



Ashington Parish Council

Members of Ashington Parish Council are summoned to attend a REMOTE meeting of the Ashington Parish Council that will take place on Thursday 4th March 2021 at 8.00pm.

Members of the public are welcome to attend this meeting and speak for a maximum of 5 minutes during the public adjournment at the discretion of the Chairman. Please email clerk@ashingtonpc.org.uk and you will be sent a link & password for the meeting.

Karen Dare
Clerk to the Parish Council

24th February 2021

A G E N D A

057/21 Apologies for absence

058/21 Declaration of Interests and notification of change of interests

059/21 Public Adjournment – the opportunity for members of the public to speak

060/21 Reports from District & County Councillors

DECISIONS TO BE TAKEN:

061/20 Minutes of the Parish Council meeting held on 4th February 2021 - approval

062/21 The Parish Yard – update.

063/21 Annual Review of ACCT/PC agreement

064/21 Youth Services Review

065/21 Correspondence received for Action –

1. The Commonwealth War Graves Commission are hosting a 'War Graves Week' from 21 - 28 May to promote their work and remember those who died. As part of the programme, they are encouraging community groups to create a 'wildflower memorial' and are offering free packs of wildflower seeds. Proposal to scatter in the memorial garden.
2. eForests - Free trees for planting projects. Does the Council have any projects that need new trees? Minimum order is @200 trees but 30% can be hedging.

066/21 Meetings attended by Councillors

067/21 Matters raised by Councillors

068/21 Chairman's Announcements

PC will monitor Government guidelines on restart of physical meetings.

PLANNING

069/21 **Neighbourhood Planning Update** – Examination progress

070/21 **HDC Local Plan Review Update** – no news

071/21 Minutes of the Planning Meeting held on 17th February 2021 – cancelled

072/21 **Planning Applications** –

DC/21/0228 Erection of a single storey pitched roof side extension and internal alterations to form a pair of semi-detached 2No. bedroom dwellings - 11 Hillcrest Drive

DC/21/0383 Surgery to 2 x Oak - Eastlands Farm, Billingshurst Road

DC/21/0387 Surgery to 1 x Oak - Ashington Rectory, Mill Lane

FINANCE

073/21 Correspondence –

1. The Internal Auditor has agreed to audit the Council's accounts again this year. Fees remain the same.
2. Approval in principle is sought for a new laptop for the Clerk.
3. The Council's accounts software is old, and the supplier will cease all customer support at the end of 2021. Clerk to source new software.

074/21 Expenditure (Appendix 3) - approval

FOR INFORMATION ONLY:

075/21 Neighbourhood Wardens report (Appendix 1)

076/21 Youth Worker Report (Appendix 2)

077/21 Correspondence received for Information –

1. Rampion 2 Project Liaison Group
2. Paul Kornycy – drawing all Parish Council's attention to HDC removing the rights of community to make statements at Council/Cabinet meetings.
3. Relate North and South West Sussex continue to provide counselling for all relationships
4. WSCC - New booking system trial proposed for five Household Waste Recycling Sites
5. Sussex Heritage Trust - Public Realm Campaign.
6. Gatwick Airport – charging at drop-off forecourt.
7. WSCC - Highways, Transport & Planning Members Update – February
8. CenSus Newsletters.
9. SSALC - recording of the Chairman's Forum that took place on 9th February 2021.

PLANNING

078/20 Planning Correspondence – none

079/21 New Enforcement Allegations – none

080/21 **Horsham District Council Decisions**

Approvals –

DC/20/2409 Surgery to 1 x Oak - 20 Covert Mead

DC/20/2410 Surgery to 1 x Oak - 19 Covert Mead

Refusals - none

Withdrawals - none

Prior Notifications - none

Appeals –

DC/19/1752 Erection of a detached two storey dwelling - Malthouse Farm, Malthouse Lane
Appeal against refusal of planning permission.

FINANCE

081/21 Income –

Parish Yard (January) £299.33

082/21 ITEMS SUSPENDED AND CARRIED FORWARD:

None

083/21 **Date of Next meetings**

Planning Committee meeting: **7:30pm on Wednesday 17th March 2021**

Parish Council: **7:45pm on Thursday 1st April 2021**

Confidential Matter (exclusion of Press and Public) - None

Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.

Appendix 1 – Warden Report

To follow

Appendix 2 – Youth Worker Report

To follow

Appendix 3 – Expenditure

Karen Dare (Clerk)	Home office (February)	£20.00
Mark Adsett	Landscape Gardening (February)	£587.50
Ashington PCC	Invoice YW-2021-01 (February)	£1,083.33
WSCC	Salaries and Costs (February 2021)	£1,527.80
EON	Monthly Direct Debit Parish Yard - electricity	£20.00
Business Stream	Monthly Direct Debit Parish Yard - water	£20.00
The Sign Shop	Parish Yard sign perspex	£60.00
Horsham Business Systems	Repair of Clerk's laptop	£30.00
PS & AB Mitchell	Electrical testing Parish Yard - post installation	£72.00

All to be paid by Bank Transfer

Appendix 4

Funds held by the Parish Council on behalf of others:

Ashington Rangers £ 724.01

Ashington Residents Association £615.85