



# Ashington Parish Council

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## Minutes of the meeting held on Thursday 13th June 2024 at 7.45pm Ashington School, Foster Lane

### **Present:**

**Councillors:** P. Howie, T. Kearney, P. Kerrey, G. MacPherson, J. Morris, T. Moss, B. Wallace, M. Woolley

### **Also present:**

**Clerk:** Lee English

**Horsham District Councillor:** Alan Manton

**Invited Guests:** Steve May and Helen Lee (Ashington Youth Club)

**Members of the Public:** 8

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The Chairman reminded members of the public the requirement that they limit their participation to the Public Adjournment section of the meeting. If members of the public have questions for Police/Wardens & District/County Councillors, then the clerk will pass these on if these individuals have left the meeting. Members of the public are reminded that Standing Orders allow for 5 minutes maximum participation.

### **171/24 Apologies for absence**

Apologies for absence were received and approved from:

Councillors: N. Carter

District Councillor: Philip Circus

County Councillor: Paul Marshall

### **172/24 Declaration of Interests and notification of change of interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

### **173/24 Minutes of the Parish Council meeting 9th May 2024**

To approve and sign the minutes of the PC meeting dated 9th May 2024.

Proposed by Cllr Woolley seconded by Cllr Kerrey and approved by all.

### **174/24 Parish councillor vacancies**

As no elections had been requested, the process for co-option had been advertised. Two applicants had applied, Marcus Meldrum and Liam O'Reilly, and they were invited to introduce themselves and give councillors the opportunity to ask any questions.

Cllr Woolley asked Liam questions relating to his previous social media posts which appeared critical of the council. The response was that rather than be critical of the council, it was more about raising

general community concerns. Cllr Woolley noted that Liam had also made comments regarding land owning councillors. The response was that as long as matters were dealt with in the right way, there would be no issue.

Councillors unanimously approved the co-options, and Marcus and Liam were invited to join the council.

### **175/24 Neighbourhood Wardens Report (Appendix 1) and report from Steering Group**

The Neighbourhood Warden supervisor sent the Terms of Reference to all councils in the scheme as a refresher to Steering Group members and all councillors.

There were no questions raised regarding the Warden's report.

### **176/24 Ashington Youth Club (AYC) Quarterly Review**

Steve May, the AYC chairman, gave an update regarding quarter 2 of year 3 (1st February to 30th April 2024) –

- 641 children attended the club during this period which is an average of 64 children per week. This is on average 2 down on last quarter's recording breaking period.
- Youth Gym continues to grow significantly and is not included in the attendance numbers above.
- Cost per head continues to be very good. Last quarter slipped under the £3 per head due to a slightly lower turn out, but they have gone back over this again now.
- A trip to Thorpe Park is planned for July.
- One of the club's biggest objectives this year is to secure the future of the club with a long lease on the building from ACCT, which will allow them to secure long term capital funding for building improvements. Work with ACCT continues to try and secure this position.

Questions – Cllr Morris enquired as to the progress regarding securing a long lease on the building. Steve responded that there was a 10-year proposed lease being discussed, utilities are to be sorted and hopefully everything was nearly ready to proceed.

Steve May and Helen Lee left the meeting.

### **177/24 Reports from District & County Councillors**

Report from Cllr Manton –

1. HDC has gone into "purdah" (pre-election period) for the upcoming general election, so little to update currently.
2. HDC has given notice to WSCC to vacate their current offices at Parkside in Horsham, and to move into premises in Swan Walk. Part of the reason for this was to secure a building that was easier to achieve the net zero requirements, and also to have some better control over the use of the building as opposed to being a tenant.

Questions –

1. Cllr Moss raised the issue regarding correspondence received by a resident from the Environmental Health department regarding the anonymous report of noise from a cockerel (that had been there for some years). This had caused distress to the resident and created a large response from residents, and it was raised that perhaps the nature of the tone of such letters could be reviewed. Clerk to pass information to Cllr Manton. **Clerk**
2. Cllr Woolley enquired as to the progress with the application for Hooklands Farm. The clerk updated that Cllr Paul Marshall had submitted correspondence to WSCC raising concerns over the impact on the village and environment in general (on the website WSCC/013/24). Cllr Manton will enquire with Cllr Circus regarding any further information.

Cllr Manton left the meeting.

#### **178/24 Public Adjournment – Members of the public can ask questions**

1. The chairman of ACCT welcomed Cllrs MacPherson and Kerrey to their new roles, and to the new councillors, and looked forward to continuing to work closely together in moving the village forward and utilising all the facilities we have.
2. A member of the public enquired about the village acquiring a flagpole. The chairman raised several issues such as the cost of a flagpole, and also that the council itself does not own premises or suitable land for one to be erected (although it was mentioned that it had previously been discussed that the Parish Yard may be a suitable site). It was noted that there are all sorts of rules and regulations that relate to a public authority raising flags but that other organisations in the village (such as ACCT, the church) would have greater freedoms in how they utilised a flagpole. Cllr O'Reilly offered to take the issue up with the ACCT. **Cllr O'Reilly**
3. A member of the public introduced themselves as the resident that had received the Environmental Health letter regarding the cockerel. They were most upset that the complainant had not sought to speak to them first and not made any attempt to contact them directly. They were surprised by the amount of public feedback regarding the incident and wished to highlight the importance of neighbourly communications to resolve situations.
4. A member of the public mentioned that there was a streetlight permanently on outside 29 The Sands. **Clerk**
5. A member of the public mentioned that as it was a public meeting it would be nice to have adult sized chairs. It was pointed out that they were restricted by the availability of those provided by the school. Cllr Wallace will investigate other options. **Cllr Wallace**
6. The chairman of ACCT noted that there was a rumour going around that they were looking to increase the rent for the AYC by £500 per month. This was stated as untrue.

#### **179/24 Allocation of working groups and formation of any new working groups**

The chairman noted that he would propose some further work regarding the working groups later in the meeting. It was discussed that although it is good to have a rotation of councillors every few years, continuity is also important. The following groups were agreed –

- **Warden Steering Group** – Cllrs Carter and Moss
- **Open Spaces** – Cllrs Howie, Morris, Moss
- **Parish Yard** – Cllrs Kearney, Kerrey, Wallace
- **Neighbourhood Development** – Cllrs MacPherson, Wallace

It was discussed that some groups were set up for specific purposes and could be stood down once the work was undertaken and reinstated as required in the future. Therefore –

- **Youth Partnership Group** – It was proposed to drop the working group at this time as there is already an appointed councillor to AYC. All agreed.
- **ACCT** – It was proposed to drop the working group at this time as there is already an appointed observer from the council at the ACCT meetings. All agreed.

#### **180/24 The Parish Yard update**

The draft agreement from the solicitors had still not arrived, despite the request that it be available before the meeting. It was noted that this was very disappointing given the timescale waited already, the loss of revenue from the site, as well as the impact on the parking issues on the London Road, that it is hoped to alleviate.

### **181/24 Speedwatch update**

The Speedwatch team had been varying the times and days they hold sessions which had shown predictable results. Sessions held at the quieter times off day yielded higher results as fewer cars encourage higher speeds. The results for May were that out of 905 vehicles, 151 were reported for excess speed which is 17% of the total. Speeds between 45 and 55 mph seem quite normal to some drivers. There was no update regarding the erection of the speed sign poles. This was due to the ongoing issues with volunteer availability. The alternative is to pay a contractor, but it was noted this can be hugely expensive due to the works licence and insurance levels they are required to have.

### **182/24 Green initiatives update**

- The pond near Turnpike Way play area has been cleared of debris by Cllrs Morris and Moss.
- Wildflowers at The Red Lion – the contractors are still mowing the areas down that have previously been planted.
- The school have received a quantity of wildflower seeds to celebrate the coronation of King Charles. There are areas in the school grounds left unmown for wildflower meadows.
- The maintenance contractor has suggested other sites to use – discussions ongoing.
- The group met with the Sussex Wildlife Trust one evening looking for swifts. There are swifts around the Rectory Lane area and believed to be double that noted last year.

### **183/24 Highways update**

It has been difficult to get any response from Highways recently – the clerk has raised the issue with them. There are various issues awaiting responses, and particularly to arrange the meeting with Highways regarding the end-to-end review of London Road. Cllr Moss raised the issue regarding undertaking a full review of all village roads (similar to that undertaken by Thakeham PC). Cllr MacPherson responded that wider roads issues had been raised at the last Highways meeting and that it may be that a Community Highways Scheme is the route to undertake, but there are costs and scope that would need to be ascertained. It was noted that as part of the Neighbourhood Plan review that will take place, previous priorities that were identified for Community Infrastructure Levy (CIL) money to be used for, would need to be reviewed and reprioritised. **Clerk**

Cllr O'Reilly asked whether feedback could be given to Highways regarding the effectiveness of the repairs to potholes. The clerk and Cllr MacPherson gave feedback from the previous Highways meeting that the council had raised the very issue regarding repair longevity, with the response that potholes are sometimes given a quick repair to limit damage to vehicles and that is followed up with a more permanent repair. Also, it was raised about the fact that some potholes are repaired and ones next to them are not. Again, Highways are aware of the issue, and are looking at a more holistic approach on roads where potholes are reported, that other local sites are identified at the same time. It was noted that if residents regularly report potholes via the WSCC website, then it does make a difference ( <https://www.westsussex.gov.uk/roads-and-travel/report-a-pothole-online/> ).

### **184/24 Annual Review of ACCT/PC agreement**

The draft agreement had been received from ACCT, following a meeting with Cllrs Carter and Kerrey - the main amendment being the addition of the Warden's Office section. Some minor amendments and a preface page were added, and the proposed revisions circulated to all councillors. All councillors approved the revised draft, and this will be sent to ACCT for their consideration. **Clerk**

### **185/24 Emergency Plan**

The plan had been circulated for review, with the main amendments being the change of councillors and updated chairman and vice-chairman positions. The newly elected councillors will be added to the plan. All approved. **Clerk**

### 186/24 Annual Review of Policies

The Freedom of Information, Social Media, and Training policies are reviewed annually in June. There is a newer version of the Freedom of Information Model Publications Scheme (addition of mention of datasets). It was proposed and agreed to adopt the newer version. There were no proposed amendments to Social Media and Training policies.

### 187/24 Correspondence received for action

1. **Great Crested Newts** – the council had been approached by the Freshwater Habitats Trust for permission to test the pond by the school for the presence of the newts. Councillors gave permission via email due to time constraints.
2. **New developments and sewerage systems** – CPRE Sussex (Campaign to Protect Rural England) have asked us to complete a survey of any issues in the parish. Other than issues at Luckista Grove (private land), there were no known specific problems.
3. **Tree works Covert Mead** – a resident has complained about the trees from the parish owned woodland encroaching significantly over their garden and has requested a reduction in the canopy. Further to a site visit, the following actions were proposed –
  - a) To obtain quotes for tree surgery to the trees behind the resident, and potentially the house adjacent, which appears to have the same issues.
  - b) To liaise with HDC regarding a blanket TPO (1997) that covers the whole estate and woodland, and to see if they would be willing to carry out a survey on the woodland.
  - c) To look to creating a long-term maintenance plan for the woodlands.Councillors agreed the proposals.

It was noted that over the years some residents had cut off overhanging branches and put them over the fence onto the woodland (and sometimes their own garden waste), which had then created access issues for the maintenance contractor. Overplanting by the developers had also exacerbated the situation and density of trees in some sections. It was also raised that with development of the Chanctonbury Nurseries site imminent, there needed to be a balance of any reduction in tree canopies and density of foliage with regards to the potential for noise and dust from the site.

**Clerk and Open Spaces WG**

4. **Broken fence Willard Way** – further to councillors' response to monitor the situation, the resident has requested repair to stop residents short cutting through that section. Photos were circulated and councillors approved repair of the fence. Clerk to obtain quote from maintenance contractor.

**Clerk**

### 188/24 Correspondence received for Councillor information

1. **NALC 2024 The Good Councillor's** guide has been received – sent to councillors.
2. **RoSPA playground inspections** – due to take place in June or July.
3. **ACCT** – minutes for 24th April trustee meeting, 29th May AGM and year end accounts.
4. **Bench repairs**, Turnpike Way play park – the insurance pay-out has been received and repairs will take place soon. The payout received of £1626.50 also factored in a cost to concrete in a new bench (if that option was pursued), therefore as only the slats are to be replaced there was a surplus. It was proposed therefore that the contractor (F&N Design 2 Build) renovate the wooden slats on the other bench in the playpark at the same time.
  - Contractor quote to repair damaged bench £767.25 (+vat £153.45 = £920.70), as approved by insurance company - deposit of £686.70 paid to secure quote.
  - Quote to sand and revarnish the other bench - £384.50 (+vat £76.84 = £461.40).Councillors approved damaged bench quote and deposit paid, and the additional work.

### 189/24 Meetings attended by Councillors

Cllr Morris – 6th June - Sussex Wildlife Trust re swifts.

Cllr Kerrey – 12th June – met with Steve May and Helen Lee at AYC to introduce himself as the appointed representative from the council.

### **190/24 Chairman's Announcements**

Cllr MacPherson outlined how he would like to propose that the council reviews how it carries out its business, and how we could do things better and more effectively. He noted that he had observed at our meetings that we spend too much time discussing and updating and not enough time deciding and acting, and therefore would like to ensure the agenda moving forward is focussed on actions and activity. It was also noted that we have many good policy documents that we should utilise more. For instance, there are 10 strategic objectives that relate to the Neighbourhood Plan for the village, and they are still fit for purpose, but we are lacking a means to deliver against them. Therefore, the proposal is that councillors find a date in July or August, where they meet outside of a council meeting to discuss further how to improve our business activities. Actions to include streamlining committees and working groups. Councillors approved the proposal, and the clerk will liaise with all to find a suitable date.

**Clerk**

### **PLANNING**

#### **191/24 Minutes of the Planning Committee meetings 23rd May and 6th June 2024**

Cancelled due no new applications.

#### **Neighbourhood Plan**

##### **192/24 Applications in progress**

###### **Land West of Ashington School DC/23/0406**

Michael Birch has left Bellway Homes, and we are awaiting details of his replacement. They are still working on plans to accommodate the 2 pitches side by side. Initial amended plans have been sent from Savills and we are awaiting more comprehensive documents once they are released by HDC.

##### **193/24 Developments in progress**

###### **Chanctonbury Nurseries DC/22/0372**

Update from Elivia Homes as to current situation –

- Pre-start conditions discharge has been applied for and hoped for by end of June.
- If received, decontamination works will start at the top and middle sections of the site (remove, clean and replace current hardcore on site).
- Construction expected to start summer 2024.
- Currently carrying out ecology survey work (bats and dormice).
- No demolition of buildings will take place until these surveys are completed and EPS (European Protected Species) licences are in place, which is estimated to be September 2024.
- Once the buildings are demolished, decontamination works will continue across the remainder of the site and construction of the homes will start.

**Site name and street names for the site.** Councillors have been provided with a list of all the residents suggestions. Clerk will put together a shortlist to be circulated for final decision.

**Clerk**

#### **Horsham District Council Planning**

**194/24 Applications – none**

**195/24 New Enforcement Allegations – none**

#### **196/24 Decisions**

**Approvals –**

**DC/23/2134** Refurbishment of garages after collapse of buildings (Listed Building Consent). Westlands Old Farm House, Billingshurst Road, RH20 3AY.

## Appeals –

**EN/21/0390 part allowed/part dismissed** – Chanctonbury View, 13 Turnpike Way, RH20 3QG.

Breach of planning control as alleged “without planning permission, the replacement of the rear conservatory with a flat roof single storey extension, construction of a flat roof rear dormer extension, and the insertion of a window to the side elevation of the existing roof”

Appeal allowed - planning permission granted for flat roof single storey extension and side elevation window.

Appeal dismissed – planning permission refused for flat roof rear dormer extension.

**EN/22/0043 appeal dismissed** – Land at Springfield, Spring Gardens, Washington, RH20 3BS.

Breach of planning control as alleged “without planning permission erection of a building in the approximate position shown edged and hatched green on the plan attached to the notice (the building) and use of this building as a gymnasium”.

## FINANCE

### **197/24 Banking arrangements**

The finance committee proposed the following -

1. To open an Instant Access Savings Account with Unity Trust Bank with £100 to enable access to other investment products (current rate 2.75% / fee free / unlimited withdrawals).
2. To invest £80,000 in a 12-Month Fixed Term Deposit Account with Unity Trust Bank (current rate 4.85%).

Councillors approved the proposals.

**Clerk**

### **198/24 Correspondence received**

1. **Nationwide** – a formal complaint has been raised with them due to difficulty opening an investment, and subsequent “loss” of interest.

### **199/24 Annual review of banking arrangements**

Lloyds – Current electronic bank signatories – Cllrs Kearney, MacPherson and Woolley.

Propose the signatories on all recently opened new investments remain the same currently (Cllrs MacPherson and Morris). All agreed.

### **200/24 Internal Audit report**

Councillors have been provided with a copy of the internal auditor’s report. It was noted that *“the systems and internal procedures at Ashington Parish Council are well established and followed”*.

There were several recommendations –

1. Councillors to consent to receiving all council meeting papers by electronic means.  
Clerk has amended all template forms for future councillors and produced a consent form for all existing councillors to sign.
2. Website to be updated to advise all minutes are in draft form until ratified at the following meeting. Actioned.
3. Council requested advice regarding “writing off” monies held with a bank that is in administration.  
Auditor has since confirmed it would be advisable to write this off currently. Added to agenda for the next Finance Committee meeting.
4. Noted that monies held with Lloyds exceeded £85,000 FSCS threshold.  
Council is actively seeking new account/s to fully protect its funds, although has been hampered by availability of suitable and willing organisations.

Councillors agreed to **note** the Internal Auditor’s report and consider the recommendations.

**Clerk**

Cllr Woolley (who was present at the audit) added that the internal auditor had been very complimentary of the clerk and the way the accounts had been managed.

**201/24 Council approval of Annual Governance and Accountability Return (AGAR) - Section 1 Annual Governance Statement 2023/24**

Councillors to review the AGAR Section 1 – Annual Governance Statement 2023/24 as prepared by the RFO with consideration to the internal auditor’s report and the council’s processes. It was proposed that the clerk & chairman are **approved** to sign AGAR Section 1 - Annual Governance Statement 2023/24. All approved.

**202/24 Council approval of Annual Governance and Accountability Return (AGAR) - Section 2 Accounting Statements 2023/24**

Councillors have been provided with a copy of the annual accounts, accounting statements, and supporting documentation. These were discussed at the Finance Committee meeting on 25th April and the minutes approved by full council on 9th May 2024. It was proposed that councillors **consider** the AGAR Section 2 - Accounting Statements 2023/24 for **approval** to be signed by the chairman, noting that this had previously been signed by the RFO prior to presentation, as required. All approved.

The Notice of Public Rights and Publication of Unaudited AGAR has been prepared ready to be displayed on the website and village noticeboards on Friday 14th June 2024. Inspection period to run from Monday 17th June to Friday 26th July 2024. All approved.

Councillors approved submission of all relevant AGAR documents to the external auditor, including all supporting documents as requested.

**203/24 Annual Contract Review – Landscape Gardener**

A discussion was had, and it was proposed to increase the current rate of £8,600 by 5% to £9,030. Hanging baskets watering costs to remain the same at £70 per week. Agreed by all.

**204/24 Income**

£127.90	Bank interest
£1862.68	VAT reclaimed
£1626.50	Insurance claim (burnt bench)
£2332.74	1st payment 24-25 Environmental Cleansing Grant

**205/24 Expenditure (Appendix 2)**

Councillors approved the schedule of invoices for payment totalling **£6790.43** (Invoice for fencing materials (RJ Meaker) already paid further to approval on ref:108/24 1.)

**206/24 Date of next meetings**

Planning Committee:	<b>7:30pm on Thursday 27th June 2024, Ashington School</b>
Parish Council:	<b>7:45pm on Thursday 11th July 2024, Ashington School</b>

Cllr MacPherson noted that the previous heading of “matters raised by councillors” had been removed from the agenda, and that matters arising between meetings should be directed to the clerk to deal with or to add to the following months agenda.

Members of the public were then asked to leave the meeting as Councillors needed to discuss confidential matters: No matters discussed.

**Meeting closed at 9:14 pm**

**Signed:** ..... **Dated:** .....



## Appendix 1 – Warden Report - May 2024

			<b>6</b>
Foot (high visibility)	34	Noise	0
Vehicle	35	Neighbours	2
<b>Notices/warnings TOTAL:</b>	<b>6</b>	Driving/vehicles	4
Verbal warning	1	Bicycles	0
Parking alert	5	Alcohol	0
Yellow card warning (ASB)	0		
Community Protection Warning/Notice	0		
Fixed Penalty Notice	0	<b>Clear up/disposal reports TOTAL:</b>	<b>5</b>
<b>Reports into Police TOTAL:</b>	<b>7</b>	Fly tipping / flyposting	3
Phone (including 101 and 999)	0	Graffiti	2
Online	0	Dog fouling	0
Intelligence report	0	Litter	0
Verbal	7	Drug litter	0
E-CINS cases (multi-agency reporting)	0	Hazards	0
<b>Media Reports TOTAL:</b>	<b>0</b>		
Press release/Community magazines	0		
Social media posts	2	<b>Community events attended</b>	0
<b>Admin hours</b>	<b>28</b>	<b>School contact</b>	<b>3</b>
<b>Vulnerable people welfare checks</b>	<b>22</b>	<b>Youth engagement</b>	<b>14</b>
<b>Signposting</b>	<b>4</b>	<b>Reports to DVLA</b>	<b>0</b>
<b>Safeguarding referral</b>	<b>0</b>	<b>Reports to Operation Crackdown</b>	<b>0</b>

### ASB

We have had reports to people knocking on windows of a property along Church Lane. This has started to increase lately and we are working with the owners as well as patrolling at different times of day.

### Parking/vehicles

We have been dealing with parking issues along London Road again. We have spoken to the nursery staff and to residents and are offering advice to try and alleviate any tensions, as well as work out a plan of action forward.

### Fly tipping/littering/graffiti

We have had two incidents of graffiti on the underpass at the south of the village. We have also reported fly tipping near East Wolves farm.

### Community engagement/events/meetings

We have been liaising with the Church on joint projects we can look to do that are wants and needs in the community.

We have attended Rock Road, this is in conjunction with one of the Storrington Wardens, it gives an opportunity to engage with the young people we meet across the village, breaks down barriers and opens up communication for when they are at school and here in Ashington.

We ran another SEN session for parents and carers in the area, we were lucky to have the organisation Aspen come along to that session to offer parents and carers any advice and support they might need.

## Patrols (foot/visible and car)

We have been on foot and vehicle patrols covering the whole of the parish, we specifically included areas that have been brought to our attention for various reasons. We are focusing a lot of our late patrols on providing a hi visibility presence.

## Older, vulnerable people and youth |

We have attended the seniors café at the Church, it was lovely to engage with the community there as well as the Church.

We have been in conversation with a parent of a teenage daughter in the village. Her daughter catches the bus to school every day and had been subjected to cat calling from males passing in their vehicle. This has been distressing and inappropriate to the young girl involved. We have and will continue to move our shifts forward to factor in some foot patrols of that area around the bus time to provide some reassurance for the young girl. We are also working with the Police on bringing this to a resolution so she doesn't have to be subjected to such comments.

We have been visiting people on our elderly and vulnerable list. It has been lovely to see people and see how they are and if they need any support.

We were made aware of an elderly gentleman being scammed whilst having his roof done, the work wasn't up to scratch and he is now out of pocket and will need to have his roof repaired. We have been liaising with the gentleman and will continue to work with him.

## Dog related issues

We have had reports of a dog walker walking their dog in the early hours of the morning and the dog barking has awoken some residents on numerous occasions. The dog owner has been spoken with and hopefully this resolves the issue.

We have our dog behaviour event on 13<sup>th</sup> June on the recreation ground. Bone Canis are supporting this and will be there to offer advice and support to anyone that needs it.

## Cycling

Nothing to report.

## Parish specific/other

## Social media/press

## **Appendix 2 – Expenditure**

Lee English	Home office (May 2024)	£26.00
Lee English	Giff Gaff (mobile phone topup)	£6.00
Lee English	Stationery order (Staples)	£82.86
Mark Adsett	Landscape gardening (May 2024)	£715.00
WSCC	Salaries and oncosts (May 2024)	£2,055.34
WSCC	Litter and Dog bin emptying	£450.45
Eon	Electricity - Parish Yard (direct debit)	£40.00
RJ Meaker Fencing Ltd	Fence repairs (materials) Warminghurst play area	£1,206.77
Mulberry Local Auth Serv Ltd	Internal audit for 2023-24	£180.90
Ashington CE School	School hall hire Apr - June 2024	£150.00
Ferring Nurseries	Hanging baskets, delivery, installation, removal	£1,877.11
<b>Total</b>		<b>£6,790.43</b>

All to be paid by bank transfer (except Eon)