



# Ashington Parish Council

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**To: All Members of the Finance Committee,**

You are hereby summoned to attend the following meeting for the transaction of the business stated in the agenda below.

**Finance Committee Meeting to be held on**  
**Tuesday 21st April 2026, at 8:00pm**  
**Ashington Community Centre, Foster Lane, Ashington**

Members of the public and press are welcome to attend this meeting and speak during the public adjournment for a maximum of 5 minutes about an item on the agenda for this meeting, at the discretion of the Chairman. Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or the Clerk as appropriate and outside this meeting.

Lee English  
Clerk to Ashington Parish Council

16th April 2026

## AGENDA

<b>F/01/26</b>	<b><u>Apologies for absence</u></b>
<b>F/02/26</b>	<b><u>Declaration of Interests and notification of change of interest</u></b>
<b>F/03/26</b>	<b><u>Public Adjournment</u></b> Members of the public may make representations, answer questions and give evidence with regards to items on this agenda.
<b>F/04/26</b>	<b><u>Draft accounts and annual report</u></b> To review, and propose to recommend to Full Council for approval on 14th May 2026.
<b>F/05/26</b>	<b><u>Current banking arrangements and investments</u></b> To review all current balances and propose the moving of funds as necessary.
<b>F/06/26</b>	<b><u>Community Infrastructure Levy (CIL) funds</u></b> To review latest HDC <a href="#">CIL report</a> , <a href="#">CIL spending deadlines report</a> , <a href="#">current funds held</a> and propose any expenditure in line with guidelines.  To note that the HDC CIL reports reflect the CIL situation up to the financial year end 30th April 2025, therefore the current CIL funds held table is the predicted situation to the end of 30th April 2026.  <b>1. CIL receipts for DC/24/1081 (DC/22/0372) Chanctonbury Nurseries</b> To note that the final CIL receipt for £32,691.77 will be received in April 2026. To propose that the amount be transferred to an EMR.

<b>F/07/26</b>	<p><b><u>Section 106 funds</u></b>  To review latest <a href="#">HDC unspent s106 funds report</a> and propose any expenditure in line with guidelines.</p> <ol style="list-style-type: none"> <li><b>1. Unspent s106 funds</b> To review the <a href="#">unspent funds</a> and make any proposals.</li> <li><b>2. Release of Transport/Highways s106 funds</b> To receive an update</li> <li><b>3. Reallocation of unspent s106 funds</b> To receive an update</li> </ol>
<b>F/08/26</b>	<p><b><u>Income</u></b>  To review existing income streams and identify if any additional funds available.</p> <ol style="list-style-type: none"> <li><b>1.</b> Parish Yard lease arrangement</li> <li><b>2.</b> Parish Yard rental</li> <li><b>3.</b> Potential income streams</li> </ol>
<b>F/09/26</b>	<p><b><u>Financial procedures and policies</u></b></p> <ol style="list-style-type: none"> <li><b>1.</b> Model Financial Regulations – to review</li> <li><b>2.</b> Smaller Authorities Proper Practices Panel (SAPPP) <a href="#">Practitioners’ Guide</a> for 2026/27 has been released.</li> <li><b>3.</b> CIL and S106 – procedure for allocation of funds</li> </ol>
<b>F/10/26</b>	<p><b><u>Ashington in Bloom</u></b>  To discuss the following proposals –</p> <ol style="list-style-type: none"> <li><b>1.</b> To create an Ashington in Bloom Earmarked Reserve (EMR)</li> <li><b>2.</b> To transfer in monies from other EMRs as appropriate</li> <li><b>3.</b> Sponsorship for the initiative</li> <li><b>4.</b> Agreement to hold sponsorship funds</li> <li><b>5.</b> Approved spending process for those funds</li> </ol>
<b>F/11/26</b>	<p><b><u>Grants and Donations</u></b></p> <ol style="list-style-type: none"> <li><b>1.</b> To consider adopting a Grants and Donations Policy</li> <li><b>2.</b> To consider a request from Ashington Musical Theatre Society for funding support.</li> </ol>
<p><b><u>CONFIDENTIAL SESSION</u></b> - the Chairman will propose, under the Public Bodies (Admissions to Meetings) Act 1960, and in accordance with Standing Orders 3d, to exclude the press and public on the grounds that the confidential matters to be discussed under item <b>F/12/26</b> below would be prejudicial in the public interest.</p>	
<b>F/12/26</b>	<p><b><u>Parish Council Office</u></b>  To consider the offer of a lease for a room in the Ashington Community Centre for the purposes of a parish council office. To make any recommendations, regarding the financial position, to the Full Council on 14th May 2026.</p>

Members of the public are advised that they have a right to film and/or record the meetings of Ashington Parish Council. Members of the public are also advised that by attending a meeting or video conference of the Council, they give their consent to being filmed and/or recorded by other members of the public, if such activity is taking place.

## Appendix 1 – HDC CIL Report - April 2026

CIL REPORT ASHINGTON PC APRIL 2026													
Application	Site Address	Decision Date	Permission Expires	Parish	First Liability Notice Date	Liability Notice Amount	Invoice Date	Invoice Amount	Surcharges	Total Received	Last Receipt Date	Next Due Date	Neighbourhood CIL Collected
DC/17/1945	Land Parcel North of Baden House, London Road, Ashington, West Sussex, RH20 3JS	01/11/2017	01/11/2020	Ashington PC	23/11/2017	14,528.70	13/05/2020	14,528.70		14,528.70	22/05/2020		2,179.31
DC/19/1710	Yew Tree Cottage, Billingshurst Road, Ashington, Pulborough, West Sussex, RH20 3AZ	04/11/2019	04/11/2024	Ashington PC	06/11/2019	1,759.23	09/02/2021	2,161.08	401.85	2,161.08	10/02/2021		263.88
DC/21/0431	Lodge Farm, Malthouse Lane, Ashington, RH20 3BU	11/06/2021	11/06/2026	Ashington PC	15/06/2021	89,538.74	23/08/2021	92,038.74	2,500.00	92,038.74	24/08/2021		13,430.81
DC/22/0578	Green Hedges, Church Lane, Ashington, Pulborough, West Sussex, RH20 3JX	05/08/2022	05/08/2025	Ashington PC	11/08/2022	56,656.55	06/02/2025	68,538.98	11,882.43	-		06/02/2025	
DC/24/1081	Chaictonbury Nurseries, Rectory Lane, Ashington, Pulborough, West Sussex, RH20 3AS	04/10/2024	04/10/2029	Ashington PC	28/11/2024	261,534.14	28/11/2024	261,534.14		261,534.14	18/03/2026		65,383.54
					<b>424,017.36</b>			<b>438,801.64</b>	<b>14,784.28</b>	<b>370,262.66</b>			<b>81,257.54</b>

**THE PARISH WILL RECEIVE A PROPORTION OF THE MONEY RECEIVED BY HDC**

In line with the CIL Regulations, Parishes will receive a 15% or 25% proportion of the CIL collected in their area, depending on whether there is a made Neighbourhood Plan for that area.

Parishes will receive 25% of CIL collected from planning permissions with a Decision Date after the date the Neighbourhood Plan is made.

Please note that no proportion of the surcharge is sent to the Parish.

Neighbourhood proportion is sent to the Parish in the April or October after the payment is received by HDC.


## Appendix 2 – HDC CIL Spending Deadlines Report – April 2026

CIL SPENDING DEADLINES REPORT ASHINGTON PC APRIL 2026					
Parish	Date Paid	Amount Paid	Amount Spent	Remaining Amount	Spend Deadline
Ashington Parish	26/10/2020	2,179.31	-	2,179.31	26/10/2025
Ashington Parish	26/04/2021	263.88	-	263.88	26/04/2026
Ashington Parish	25/10/2021	13,430.81	-	13,430.81	25/10/2026
Ashington Parish	17/04/2025	16,345.89	-	16,345.89	17/04/2030
Ashington Parish	17/04/2025	16,345.89	-	16,345.89	17/04/2030
Ashington Parish	16/04/2026	16,345.89	-	16,345.89	16/04/2031
Ashington Parish	16/04/2026	16,345.88	-	16,345.88	16/04/2031
		<b>81,257.55</b>	-	<b>81,257.55</b>	

## Appendix 3 – Current CIL funds held

Amount	Spend deadline	Allocated	Where held
£0	26/10/2025	£2179.31 -£500 Parish Yard fence -£1679.31 Skatepark refurb	Parish Council Earmarked Reserve
£0	26/04/2026	£263.88 -£263.88 Skatepark refurb	Parish Council Earmarked Reserve
£4,388.15 remaining	25/10/2026	£13,430.81 -£8256.81 Skatepark refurb -£785.85 Pond fence materials (Note £1,020 committed for fence labour costs)	Parish Council Earmarked Reserve
£32,691.78	17/04/2030	Funds to contribute towards delivery of policies in the ANP.	Parish Council Earmarked Reserve
<b>£37,079.93</b>	<b>TOTAL FUNDS CURRENTLY HELD</b>		
£32,691.77	16/04/2031	Funds to contribute towards delivery of policies in the ANP.	Due Apr 2026 – transfer to EMR
<b>£69,771.70</b>	<b>TOTAL PREDICTED FUNDS AT 30/04/2026</b>		

## Appendix 4 – HDC Unspent Section 106 funds – April 2026

UNSPENT SECTION 106 FUNDS ASHINGTON PC APRIL 2026															
App No	Address	Parish	Type	Deed Date	Clause	Definition	Received	Receipt Date	Spend By	Spent	Balance	Allocated	Unallocated	Allocated To	
DC/10/0864	Meiros Farm, Rectory Lane, Ashington, RH20 3AS	Ashington PC	Community Facilities - HDC:91005	13/10/2010	1	FUNDING AWARDED  NO SPENDING DEADLINE IN AGREEMENT.  Towards the cost of provision of new or improved community facilities required to accommodate the extra demands for community facilities within the parish of Ashington that would be generated by the Development.	72,480.42	20/07/2012		57,510.93	14,969.49	14,969.49	-	The Parish Yard Parish Office	
DC/12/1686	Land East Side of 1, Hillcrest Close, Ashington	Ashington PC	Open Space Sport and Recreation - HDC:91003	15/05/2013	6	*IDENTIFIED AS POTENTIAL FUNDING HORSHAM BOXING CLUB* NO SPENDING DEADLINE IN AGREEMENT. Provision or improvement of open space and recreation facilities in or benefiting the Parish/Neighbourhood Council area of Ashington.	1,431.00	31/05/2013		200.00	1,231.00	-	1,231.00		
DC/08/0822	Springfield, Spring Gardens, Washington, Pulborough, West Sussex, RH20 3BS	Ashington PC	Sustainable Transport - WSCC:93006	30/07/2008	1	ALLOCATED BY WSCC TO ASHINGTON VAS (SCHEME STATUS - PROGRAMMED)  NO SPENDING DEADLINE IN AGREEMENT  For a scheme which will improve access between the site and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured'	1,920.00	30/07/2008		-	1,920.00	1,920.00	-	Speed Indicator Devices Ashington	
DC/09/2345	Post Horses, London Road, Ashington, RH20 3DD	Ashington PC	Sustainable Transport - WSCC:93006	05/12/2012	3	ALLOCATED BY WSCC TO ASHINGTON VAS (SCHEME STATUS - PROGRAMMED)  NO SPENDING DEADLINE IN AGREEMENT  Transport projects or schemes which will improve access between the Dwelling and local amenities (to include housing, jobs, shops, schools, leisure and other services) which may include a scheme or schemes identified in the document entitled 'Highways and Transport Proposed Schemes to be progressed if Developer Funding is secured.'	1,880.00	07/12/2012		-	1,880.00	1,880.00	-	Speed Indicator Devices Ashington	
DC/12/1686	Land East Side of 1, Hillcrest Close, Ashington	Ashington PC	Sustainable Transport - WSCC:93006	15/05/2013	8	NO SPENDING DEADLINE IN AGREEMENT A transport infrastructure scheme which will improve access between the land and local amenities etc.	900.00	31/05/2013		-	900.00	900.00	-	WSCC A24 Horsham to Worthing	

## Appendix 5 – Unspent Section 106 funds

Amount	Spend deadline	Allocated	Type of use
£14,969.49	n/a	Parish Yard	Community Facilities
£1,231.00	n/a	No	Open Space, Sport and Recreation
<del>£900.00</del>	<del>n/a</del>	<del>No</del>	<del>Sustainable Transport</del>
<b>TOTAL - £16,200.49</b>			