



## Ashington Parish Council

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**Members of Ashington Parish Council are summoned to** attend a meeting of the Ashington Parish Council that will take place at **Ashington School at 7:45p.m.** on Thursday 4<sup>th</sup> April 2019.

Members of the public are welcome to attend this meeting and speak for a maximum of 5 minutes during the public adjournment at the discretion of the Chairman.

Karen Dare  
Clerk to the Parish Council

28<sup>th</sup> March 2019

### **A G E N D A**

- 073/19 Apologies for absence
- 074/19 Declaration of Interests and notification of change of interests
- 075/19 Minutes of the Parish Council meeting held on 7<sup>th</sup> March 2019 & Minutes of the Annual Assembly held on 7<sup>th</sup> March 2019
- 076/19 Neighbourhood Wardens Report (Appendix 1)
- 077/19 Youth Worker Report (Appendix 2)
- 078/19 Report from District and County Councillors
- 079/19 Public Adjournment
- 080/19 Young Persons Adjournment
- 081/19 Action List Update
  - a) ACCT working together – update
  - b) Armed Forces Covenant Grant – memorial garden update
- 082/19 Correspondence received for action
  - a) Letter from Cllr Woolley to the Chairman regarding Declaration of Interests (Appendix 5)
  - b) Invitation to HDC Annual Reception 22nd May 2019 7pm
  - c) Letter from Billingshurst PC and response from Chichester College regarding the cessation of mechanics/motor vehicle courses at Brinsbury campus and the transfer of students to Crawley or Chichester campus.
  - d) SALC meeting with Chief Constable of Sussex Police 24th May – any topics to submit for discussion?

083/19 Correspondence received for information

084/19 Meetings attended by Councillors

085/19 Matters raised by Councillors

086/19 Chairman's announcements

**Planning**

087/19 Minutes of the planning meeting held on 20<sup>th</sup> March 2019

088/19 Planning correspondence - none

089/19 Neighbourhood Plan update

090/19 New Enforcement Allegations - none

091/19 **Planning applications**

DC/19/0598 Demolition of existing outbuilding and erection of a replacement outbuilding (Householder Application) - Batts Farm Billingshurst Road

DC/19/0599 Demolition of existing outbuilding and erection of a replacement outbuilding (Listed Building Consent) - Batts Farm Billingshurst Road

DC/19/0620 Retrospective application for the change of use of ground floor to 4no. residential flats, and the change of use and conversion of first and second floors to a House in Multiple Occupation (Class C4) - The Mill House Mill Lane

092/19 **Horsham District Council Decisions**

Approvals

DC/19/0252 Surgery 6 x Oak Trees - 10 Covert Mead

Refusals

None

Withdrawals

None

Appeals

None

**Finance**

093/19 Correspondence:

- a) Weedkilling – consider quotes
- b) Church Close pond – additional expenditure
- c) Online banking – signatories
- d) Clerk's Contractual Annual Salary Review

094/19 Income – Kite & Thomas £2077.50

095/19 Expenditure (Appendix 3)

### 096/19 Date of Next meetings

The next Planning Committee meeting is at **7:30pm on Wednesday 17<sup>th</sup> April 2019** in Committee Room 2, Ashington Community Centre.

The next Parish Council will be held at **7:45pm on Thursday 16<sup>th</sup> May 2019** at Ashington School, Foster Lane

### Confidential Matter – exclusion of Press and Public

None

*Members of the public should be aware that being present at a meeting of the Council or one of its Committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*

### Appendix 1 – Warden Report

This update has been collated by Sharon Cadman, Community Safety Officer at HDC.

#### **Reports / updates from wardens providing cover**

During March, only Barry and Vanessa have been able to offer cover but have worked 77.5 hours between them this month.

- On-going regular foot and vehicle patrols in the parish.
- Regular checks on a local woman with safeguarding issues.
- On-going patrols of a known burglary hot spot.
- Vulnerable persons checks carried out every shift.
- 4 x yellow parking warnings issued.
- 5 x vehicles checked for tax and MOT.
- 7 x cars and 1 x van moved on from road alongside BP garage.
- Litter pick of community centre car park carried out.
- Vanessa visited all 24 people on the HDC Community Link Alarm list to undertake a welfare check and test their Link Alarm units.

### Appendix 2 – Youth Worker Report

Senior Youth Worker's Report

March Report

March Activities

- We ran the following activities throughout March:
- Pancake night was very successful! Pat and Doreen came to help the young people and oversaw the mixing, cooking and flipping. The youth took steps of bravery by flipping

Ashington Parish Council  
Email: [clerk@ashingtonpc.org.uk](mailto:clerk@ashingtonpc.org.uk)

pancakes, many for the first time! It was great to see them step out and accomplish something practical.

- The following week we held a talent show! The Monday group did a great job of preparing dances and singing and we even had a magic act and a comedian for good measure! It was amazing to see how talented the young people are.

- Make your own milkshakes is always a winner as the youth love them!

- We had a football tournament on the caged football pitch by the community centre. This was a bit of a risk as it meant herding the youth across the park and keeping them focussed and in line while waiting to play. We had six teams which was amazing but only 45 mins to play as there was a booking at 7:30. The boys in the winning team had issues with their behaviour as they were both sore losers and poor winners. I will be addressing this in the weeks to come.

Youth Club Evenings

- We have a young person volunteering with us on Monday nights now which is great - he runs the tuck shop as Maisie Johnstone has left us as she has a new job. We also have a young lad who will be volunteering with us through the summer term as part of his DofE.

- I am in discussion with the youth worker at Splash to see if she wants to commit to volunteering at the club on Monday nights. If so, this would relieve the pressure to get new volunteers from the parent community. If it doesn't work out, I expect to create a parent rota assigning each parent a week of helping through the term.

- We have been successful in obtaining a grant from Sussex Police for £500! This was originally going to be for the UK Youth Award but since that has been paid from a different grant, we are free to use that for something else. To be decided...!

- Four of the young people from the Thursday group have signed up to the UK Youth Award and we started it this month. I hope they will enjoy it and get lots from it, but this is a trial and there is an element of the unknown about it.

- The young people were indifferent about the carnival float and the theme we proposed which was '50 years since the moon landing'. I am not sure how keen they are to get involved but will pursue this again over April and report back to the AYC committee and make a plan.

Pastoral

- I spoke with the parents of the boys mentioned last month and both parents seemed very supportive, with one parent banning his son for a week as a punishment! The other was apparently spoken to but his behaviour hasn't really changed. There is now another boy who has received a yellow card one week and has shown poor behaviour again since then. I am going to be working closely to monitor his behaviour and speak to his parents if need be.

Other

- I have started to process DBS checks for the volunteers. Two have been done and the rest will follow ASAP.

- One of the mums who also cleans the club has put feelers out for help with equipment and installation help and has had massive success! She has sourced five toilets, three basins and a nearly-new kitchen and installation for free!! She's also got white paint so we can give the outside a paint job and a roofer to redo the gutters. We hope this work can be carried out over the summer holidays, maybe sooner!

Numbers

- Average year 6-7 numbers on a Monday night are 30.

- Average year 8-9 numbers on a Thursday night are 6.

Nick Taylor - Senior Youth Worker - [nick@ashingtonyouth.co.uk](mailto:nick@ashingtonyouth.co.uk) - 07966 985921

### **Appendix 3 – Expenditure**

Mrs Karen Dare	Home Office (March)	£23.00	Bank trans
Mark Adsett	Landscape Gardening - March 2019	£533.75	2075
Ashington PCC	Invoice YW-201903 (March 2019)	£1,083.33	2076
WSCC	Salaries and Costs (March 2019)	£3,578.11	2077
Mark Adsett	Church Close pond tree works	£500.00	2078
Cadential	Lapyop encryption (re-issue of cheque 2038, wrong payee)	£48.00	2079
Navigus Planning	Neighbourhood Plan consultancy services	£2,262.00	2080
Navigus Planning	Neighbourhood Plan consultancy services	£780.00	2081
WSALC Ltd	Subscriptions	£821.68	2082
Intratec Ltd	Lamppost corrosion testing	£324.00	2083
HR Services Partnership	HR Services	£1,668.64	2084
HR Services Partnership	HR Services	£10.32	2085
<b>March 2019 Total expenditure</b>		<b>£11,632.83</b>	

#### **Appendix 4**

##### **Funds held by the Parish Council on behalf of others:**

Ashington Rangers £ 724.01

Ashington Residents Association £615.85

#### **Appendix 5**

##### **Malcolm Woolley**

The Chair,  
Ashington Parish Council

March 25<sup>th</sup> 2019

#### **ONGOING DECLARATION OF INTEREST**

During my years as a Councillor I have always been aware that as a small landowner, with land close to the centre of the village, eventually there may come a time when I had a potential interest in housing development in the village.

When the Neighbourhood Plan made the “call for sites”, along with 25 others I put my land forward for consideration, and then took no part in the work of progressing the Plan.

Last month, after the Exhibition when the Preferred Sites were presented to the village, I found myself an “interested party” in one of the 3 Preferred Sites in the Plan.

In my mind, this means that if I continue as a Councillor after the elections this May, I need to manage very carefully any potential conflict between my personal interests and the duties of a Councillor to act in the best interests of the village as a whole.

I believe that I can do this, by withdrawing from all Council discussions relating to the Neighbourhood Plan, and even absenting myself from the whole of a month’s Council meeting where development is a major topic on the agenda.

However, what is important is not that I believe I can be scrupulous in managing any potential conflict, but that residents’ faith in the impartiality and objectivity of the Council is not undermined, and that my fellow Councillors are comfortable with me in their ranks.

Given this, I would like to propose that this letter be placed as an item of Correspondence for Action on the agenda of the April PC meeting, where it can become a statement for the record of my ongoing declaration of interest.

Also, I would suggest that it be discussed in my absence in open forum.

Following this, should Councillors feel in any way uncomfortable that I remain on the Council, then I would completely understand, and I think it would be appropriate for me to resign at the May meeting (assuming I am re-elected in the May elections).

In conclusion, my personal feeling is that important though the Neighbourhood Plan is, it won't be the only issue facing Ashington over the coming years, and I would like to think that I could continue to contribute on those other issues, as I have done in the past.

Yours truly,

Malcolm Woolley