



# Ashington Parish Council

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**Members of Ashington Parish Council are summoned to** attend a meeting of the Ashington Parish Council that will take place at **Ashington School at 7:45p.m.** on Thursday 16<sup>th</sup> May 2019.

Members of the public are welcome to attend this meeting and speak for a maximum of 5 minutes during the public adjournment at the discretion of the Chairman.

Karen Dare  
Clerk to the Parish Council

10<sup>th</sup> May 2019

## **A G E N D A**

097/19 Apologies for absence

098/19 Election of Chairman and signing of declaration of office

099/19 Election of Vice-Chairman and signing of declaration of office

100/19 Allocation of committees and formation of any new committees as required by the Parish Council. Previous Committee allocation:

Finance – Cllrs Woolley, Macpherson, Stillwell, Spiers, Watson

Planning – Cllrs Stillwell, Wood, Woolley, Spiers, Kearney

Staffing – Cllrs Spiers, Ball, Watson

Warden Steering Group - Cllr Ball and Cllr Stillwell

Youth Partnership Group - Cllr Spiers and Cllr Ball

101/19 Appointment of representatives to outside bodies

Ashington Community Centre – Cllr Watson

Horsham District Association of Local Councils – Cllr Kearney

Ashington Youth Club – Cllr Ball

SALC – Cllr Spiers

102/19 Confirmation of the schedule of meetings for 2019-20

103/19 Annual Review of the Code of Conduct

104/19 Annual Review and Approval of Standing Orders

105/19 Annual Review of the Register of Members Interests

106/19 Annual Review of the Council's Financial Regulations and Financial Risk Assessment documents

107/19 Annual Review of Councillors' and Chairman's allowances

Monthly Parish Council Business

108/19 Declaration of Interests and notification of change of interests

109/19 Minutes of the Parish Council meeting held on 4<sup>th</sup> April 2019

110/19 Neighbourhood Wardens Report (Appendix 1)

111/19 Youth Worker Report (Appendix 2)

112/19 Report from District and County Councillors

113/19 Public Adjournment

114/19 Young Persons Adjournment

115/19 Action List Update

- a) ACCT working together – update
- b) Armed Forces Covenant Grant – memorial garden update

116/19 Correspondence received for action

- a) Letter from Cllr Woolley to the Chairman regarding Declaration of Interests (Appendix 5)
- b) WSCC Operation Watershed Fund

117/19 Correspondence received for information

118/19 Meetings attended by Councillors

119/19 Matters raised by Councillors

120/19 Chairman's announcements

**Planning**

121/19 Minutes of the planning meeting held on 17<sup>th</sup> & 24<sup>th</sup> April 2019

122/19 Planning correspondence – none

123/19 Neighbourhood Plan update

124/19 New Enforcement Allegations – none

**125/19 Planning applications**

DC/19/0976 Erection of a single storey rear extension and conversion of existing garage into habitable living space - The Meads, 2 Rectory Close

## 126/19 Horsham District Council Decisions

### Approvals

DC/18/2443 Prior approval for the proposed change of use from offices to a dwellinghouse - Fairwater Ltd Lodge Farm Malthouse Lane

DC/18/2479 Notification for prior approval for a change of use from storage (Class B8) to (four) dwellinghouses (Class C3) - Lodge Farm Malthouse Lane

DC/18/2480 Notification for prior approval for a change of use from premises in light industrial use (Class B1 (c)) and land within its curtilage to (two) dwellinghouses (Class C3) - Lodge Farm Malthouse Lane

All 3 applications were 'notification for prior approval' to HDC only. These are not consulted upon. A fourth application is still outstanding.

DC/19/0397 Erection of a single storey side and rear extension - 2 Magnolia London Road

DC/19/0244 Raising of roof for the conversion of loft into habitable living space with the installation of two rear dormers and erection of a single storey rear extension - Rosewood Ivy Close

DC/19/0267 Erection of 1.no non-illuminated noticeboard - St Peters and St Pauls Church Church Lane

DC/19/0217 Retention of rear decking (amendments following refusal of previous application DC/19/2136) – 5 Mill Lane

DC/19/0463 Demolition of existing single storey side extension and erection of a two storey side extension - 18 Fairfield Road

DC/19/0405 Replacement of all existing windows to west elevation with UPVC units and replacement and alterations to roof. (Listed Building Consent) - 25 Church Lane

DC/19/0534 Erection of a boundary wall to the west of courtyard with a square brick pillar, and completion of courtyard wall to the south to match existing boundary wall (Householder Application) - The Willows London Road

DC/19/0535 Erection of a boundary wall to the west of courtyard with a square brick pillar, and completion of courtyard wall to the south to match existing boundary wall (Listed Building Consent) - The Willows London Road

### Refusals

DC/19/0459 Outline application for the erection of a dwelling with all matters reserved - Meadow House Billingshurst Road

### Withdrawals

None

### Appeals

None

### **Finance**

127/19 Correspondence:

- a) Online banking – signatories
- b) HDC Environment Cleansing Grant

128/19 Income

HDC – Precept £50,418.50

HDC – Environmental Cleansing Grant £1,897.56

HMRC – VAT Reclaim £9,210.73

129/19 Expenditure (Appendix 3)

### **130/19 Date of Next meetings**

The next Planning Committee meeting is at **7:30pm on Wednesday 29<sup>th</sup> May 2019** in Committee Room 2, Ashington Community Centre.

The next Parish Council will be held at **7:45pm on Thursday 6<sup>th</sup> June 2019** at Ashington School, Foster Lane

### **Confidential Matter – exclusion of Press and Public**

None

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*

### **Appendix 1 – Warden Report**

### **Appendix 2 – Youth Worker Report**

Senior Youth Worker's report

April Activities

- We ran the following activities throughout a largely reduced calendar in April due to the Easter holidays:

- Easter egg blowing/decorating: we learned how to make eggs hollow and then decorate them with paint and ribbon. The children enjoyed trying something new, and had fun seeing the yolk and white be blown out of the eggs! They produced some amazing-looking eggs too!

- Bronze UK Youth Achievement Award: we made a start with this award for the older group and got four of the six signed up. We chatted about what they could do and got them all set up with plans and ways to move forward.

- Temper Temper Chocolate: This local company came in and kindly ran a night for cost where the youth could make their own chocolate buttons and decorate them. They loved this and left with a bag full of delicious chocolate!

Youth Club Evenings

- It's been great to welcome Alex Clarke volunteering at the club as part of his DofE. Now that the weather is getting better and the evenings are lighter, he is leading the football outside and the youth are really enjoying having him.

- The UK Youth Achievement Award has started ok, but is difficult to gather enthusiasm for! With very low numbers on a Thursday night, there isn't a group mentality to help gain momentum or pursue it. I am persevering anyway and I think we will have breakthrough soon!
- The response to the Ashington Carnival was muted, with many young people not showing interest. One girl got very excited and come up with an idea but then her parents informed me she wouldn't be around for the carnival. I think I need help from the AYCC to push the carnival in person. I have asked and am waiting for their input.

#### Pastoral

- There have been no pastoral issues to speak of.

#### Other

- I have signed up and started to build a website. You can see it at [www.ashingtonyouth.co.uk](http://www.ashingtonyouth.co.uk) - constructive feedback is very welcome!
- I have sent out a long email to 22 of the club's volunteers, supporters and committee members outlining five fund-raising events that I'd like to run over the next three months. I hope to raise money to fund the refurbishment of the club, as well as buying new equipment and organising days out for the young people. I will then use the Parish Council's matching scheme to double what we raise!
- I have initiated a parent rota with mixed responses. Two parents have withdrawn their children from the club as they were offended at being asked, but two other parents have agreed to help regularly. I am yet to see a parent turn up to their allotted slot so we will see what happens.
- Now that the evenings are lighter, I intend to start some detached youth work, meeting with the older youth in the car parks after youth club has finished. I am in the process of finding someone to do this with me and will start once I have help.

#### Numbers

- Average year 6-7 numbers on a Monday night are 30.
- Average year 8-9 numbers on a Thursday night 3.

Nick Taylor - Senior Youth Worker - [nick@ashingtonyouth.co.uk](mailto:nick@ashingtonyouth.co.uk) - 07966 985921

### **Appendix 3 – Expenditure**

Mrs Karen Dare	Home Office (April)	£20.00
Mark Adsett	Landscape Gardening - April 2019	£533.75
Ashington PCC	Invoice YW-201904 (April 2019)	£1,083.33
WSSC	Salaries and Costs (April 2019)	£3,348.80
AiRS	Subscriptions	£50.00
HALC	Subscriptions	£15.00
Complete Weed Control	Weedkilling	£540.00
S. Ball	CLlr Wood leaving gift	£77.95
EcomSolutions	Website hosting & emails	£79.20

All to be paid by Bank Transfer

### **Appendix 4**

#### **Funds held by the Parish Council on behalf of others:**

Ashington Rangers £ 724.01

Ashington Residents Association £615.85

### **Appendix 5**

**Malcolm Woolley**

The Chair,  
Ashington Parish Council

March 25<sup>th</sup> 2019

### **ONGOING DECLARATION OF INTEREST**

During my years as a Councillor I have always been aware that as a small landowner, with land close to the centre of the village, eventually there may come a time when I had a potential interest in housing development in the village.

When the Neighbourhood Plan made the “call for sites”, along with 25 others I put my land forward for consideration, and then took no part in the work of progressing the Plan.

Last month, after the Exhibition when the Preferred Sites were presented to the village, I found myself an “interested party” in one of the 3 Preferred Sites in the Plan.

In my mind, this means that if I continue as a Councillor after the elections this May, I need to manage very carefully any potential conflict between my personal interests and the duties of a Councillor to act in the best interests of the village as a whole.

I believe that I can do this, by withdrawing from all Council discussions relating to the Neighbourhood Plan, and even absenting myself from the whole of a month’s Council meeting where development is a major topic on the agenda.

However, what is important is not that I believe I can be scrupulous in managing any potential conflict, but that residents’ faith in the impartiality and objectivity of the Council is not undermined, and that my fellow Councillors are comfortable with me in their ranks.

Given this, I would like to propose that this letter be placed as an item of Correspondence for Action on the agenda of the April PC meeting, where it can become a statement for the record of my ongoing declaration of interest.

Also, I would suggest that it be discussed in my absence in open forum.

Following this, should Councillors feel in any way uncomfortable that I remain on the Council, then I would completely understand, and I think it would be appropriate for me to resign at the May meeting (assuming I am re-elected in the May elections).

In conclusion, my personal feeling is that important though the Neighbourhood Plan is, it won’t be the only issue facing Ashington over the coming years, and I would like to think that I could continue to contribute on those other issues, as I have done in the past.

Yours truly,

Malcolm Woolley