



# Ashington Parish Council

Clerk to the Parish Council: Mrs. K. Dare, Honeysuckle House, London Road, Ashington, Pulborough, West Sussex, RH20 3JR, Telephone 01903 892991  
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**Members of Ashington Parish Council are summoned to** a meeting of the Ashington Parish Council at the Methodist Church at **7.30 p.m.** on Thursday 4<sup>th</sup> November 2010

## **A G E N D A**

1. Apologies and reasons for absence
2. Declaration of Interests and notification of changes to members' interests.
3. Approval of the Minutes of the Parish Council Meeting on the 7<sup>th</sup> October 2010.
4. Report from the Neighbourhood Wardens.
5. Young Persons Adjournment  
Opportunity for young people to speak to the Parish Council.
6. Report from District and County Councillors
7. Actions Outstanding:  
Item 193 RASP Programme – progress report  
Item 213 Inspection of Council land –update  
Item 215 Hanging baskets – update.  
Item 216 Decorative signs – councillors to consider designs
8. Correspondence (for action)
  1. SALC - The next half yearly meeting with the Chief Constable will take place on 30<sup>th</sup> November. Does anyone have any issues to raise?
  2. Environment Agency – emergency planning for flooding. Does the PC wish to sign up for Operation Watermark to improve responsiveness to flooding incidents? Ashington is a low flood risk area around the stream at Swan Cottage/Mill Lane.
  3. Street Naming, Meiros Farm - The developers are proposing the name Livingstone Close. Councillors to discuss.
  4. South East Coast Ambulance Service – becoming a foundation trust governor. Does any Councillor wish to do this?
  5. WSCC local flooding and drainage asset survey – Councillors are asked to inform the Clerk of any areas of flooding (where, when, for how long, the cause, the impact of the flood) plus information on ponds and other water storage assets.
9. **Public Adjournment**  
Opportunity for members of the public to raise matters of concern

## 10. Planning

### Correspondence:

S106 agreement for Meiros Farm: Community Facilities Contribution of £66,859 for the provision or improvement of community/leisure based facilities in the parish of Ashington, an Education Contribution of £152805, a Fire service contribution of £2971, a Transport Infrastructure Contribution of £55,992 for transport infrastructure schemes.

### New enforcement allegations:

EN/10/0593 1 caravan moved onto land and being lived in - Penn Retreat, Rectory Lane

EN/10/0564 1. Alleged works on access track more extensive than that permitted 2. Barn larger than barn being replaced 3. Erection of new stable block without planning permission - Triggles House, Hole Street

EN/10/0553 Alleged unauthorised rear extension, loft conversion and hard surface driveway - 1 Windmill Place, Rectory Lane

EN/10/0554 Alleged unauthorised rear extension, loft conversion and hard surface driveway - 2 Windmill Place

Amendments: None

### Applications:

Proposed Open Composting Facility at Broadbridge Farm - Olus are revising the application and amended plans will be submitted to WSCC in the new year.

DC/10/1288 Proposed stationing of 10 traveller/gypsy pitches plus associated play area. Formation of new access and hardstanding - Penn Retreat, Rectory Lane. Update HDC are waiting for the applicant to submit further information and amended plans in response to comments received from statutory consultees and local residents.

DC/10/2183 Surgery to 1 Hornbeam (T1) and row of Oak (G2) trees - 10 Covert Mead

DC/10/2195 & 2196 Lay concrete base and erect a wooden shed 16'x10' to the east of the function room parallel to existing boundary fence.

DC/10/2265 Replace condition No. 1 of Ref AS/26/97 with the following: (a) the caravans are occupied for holiday purposes only, (b) the caravans shall not be occupied as a persons sole or main place of residence, (c) the owner / operator shall maintain an up-to-date register of the names and addresses of all owner / occupiers of individual caravans on site (d) the caravans shall only be occupied for 11 months of each year (Permission to Vary a Condition of a Previous Permission) - Luckista Caravan Site Billingshurst Road  
Paperwork has not yet arrived at the Parish Office – application may be removed from the Agenda if details are not available prior to the meeting.

## Horsham District Council

### Approvals:

DC/10/1910 Surgery to 1 Oak (T1) and 3 Field Maple (G1) and Ivy - 19 Turnpike Way

DC/10/0864 Erection of 29 units comprising 3 x 5-bed houses, 7 x 4-bed houses, 9 x 3-bed houses and 10 x 1 and 2-bed apartments. Conversion of existing house into 5 individual units, associated parking and landscaping (total 34 units) – Meiros Farm, Rectory Lane

### Refusals:

DC/10/1648 Variation of Condition 1 of planning permission AS/26/97 (21 seasonal caravans stationed on the site shall only be occupied from 1st March to 31st October inclusive) to allow for unrestricted occupancy of the holiday caravans with no restrictions on length of stay or letting period - Luckista Caravan Site Billingshurst Road

Withdrawals: None

## 12. Finance

### Correspondence:

HDC has informed the Council that the 'worst case' cost of a Parish Election in 2011 will be £2960.92.

The Clerk reports that Cllr Norton has inspected and signed the quarterly bank reconciliation.

The external auditor has signed off the Annual Return. They have included a comment about the Council funds held in Kaupthing Singer & Friedlander bank.

The invoices shown on the attached schedule are proposed for payment.

## 13. Meetings attended and reports by Councillors

## 14. Minor matters raised by Councillors to be referred to the next agenda

## 15. Date and Time of Next Meeting

Parish Council - Thursday 2<sup>nd</sup> December 2010 7.30 pm at the Methodist Church, London Road, Ashington.

Planning Committee – Wednesday 17<sup>th</sup> November 2010 7.00pm in the new Parish Office, Ashington Sports Pavilion, Church Lane

Finance Committee - Wednesday 17<sup>th</sup> November 2010 7.00pm in the new Parish Office, Ashington Sports Pavilion, Church Lane

## **PUBLIC AND PRESS ARE WELCOME TO ATTEND**

Karen Dare, Clerk to Ashington Parish Council 1 November 2010.



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### Schedule of payments November 2010

Donation to Ashington Methodist Church (meeting 4 <sup>th</sup> November £20)		£20	
Mark Adsett	Gardeners contract payment	£446.25	
Mrs K. Dare	Clerks expenses (home & telephone)	£17	
	Total	£17	
WSCC	Salary and on costs (September)	£738.51	
ACCT	Parish plan meeting	£10.20	
Mazars	external audit	£646.25	
SOS Systems	photocopier	£42.65	
S. Fenn	Responder expenses	£not yet received	
E. Greenfield	Responder expenses	£not yet received	
D. Harbour	travelling expenses	£9.80	
Plusnet	Broadband	£16.49	DD