice	0	Bikes	0
Yellow card warning	0	Alcohol/drugs	0
Community Protection Warning/Notice	0	Public order	0
Parking alert	8	Clear up/disposal reports TOTAL:	5
Police reports TOTAL:	6	Fly tipping / flyposting	2
Phone (including 101 and 999)	0	Graffiti	1
Email	3	Dog fouling	0
Intelligence report	0	Litter	2
E-CINS (multi-agency reporting)	0	Drug litter	0
Verbal	3	Hazards	0
Media reports TOTAL:	1	Community events attended	0
Press release / Community magazines	0	Reports to Operation Crackdown	0
Social Media	0	Safeguarding referral	1
Admin	31	School contact	0
Visits to vulnerable people (all ages)	11	Youth engagement	15
Signposting	3	Reports to DVLA	0

ASB/crime/criminal damage

We have had reports of poaching happening within the village recently. We are aware of the offenders and are working with the victim and the Police to try and gather and pass relevant evidence onto the Police to support a conviction.

We have been foot patrolling around America Woods following on from reports of vehicles accessing the land. We spoke with residents that live around the area. There are complaints around the condition of the footpaths. The resident was advised to speak to West Sussex County Council to report their complaint.

A vehicle was damaged whilst parked along Foster Lane between 16th/17th October. The vehicle was keyed along the car. This has been reported to the Police.

Parking/vehicles

Following on from reports of vehicles parked in dangerous locations across the village we have been targeting them with parking alerts. We have arranged with Parking Services at Horsham to come down and patrol the areas of concern which they have already begun doing.

We have had complaints about parking along Foster Lane when Church Services are on. We have spoken with the Church who are going to address the issue.

We are going to be looking at getting some A Frames that are used at other schools around the district and putting them out on the road at school times. They were designed by school children to advise parents to park carefully and considerately. We are hoping to put them along by the school to educate and deter dangerous parking.

Fly tipping/littering/graffiti

We had to remove some non-permanent graffiti from the Skate Park. We have identified the persons responsible and have offered words of advice.

We reported two lots of fly tipping along Cray's Lane, one being a very large amount of cabling which had the copper stripped out of it.

Community engagement/events/meetings

We have had a meeting with Tony Moss this month to discuss long term plans for the needs of the village. We are drawing up a survey with him to have delivered to every property in Ashington. The hope is that we can gauge the needs of the village, what is it people want to see more of, what is it people would like to attend and what are people interested in. The long term goal is to look at how we can reduce isolation across different age groups in the village and give residents a chance to feed back what they would like to see. This is for all age groups, but with the main focus on elderly and vulnerable.

We had a meeting with Nick Taylor focusing around community projects and help in the community particularly on supporting the practical needs of the vulnerable in the parish. The church are putting together some work groups of volunteers to best target these needs.

Patrols (foot/visible and car)

We have patrolled the whole village on foot and vehicle at various times of the day throughout the month. During our patrols we keep a focus on areas of specific complaint.

Elderly and youth

We are working with two residents on a long term basis who are suffering with their mental health.

We are currently working with the anti-social behaviour team at Horsham to support a young person in the village.

We are also working with a young person in relation to pregnancy.

Licensing

Nothing to report

Dog related issues

Nothing to report.

Cycling

Nothing to report.

Parish specific/other

We recently attended an awards ceremony in which Community Services including Neighbourhood Wardens were awarded for everyone's work during the pandemic. We don't do our jobs for recognition, but for the people we have the pleasure of working with, but it was lovely to be mentioned. We wanted to use the opportunity to say Thank you to everyone else in Ashington who work tirelessly for the village with little or no thanks, it doesn't go un-noticed.

Appendix 2 – Youth Worker Report

None

Appendix 3 – Expenditure

Karen Dare (Clerk)	Home office (October)	£20.00
	Mobile Phone topup	£6.00
	Microsoft Office annual subscription	£79.99
Mark Adsett	Landscape Gardening (October)	£600.00
WSCC	Salaries and Costs (October 2021)	£1,909.54
	Payroll cost	£47.74
EON	Monthly Direct Debit Parish Yard - electricity	£11.00
Business Stream	Monthly Direct Debit Parish Yard - water	£20.00
Radikls Ltd	Website & email hosting	£115.20
Ashington Youth Club	Youth Worker contract Q1 & Q2	£5,736.00

All to be paid by Bank Transfer

Appendix 4

Funds held by the Parish Council on behalf of others 31st May 2021:

Ashington Rangers £ 724.01
Ashington Residents Association £615.85
Ashington First Responders £1,247.94